



Maryland State Youth Soccer Association

Affiliated with the United States Soccer Federation

221 5th Ave. SE, Glen Burnie, MD 21061

410.768.5401 (o) / 410-768-5406 (fax)

www.msysta.org

Leaving a Travel Team: Information for Players and Parents

With few exceptions, leaving, or being "released" from, a Travel Team before the end of the seasonal year (August 31) is a voluntary action initiated by the player. For example, the player requests a release when he or she:

- does not wish to remain on the team;
- is moving (including to another state);
- has decided to play a different sport;
- wishes to play for a different team (either in the same club or in a different club).

(NOTE: Players wishing to move to a different team after being released are cautioned that there may be restrictions on their eligibility to play for the new team. It is in the player's interest to obtain information on potential restrictions from the team they plan to join before requesting the release.)

To be released from a Travel Team (removed from the team roster) actions must be taken by the player and parent, the team official, and the assigned team registrar (ASR):

1. The player and parent or guardian must complete the top portion of the MSYSA [Player/Team Status Form](#), which identifies the player and the status with respect to additional teams and/or State Cup teams. The player and parent or guardian must sign and date this section. Please note that the "Reason for Release" section must be completed by the family and that there are no wrong answers for this. The completed and signed form is submitted to a rostered team official.
2. The team official must complete, sign, and date the Release Request section of the Player/Team Status Form. After logging in to the MSYSA Registration system, the team official must select the player for release, click "Release a Player," and click "View/Upload Release Request Form" to upload a scanned PDF file of the completed Player/Team Status Form. When the roster changes have been completed, the team official clicks a button to "...Submit..." the roster changes to the ASR for review and approval.
3. The ASR reviews the uploaded Player/Team Status Form for completeness. If all is in order, the registrar approves the release which removes the player from the team roster. The registrar's approval also allows the team to print the updated roster; and triggers a system-generated email to the parents notifying them of the release approval. returns the approved new roster to the team official; and retains the player pass. If the player is moving to a new team, that team will create a new pass. A copy of the approved Player/Team Status form is mailed to the player's parents.

The release is complete when the team registrar removes the player from the roster (Step 3). After the release is complete the player is eligible to be rostered to another team, subject to possible restrictions as noted above.

MSYSA policy requires that team officials take prompt action on a request to release a player. The team official must submit the release request to the ASR (i.e., complete the tasks listed in Section 2 above) within five days after receiving the MSYSA Player/Team Status Form from the player or parent.

Families are cautioned to not request the USYS Member Pass from the releasing team. For the release to be completed, the team official must turn in the player pass to MSYSA, so providing it to the released player will delay completion of the release.

If it is necessary to record the date that the Player/Team Status Form is given to the team official, the following is recommended. After completion of the top part of the form, the player should make a photocopy. When the form is turned in (Step 2 above), ask the team official to complete the "Signature - Team Official" and "Date" line in the "Release Request" section of the form on both the original and the copy. The player retains the copy, and the team official retains the original; this date is then used as the start of the time limit.

For more information on joining/leaving travel teams read [MSYSA Player Rights and Obligations](#).

Please click here for the [Player/Team Status Form](#)