

UTAH YOUTH SOCCER ASSOCIATION
ADMINISTRATIVE POLICIES

11:01:01

POLICY: PROXY

Any proxy at State Board Meetings must be verified in writing or by telephone within one week to the State Office or to the UYSA Secretary.

11:02:01

TAPES OF MINUTES

Use of tape recorders in State Board Meetings is disallowed with the exception of the Secretary for the purpose of taking minutes. The tapes of the minutes stay in the possession of the Secretary and if anyone wants to review the tapes, the Secretary in the presence of the office staff can do it at the State Office or other designated point. The reason for review must be a valid one and not just because that person did not attend the meeting. The request should go through the President.

11:03:01

BID PROCESS

A bid process will be used when in the interest of UYSA.

11:04:01

EXECUTIVE COMMITTEE MEETING MINUTES

Executive Committee Meeting Minutes should consist of the following:

- 1. Subject Mentioned*
- 2. Committee Recommendation*
- 3. Rationale*