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PART I - GENERAL

Bylaw 101. NAME
This organization shall be incorporated as the “Arizona Youth Soccer Association, Inc.” It shall be referred to as “Arizona Youth Soccer Association” and/or “AYSA.”

Bylaw 102. PURPOSE
Section 1. It is the mission of the AYSA to foster the physical, mental and emotional growth and development of the State of Arizona’s youth through the sport of soccer at all levels of age and competition.

Section 2. The Arizona Youth Soccer Association shall maintain its tax-exempt status under the Internal Revenue Code.

Section 3. The AYSA shall maintain its non-profit corporation status, organized and existing under the laws of the State of Arizona.

Bylaw 103. AFFILIATION
Section 1. The AYSA shall be a member of and comply with the authority of US Youth Soccer and US Soccer.

Section 2. The “Laws of the Game” as authorized by FIFA, and modified for youth play by US Soccer, US Youth Soccer, or the AYSA, apply to youth soccer games sanctioned by AYSA.

Bylaw 104. EQUAL OPPORTUNITY
Section 1. The AYSA shall provide an equal opportunity to athletes, coaches, trainers, managers, administrators, and officials to participate in youth soccer competitions without regard to that individual’s race, color, religion, national origin or sex.

Section 2. Individuals serving on the Board of Directors or a committee of AYSA shall be selected without regard to that individual’s race, color, religion, national origin, age or sex.

Section 3. The AYSA may not have eligibility criteria relating to amateur status more restrictive that those of US Youth Soccer.

Bylaw 105. SEASONAL AND FISCAL YEARS
Effective June 1, 2016, the fiscal year of AYSA will begin on June 1 of one calendar year and end on May 31 of the following calendar year.

Bylaw 106. USE OF NAME AND LOGO AND COLORS
Section 1. No one may use the name or initials of AYSA, any of its trade names including Arizona Youth Soccer and AYSA, or any of its logos except as provided under these bylaws or except with the express written consent of AYSA.

Section 2. The colors of AYSA are red, white and blue.
**Bylaw 107. ROBERT’S RULES OF ORDER AND QUORUM**

Section 1. Except as otherwise provided in these bylaws, all meetings shall be conducted in accordance with the latest edition of Robert’s Rules of Order.

Section 2. A quorum at any meeting shall be a majority of the total number of eligible votes for that meeting.

**Bylaw 108. BOUNDARIES**

Section 1. The boundaries of the Arizona Youth Soccer Association shall be that area that is defined by the legal boundaries of the State of Arizona.

Section 2. The General Assembly shall create geographical subdivisions within the boundaries of the AYSA which shall be designated as “Districts.”

**Bylaw 109. AUTHORITIES**

Section 1. The AYSA shall be governed by its bylaws as presently constituted except in those matters reserved to US Soccer and US Youth Soccer. US Soccer governing documents take precedence over and supersede the governing documents of the Association to the extent applicable under Arizona State law.

Section 2. The Arizona Youth Soccer Association will not join any organization that has requirements that conflict with the US Soccer’s governing documents.

Section 3. The legislative and judicial powers of this Association, except those which are herein otherwise delegated, shall be vested in a Board of Directors.

Section 4. In any and all matters that are not addressed by these bylaws, the governing documents of US Youth Soccer shall take precedence. In any and all matters that are not addressed by these bylaws or those of US Youth Soccer, the governing documents of US Soccer shall take precedence.

Section 5. AYSA adopts the rules and procedures set forth on its website entitled “Red Card Procedures,” “AYSA Ejections & Suspensions Policies and Procedures” and “AYSA Hearing Policies and Procedures”

**Bylaw 110. DISSOLUTION**

If this Association dissolves for any reason, its properties and assets shall become the property of US Soccer to be put in trust until a new Association can be formed under the guidelines of the Federation.

**Bylaw 111. DEFINITIONS**

Except as otherwise provided, these definitions apply to these bylaws and all policies of US Youth Soccer:

- “Associate” means an organization formed to advance a particular aspect of youth soccer, but not responsible for recruiting, training, fielding, and funding of players as provided under Bylaw 221.
- “Association” means the Arizona Youth Soccer Association.
- “AYSA” means the Arizona Youth Soccer Association.
- “Board of Directors” means the Board of Directors of AYSA established under Bylaw 411.
- “Club” means an organization member of this association as provided under Bylaw 211, and meeting the requirements of the primary league in which the club has seven (7) or more players in active scheduled competition.
- “District” means one of those districts established under Bylaw 322.
- “Federation” means the United States Soccer Federation, Inc.
- “FIFA” means the Federation Internationale de Football Association of which US Soccer is the national association member for the United States.
- “Individual Member” means an individual who is a member as provided under Bylaw 231.
- “League” means an organization member of this association as provided under Bylaw 211.
- “Organization Member” means an organization that is classified as such a member of USYSA as provided by Bylaw 202.
- “State Association” means the administrative body within a territory determined by the National Council to carry out US Youth Soccer’s programs for youth players.
- “General Assembly” means the General Assembly of AYSA as provided under Bylaw 311.
- “Team” means a group of soccer players playing on the same side in soccer games.
- “USOC” means the United States Olympic Committee that is the corporation established under the Amateur Sports Act to oversee all amateur athletic activity in the United States.
- “US Youth Soccer” means the United States Youth Soccer.
- The definition of the term, “Youth player,” shall be that used by USYS and USSF in their Bylaws, Rules, Policies & Procedures.
- “Protests” are generally related to a specific game or administrative action, and are filed by one of the involved parties.
- “Appeals” are the result of an adverse decision from a protest hearing, administrative action, disciplinary hearing or lower level appeal. Only those parties to the original action, who are adversely impacted by such decisions, shall be allowed to appeal.
- “Disciplinary hearings” are: A result from allegations of misconduct. Such misconduct must be a violation of a published rule, regulation or procedure. They are a result of Complaints of a general nature.
- The “Executive Board of AYSA” is comprised of the President, Vice President, Director of Tournaments, Director of Leagues, Director of Development, Director of Community Relations, Sergeant at Arms, Secretary, Treasurer, and the District Commissioner Liaison.
- “Provisional Membership” is a type of temporary membership given to a League or Club which bestows all the rights and responsibilities of full membership of that classification of League or Club except the Provisional Member may not vote.

PART II - MEMBERSHIP
Subpart A - General

Bylaw 201. ELIGIBILITY
The membership of AYSA is open to all soccer organizations and all soccer players, coaches, trainers, managers, administrators and officials without discrimination on the basis of race, color, religion, age, sex or national origin and upon payment of appropriate fees.

Bylaw 202. MEMBERSHIP CATEGORIES
AYSA has the following categories of membership:
(1) League
(2) Club
(3) An individual as defined in Bylaw 221.
Bylaw 203. **PROHIBITION ON TRANSFERRING AND ASSIGNING MEMBERSHIP**
Membership in AYSA is not transferable or assignable. Membership terminates when AYSA dissolves, the League/Club dissolves, the individual member dies or dissolves or as provided under these bylaws.

Bylaw 204. **GENERAL RESPONSIBILITIES**

Section 1. In addition to other requirements of these bylaws:
(a) Falsification of records shall be grounds for removal from future participation and/or membership in this Association;
(b) A plea of ignorance to the bylaws, policies and procedures of this Association is not an excuse or defense and violators may expect appropriate action by the Board of Directors;
(c) Any person found guilty of violating the bylaws, policies and procedures of this Association may be asked to appear before the Board of Directors in order to explain his/her actions.

Subpart B – Organization Members

Bylaw 211. **ADMISSION TO MEMBERSHIP**

Section 1. The Board of Directors shall follow the New Club Policy & Procedures to determine eligibility of an applicant to become a new Club/League within AYSA.

Section 2. Any organization approved under the applicable New Club Policy & Procedures shall field only developmental and recreational teams for the first two years. Said teams may not advance to State league during those two years.

Bylaw 212. **TERMS OF MEMBERSHIP**

Section 1. The term of membership is for one seasonal year.

Section 2. Teams in all leagues sanctioned by AYSA must use AYSA passes for all games. Exception to this bylaw: in-house teams playing in their own in-house league do not require passes. Said teams may participate in tournaments hosted by their own Club with the presentation of a certified roster signed by their Club or League Registrar or by AYSA.

Bylaw 213. **GENERAL RESPONSIBILITIES**

Section 1. In addition to other requirements of these bylaws, each Organization Member shall:
(a) To the extent consistent with applicable law, comply with the bylaws of AYSA, US Youth Soccer and US Soccer;
(b) To the extent consistent with applicable law, comply with policies, procedures and requirements of AYSA’s internal operations and the administration of AYSA programs;
(c) Submit to AYSA any amendments to its charter or articles of incorporation, bylaws, rules and regulations no later than 90 days prior to the seasonal year that it affects; and shall submit a current copy of their Bylaws/Rules every two years (even numbered years);
(d) Re-apply for membership each seasonal year;
(e) Annually register with AYSA every player, coach and administrator;
(f) Require that each of its members annually register with AYSA every individual player, coach, team and administrator that is sponsored, financed, coached, organized or administered by that member;
(g) Require that all players be registered prior to their first game appearance;
(h) Submit to the AYSA Risk Management Director an employment/volunteer disclosure statement for all volunteers, employees, coaches and program administrators who are
involved with an approved or sponsored program of AYSA, US Youth Soccer, US Soccer or their affiliates;

(i) Be responsible for governing those persons associated with their operations. Teams shall abide by the League rules under which they are registered and in which they are playing.

(j) Ensure that teams affiliated with AYSA do not play games against non-US Soccer affiliated teams without prior written approval. Teams and clubs that fail to obtain the required written approval from the State Registrar may be subject to disciplinary action including suspension.

(k) Ensure that US Soccer’s articles, bylaws, policies and requirements on intra-play and interplay are followed.

(l) Ensure that teams do not use their US Youth passes issued by AYSA to participate in non-US Youth sanctioned events.

Section 3. Organization members may not take any adverse action against any AYSA individual member based upon their participation in the Olympic Development Program. Adverse action shall include but not be limited to restricting playing time, releasing an individual member from a team or demanding additional commitment from that individual member above and beyond what is demanded from any other individual member who is similarly situated.

Section 4 Each Organization Member shall retain its own autonomy except as otherwise provided in these bylaws.

Subpart C - INDIVIDUAL

Bylaw 221. ADMISSION TO MEMBERSHIP

Section 1. An individual who is a player, coach, referee, administrator or parent/guardian of a player is a member of AYSA:

(a) Through that individual’s membership or association with a Member League or Member Club;

(b) As an elected officer or member of the Board of Directors;

(c) If the individual occupies an unpaid administrative position;

(d) As a committee member of AYSA;

(e) As parents and/or guardians through their child’s membership with a member league or member club.

Bylaw 222. TERMS OF MEMBERSHIP

Section 1. The term of membership of an Individual member is for one seasonal year or the duration of membership or association within a Member League or Member Club, or the term of election/appointment to the position of office noted in Bylaw 402.

Subpart D - FEES

Bylaw 231. MEMBERSHIP FEES

Section 1. Each year, AYSA shall establish fees for all membership levels (League, Club, Team) and the deadlines by which said fees shall be paid. These fees shall be recommended by the Board of Directors and ratified at the Annual General Meeting.

Section 2. Each Club Member shall pay to AYSA annual fees for each player registered in an amount recommended by the Board of Directors and ratified at the Annual General Meeting. Annual fees for each player are due at the time of registration of said player.
Section 3. Any changes in annual fees for registered players being recommended by the Board of Directors shall be forwarded to all voting members no later than 30 days prior to the Annual General Meeting.

Section 4. AYSA may increase annual fees for each player if such increases are as a result of a national membership increase from USYS or USSF.

Subpart E - SUSPENSIONS, FINES, TERMINATIONS AND REINSTATEMENT

Bylaw 241. SUSPENSIONS, FINES AND TERMINATIONS

Section 1. When a Member fails to pay any fees due to AYSA, the Financial Policy shall be followed.

Section 2. Any fine imposed upon or debt owed by any member shall be binding on every club thereof. If a member league or association under such circumstances disbands or ceases, for any reason to operate under the jurisdiction of AYSA, the AYSA shall have the power to assess equally every member club thereof its prorated share and every member club thereof shall stand suspended until its assessment is paid.

Section 3. The Board of Directors may suspend, fine, or terminate (or any combination thereof) the membership of any Member of the Association if the Board determines that:
(a) The conduct of the Member is adverse to the best interests of soccer, AYSA or the purpose for which AYSA has been formed; or,
(b) The member has not complied with the requirements of its membership in AYSA. The Board of Directors may act only after a hearing, reasonable notice to the member of the time and place of the hearing, and providing the member with a reasonable opportunity to present evidence in support of the member’s position.

Section 4. All Members of AYSA upon notification by AYSA must recognize a suspension or other disciplinary action imposed by AYSA in accordance with these bylaws. AYSA and all other AYSA members shall recognize suspensions and other disciplinary actions imposed by Members of AYSA on proper notification to AYSA, and determination by AYSA that the party subject to the action received hearing and procedural rights substantially similar to those set forth in these bylaws.

Section 5. AYSA must recognize suspensions and rulings of all organizations under the jurisdiction of US Youth Soccer and US Soccer when notified thereof.

Section 6. The AYSA Office and Vice President must be notified within thirty (30) days of action of any suspension of three (3) months or more.

Bylaw 242. SUSPENSION BECAUSE OF LITIGATION

Section 1. Any person participating in an AYSA program, or in a program of a member of AYSA who is arrested or otherwise becomes a defendant in litigation, criminal or civil, detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended from all soccer-related activities. The Board of Directors shall determine suspensions under this bylaw. Matters detrimental to the welfare of youth players shall include crimes of moral turpitude and felonies. The person has a right to appeal the suspension only over whether the matter which is the substance of the accusation, if true, is detrimental to the welfare of youth players.
Section 2. On completion of the litigation, the suspended person may inform the body suspending the person under Section 1 of this bylaw that the litigation has been completed and request that the suspension be terminated and the person reinstated. The suspending body may grant the request of the person or, if the decision of the litigation was adverse to the person, may continue the suspension for a period specified by the suspending body, fine the person, terminate all membership of the person with the suspending body and its members, or any combination of those authorized penalties.

**Bylaw 243. RESIGNATIONS**

Section 1. Any Member may resign from AYSA by submitting a written resignation to AYSA. The resignation need not be accepted by AYSA to be effective. A Member’s resignation does not relieve the member of any obligation to pay any fees that had been accrued and were unpaid before the effective date of the resignation.

**Bylaw 244. REINSTATEMENT**

Section 1. A suspended member of AYSA may submit a written request for reinstatement. The Board of Directors may reinstate the membership of a suspended member on reasonable terms that the Board considers appropriate.

**PART 111 – ORGANIZATION**

Subpart A – Voting

**Bylaw 301. ORGANIZATION MEMBERS**

Section 1. Each duly affiliated club, in good standing, is entitled to vote at General Assembly meetings.

(a) A club shall have the following number of votes:

1. 7-200 players = 1 vote
2. 201-400 players = 2 votes
3. 401-600 players = 3 votes
4. 601-800 players = 4 votes
5. 801-1,000 players = 5 votes
6. 1,001-1,500 players = 6 votes
7. 1,501 players and over = 7 votes

No club will exceed a total of 7 votes for any reason.

(b) At each Annual General Meeting, the number of votes of a club is determined by the number of players registered and fees paid by the club with AYSA, according to the AYSA registrar, as of fifteen (15) days before the date of the Annual General Meeting.

(c) At Annual General Meetings, a club may have delegates equal to the number of votes said club is allowed to cast at the meeting, regardless of number of representatives of the club that are present, and as long as a minimum of one representative is present. All votes of the club may be cast by any of the designated delegates of that club present at the time of the vote, even if not all representatives are present.

Section 2. Each duly affiliated league, in good standing, is entitled to one vote only at Annual General Meetings.

Section 3. No Organization Member may exercise its franchise to vote at Annual General Meetings without submitting authorization in writing to the Secretary of the Association. This letter must specify
Section 4. Individual Members are not entitled to vote at any meeting except as otherwise provided in these bylaws for officers and/or members of the Board of Directors.

Bylaw 302. **OFFICERS AND BOARD OF DIRECTORS**

Section 1. The individual who is chairing a meeting of the Annual General Meeting may vote only when the vote is by ballot or, in all other cases, to affect the result of the vote.

Section 2. The immediate Past President of the Association is a member of the Board of Directors without a vote.

Section 3. Each member of the Board of Directors, except as outlined in Sections 1 and 2 of this bylaw, is entitled to one vote each at Annual General Meetings.

**Bylaw 302. LIMITATION**
An individual may vote at any meeting of AYSA in only one capacity.

**Subpart B – Annual General Meeting**

Bylaw 311. **COMPOSITION AND GENERAL AUTHORITY**

Section 1. AYSA has a Membership that is composed of representatives of Organization Members and the Board of Directors.

Section 2. The Membership at its Annual General Meeting has the sole authority to:
(a) Amend the bylaws of AYSA;
(b) Adopt the budget of AYSA;
(c) Elect all officers (except District Commissioners);
(d) Approve fees;
(e) Ratify actions of the Board of Directors;
(f) Ratify any redistricting;
(g) Conduct additional business at the Annual General Meeting as deemed appropriate by the Board of Directors.

Bylaw 312. **ANNUAL GENERAL MEETING**

Section 1. The Board of Directors shall hold an Annual General Meeting each year on or before March 30th.

Section 2. AYSA has the following nine (9) administrative, geographical regions:
- District 1-North
- District 1-South
- District II
- District III
- District IV
- District V
- District VI
- District VII-North
- District VII-South

Section 3. AYSA shall provide to each Organization Member, the Board of Directors and all voting members no later than 30 days prior to the Annual General Meeting in writing:
(a) Notice of the Annual General Meeting, giving the agenda, date, time and location of said meeting;
(b) Any proposals or motions to amend the Bylaws of the Association;
(c) The proposed budget;
(d) A list of any individuals who have declared candidacy for election to the Board of Directors as of the time of notification.

Section 4. The order of business at the Annual General meeting shall be as follows:
(a) Call to Order
(b) Roll Call
(c) Credentials Report
(d) Acceptance of Minutes of the previous Annual General Meeting
(e) Acceptance of Reports and Confirmation of actions taken and policies adopted by the Board of Directors
(f) Unfinished business
(g) Acceptance of the Budget
(h) Amendments to the Bylaws and policies
(i) Election of Officers (except District Commissioners)
(j) New Business
(k) Good of the Game
(l) Adjournment

Section 5. Any business item (including proposed amendment to the bylaws of AYSA to be presented at an Annual General Meeting must be submitted in writing to AYSA 45 days prior to the Annual General Meeting.

Section 6. Any minor items, such as spelling errors, grammatical errors, or housekeeping changes may be made to the bylaws without recourse to an Annual General meeting vote.

Bylaw 313. SPECIAL MEETINGS

Section 1.
(a) A special meeting may be called at any time at the request of:
1. The President of AYSA;
2. A majority of the Board of Directors; or,
3. At least seven (7) Organization Members of AYSA.

(b) The request shall state the business items to be considered at the special meeting. No other items may be considered at the meeting.

Section 2. Notice of a special meeting shall be provided to each Organization Member and the Board of Directors within 14 days of the call. The meeting must be held no less than 30 days and no more than 60 days of the notice.

Bylaw 314. PLACE OF MEETING
The Board of Directors may designate any place within the State of Arizona as the place for a meeting of the General Assembly.

Subpart C – Districts

Bylaw 321. GENERAL REQUIREMENTS

Section 1. AYSA has the following 9 administrative, geographical regions:
District I-North, District I-South, District II, District III, District IV, District V, District VI, District VII-North and District VII-South.

Section 2. Each Organizational Member shall be a member of the district within whose geographic boundaries it is located.

**Bylaw 322. COMPOSITION OF DISTRICTS**

Section 1. District I-North is composed of the following county: Maricopa, including leagues/clubs listed in the area north of Camelback Road.

Section 2. District I-South is composed of the following county: Maricopa, including leagues/clubs listed in the area south of Camelback Road.

Section 3. District II is composed of the following counties: Pima and Santa Cruz.

Section 4. District III is composed of the following counties: Cochise and Greenlee.

Section 5. District IV is composed of the following counties: Gila, Graham and Pinal.

Section 6. District V is composed of the following county: Yuma

Section 7. District VI is composed of the following counties: Mohave and La Paz

Section 8. District VII-North is composed of the following county: Coconino, Apache and Navajo as of January 29, 2012.

Section 9. District VII-South is composed of the following counties: Yavapai as of January 29, 2012.

**PART IV-OFFICERS AND BOARD OF DIRECTORS**

Subpart A-Officers

**Bylaw 401. OFFICERS**

Section 1. The officers of AYSA are the President, Vice President, Director of Tournaments, Director of Leagues, Director of Development, Director of Community Relations, Sergeant at Arms, Secretary, Treasurer, Past President (for a period of two years and without a vote) and the District Commissioners.

Section 2. The officer representing a geographic region within AYSA is its District Commissioner.

**Bylaw 402. ELECTIONS**

Section 1. (a) The President, Director of Tournaments, Director of Development, Sergeant at Arms, and Secretary of AYSA are elected for terms of 2 years at Annual General Meetings of AYSA held in even-numbered years.

(b) The Vice President, Director of Leagues, Director of Community Relations and Treasurer of AYSA are elected for terms of 2 years at Annual General Meetings of AYSA held in odd-numbered years.

Section 2.
(a) Each District Commissioner is elected for a term of 2 years. A District Commissioner shall be elected by a majority of the eligible voting members of his/her District.

1. District Commissioners of Districts I-South, II, IV, VI and VII-South shall be elected in even-numbered years.
2. District Commissioners of Districts I-North, III, V, and VII-North shall be elected in odd-numbered years.
3. Each Organizational Member within the District shall have voting powers as outlined Bylaw 301, Section 1.
4. Elections of District Commissioners shall be held within 90 days either side of the Annual General Meeting or at the Annual General Meeting itself.

Section 3. An officer referred to in this bylaw commences the officer’s term of office after the adjournment of the meeting at which the officer was elected or appointed or, if filling a vacancy before the expiration of office, immediately after elected to fill the vacancy.

Bylaw 403. RESPONSIBILITIES OF OFFICERS

Section 1. The President of AYSA shall supervise all activities of the AYSA; the work of the Executive Board, the Board of Directors, and the General Assembly and shall chair all meetings of same. The responsibilities of the President shall include, but not be limited to, the following:

(a) Be the chief executive officer of AYSA;
(b) Administer the affairs of AYSA with the concurrence of the Board of Directors;
(c) Be responsible for oversight of office procedures and personnel, which responsibility may be delegated;
(d) Establish AYSA committees and make committee appointments as provided by Bylaws 501 and 503;
(e) Act as representative of the Arizona Youth Soccer Association to USYS and USSF, which responsibility may be delegated, subject to the approval of the Board of Directors;
(f) Oversee AYSA insurance needs;
(g) Execute instruments for AYSA that the Board of Directors authorizes to be executed;
and,
(h) Perform other responsibilities assigned by the Board of Directors.

Section 2. The Vice President of AYSA shall assist the President in all business of the AYSA, become acting President during any temporary absence of the President. The responsibilities of the Vice President shall include but not be limited to the following:

(a) Assume the responsibilities of the President when the President is absent, cannot act or refuses to act;
(b) Oversee Protest, Appeals and Arbitration Committees (administrative) from AYSA D&R Committees;
(c) Oversee Discipline (players/coaches);
(d) Oversee Risk Management Program;
(e) Liaison to State Referee Administrator/State Youth Referee Administrator;
(f) Perform other responsibilities assigned by the Board of Directors or the President.
(g) Conduct informal, hearings, appeals, and conferences with players, coaches and parents and other members of AYSA regarding red cards and other rule and bylaw violations and may lift or invoke those sanctions he or she deems appropriate, including but not limited to suspension, education, course work and community service. Players, coaches and other members have the right to appeal any decision made by the Vice President in such a proceeding.

Section 3. The Director of Tournaments of AYSA shall assist the President in all business of the AYSA, become acting President during any temporary absence of both the President and the Vice President. The responsibilities of the Director of Tournaments shall include but not be limited to the following:
(a) Assume the responsibilities of the Vice President when the Vice President is absent, cannot act, or refuses to act;
(b) Oversee state-sanctioned and state-run tournaments, including the sanctioning of said tournaments;
(c) Be the AYSA Liaison for teams traveling to Regional and National tournaments;
(d) Perform other responsibilities assigned by the Board of Directors or the President.

Section 4. The Director of Leagues of AYSA shall assist the President in all business of the AYSA. The responsibilities of the Director of Leagues shall include but not be limited to the following:
(a) Oversee all state-sanctioned and state-run leagues, including the sanctioning of said leagues;
(b) Oversee selection and participation of AYSA teams in regional and national competitions;
(c) Perform other responsibilities assigned by the Board of Directors or the President.

Section 5. The Director of Development of AYSA shall assist the President in all business of the AYSA. The responsibilities of the Director of Development shall include, but not be limited to, the following:
(a) Oversee the Olympic Development Program;
(b) Oversee the Foreign Exchange Program; and,
(c) Oversee of Coaching Education;
(d) Perform other responsibilities assigned by the Board of Directors or the President.

Section 6. The Director of Community Relations of AYSA shall assist the President in all business of AYSA. The responsibilities of the Director of Community Relations shall include but not be limited to the following:
(a) Promote player development in recreational soccer;
(b) Oversee the educational programs for player and parent/spectator development;
(c) Coordinate TOP Soccer Programs;
(d) Coordinate Soccer Across America Programs;
(e) Promote After School programs;
(f) Act as AYSA liaison to local government entities;
(g) Perform other responsibilities assigned by the Board of Directors or the President.

Section 7. The Sergeant of Arms of AYSA shall assist the President in all business of AYSA. The responsibilities of the Sergeant of Arms shall include but not be limited to the following:
(a) Oversee all IT needs of the Association;
(b) Enforce Roberts Rules of Order;
(c) Perform time-keeping at all BOD meetings;
(d) Oversight of all grant opportunities;
(e) Oversee a Field Development Committee; and,
(f) Perform special programs upon request from BOD Members.

Section 8. The responsibilities of the Secretary shall include but not be limited to the following:
(a) Give proper notice of all AYSA meetings;
(b) Ensure minutes of Board of Director meetings, including the AGM and special meeting are taken. Once approved, ensure they are published and distributed in a timely manner;
(c) Ensure that a record is kept of the name and address and other information of each Member, Director, Officer and employee of AYSA;
(d) Compile and publish the AYSA Policies and Procedures and review on an annual basis and make them available online;
(e) Serve as chair for the Credentials Committee for the AGM;
(f) Serve as AYSA Historian;
(g) Perform other responsibilities assigned by the Board of Directors or the President.
Section 9. The responsibilities of the **Treasurer** shall include but not be limited to the following:
(a) Be bonded by a reputable bonding agency;
(b) Direct the keeping of full and accurate accounts of receipts and disbursements of AYSA;
(c) Oversee the preparation of financial statements on a monthly basis and send them to all organizational members after the end of the reporting period, with additional statements being prepared as directed by the Board of Directors;
(d) Secure an independent review by a qualified accounting firm or individual of the financial accounts and transactions of AYSA within 90 days of the completion of the financial year;
(e) Assist the Board of Directors in reviewing a proposed annual budget for AYSA;
(f) Prepare papers regarding the tax-exempt status of AYSA;
(g) Provide that all accounts be paid by check and the check bear two (2) signatures as approved by the Board and on file with the bank;
(h) Ensure the preparation, execution and submittal of forms required annually by the Arizona Corporation Commission to maintain the incorporated status of the Association;
(i) Ensure that at no time are any related parties the two (2) signatories on any AYSA checking account;
(j) Oversee the Budget and Financial Committees;
(k) Audit state funded programs to AYSA members (i.e., Grants, Scholarships, etc.) and,
(l) Perform other responsibilities assigned by the Board of Directors or the President.

Section 10. The responsibilities of the **Past President** of AYSA, who is a member of the AYSA Board of Directors without vote, shall include but not be limited to the following:
(a) Serve a one-year term;
(b) Serve as AYSA Historian during term;
(c) Provide continuity and consulting services for the newly elected President and for any other member of the Board of Directors;
(d) Past President must have served a minimum of one full term (2 years) to be eligible for this position;
(e) Perform other responsibilities assigned by the Board of Directors or the President.
(f) The Past President position is a non-voting position.

Section 11. The responsibilities of the **District Commissioners** of AYSA shall include but not be limited to the following:
(a) Direct the business of the district;
(b) Report in writing at each Board of Directors’ meeting on the state of the District;
(c) Designate one District Commissioner as a liaison between the District Commissioners and the AYSA Board of Directors. This liaison shall have a vote as a member of the Executive Board;
(d) Be present, where possible, at Annual General Meetings of the clubs/leagues in the district;
(e) Ensure that all teams and players in the district are properly registered;
(f) Hold district wide meetings on a bi-monthly basis;
(g) Designate one assistant to aid in the performance of duties;
(h) Oversee and promote growth within the district; and,
(i) Perform other responsibilities assigned by the Board of Directors or the President.

**Bylaw 404.** **REMOVAL**

Section 1. Any officer referred to in Bylaw 401 or the Immediate Past President when serving as a member of the Board of Directors may be removed from office by a two-thirds vote of the members entitled to vote for that office.
Section 2. Any officer referred to in Bylaw 401 or the Immediate Past President, who is absent for two (2) consecutive meetings or a total of three (3) meetings of the Board of Directors during their term of office for any reason, other than in performing duties associated with their AYSA responsibilities, may be removed from office by a majority vote of the Board of Directors.

Section 3. Any officer referred to in Bylaw 401 or the immediate Past President when serving as a member of the Board of Directors, who has either been removed from office for cause or resigns from office, may not be appointed as a Board of Director of this Association for a period of no less than two (2) years from the date of removal or resignation.

Section 4. With three (3) weeks written notification and after showing just cause and by a two-thirds (2/3) majority, the Board of Directors may remove an officer not performing the duties of the office for which he or she was elected.

Bylaw 405. VACANCIES

Section 1. If any office, including the President, becomes vacant for any reason, the remaining members of the Board of Directors shall appoint an individual to the office to fill the balance of the term or until the next AGM, whichever comes first.

Section 2. If the office of District Commissioner becomes vacant, the organization members of the district shall elect an individual to fill the vacancy for the balance of the term. This election must take place within a period of sixty (60) days of said occurrence. During the sixty (60) days, the Board of Directors may appoint an Acting District Commissioner. If such election is not held, the Board of Directors shall elect an individual to the office to fill the balance of the term or until the next AGM, whichever comes first.

Bylaw 406. RESTRICTIONS

Section 1. Officers referred to in Bylaw 401 or committee chairs:
   (a) May not receive compensation (except for reimbursement of expenses) for services for their specific position; and,
   (b) May not be a paid employee of AYSA. The term ‘employment’ shall not mean any service performed by an Officer or a committee chair at a specific event for which the Association offers payment for the performance of such services to its members or others and has, in good faith, attempted to obtain performance of the service by its members or others prior to having the service performed by an Officer or committee chair. Nothing in this definition shall have any impact on the determination of whether someone hired by the Association is an employee or independent contractor for taxation purposes.

Section 2. All officers must complete a conflict of interest statement.

Subpart B – Board of Directors

Bylaw 411. COMPOSITION AND GENERAL AUTHORITY

Section 1. (a) AYSA has a Board of Directors. The Board is composed of the officers noted in Bylaw 401 and the Immediate Past President.
Section 2. Except as otherwise provided in these Bylaws, the Board of Directors shall:

(a) Manage the affairs of AYSA;
(b) Enforce and interpret the Bylaws, rules, policies and procedures of AYSA;
(c) Approve all international youth games with member teams and/or select teams;
(d) Approve the formation and operation of all intrastate National Youth Challenge and Association Cup games;
(e) Approve inter-state play;
(f) Review and approve League/Club Bylaws in order to ensure consistency with AYSA documents; and,
(g) Make temporary rules or regulations for specific cases or occasions not provided for in existing documents, but which the Board of Directors deems necessary to carry out the objectives of this Association.

Section 3. Subject to the limitation of these bylaws and the laws of the State of Arizona, all of this Association’s powers shall be exercised by or under the authority of the Board of Directors. The Board of Directors shall control all business and other affairs of this Association.

Section 4. The immediate Past President of AYSA shall serve a 2-year term on the Board of Directors on the expiration of that individual’s term as President. An individual removed as President or Immediate Past President under Bylaw 404 is not a member and the Board of Directors, and the position of Immediate Past President remains vacant on the Board.

Bylaw 412. MEETINGS

Section 1. The Board of Directors shall hold meetings no less than quarterly throughout the seasonal year. The Board shall establish the time, place and location of the meetings.

Section 2.

(a) The Board of Directors may hold special meetings called at the request of the President of AYSA or by any three members of the Board of Directors. The request shall state the business items to be considered at the special meeting. No other items may be considered.
(b) Notice of a special meeting shall be provided to all members of the Board of Directors not less than 48 hours or more than 20 days before the date of the meeting.

Section 3. Proxies are not permitted at meetings of the Board of Directors.

Section 4. Visitors may attend all open Board of Director meetings. Visitors may be granted the privilege to speak at meetings under the approval of the President or any three members of the Board of Directors.

Part V – COMMITTEES

Bylaw 501. STANDING COMMITTEES

Section 1. AYSA Committees shall be established as required to satisfy the programs and needs of AYSA. The President shall be an ex-officio member of all committees.

Section 2. Standing Committees are enumerated in the AYSA Operating Procedures. Each standing committee shall be the responsibility of a specific member of the Executive Board. Standing Committees of AYSA are:

ARIZONA
YOUTH SOCCER ASSOCIATION
(a) Protest, Appeals and Arbitration Committee
(b) Rules and Revisions Committee
(c) Registration and Credentials Committee
(d) Risk Management Committee
(e) Tournament Committee
(f) Competitive State Cup Committee
(g) Developmental State Cup Committee
(h) Recreational State Cup Committee
(i) Budget and Finance Committee
(j) Olympic Development Committee
(k) State League Committee
(l) State Disciplinary & Rules Committee
(m) DOC Committee

Section 3.

(a) The Board of Directors shall confirm committee chairs annually and shall publish a list of said committee chairs not later than the beginning of the fiscal year. In the event that the responsible AYSA officer fails to submit a name for approval, the president shall appoint the committee chair with the approval of the Executive Board.
(b) In the event a committee chair resigns, is removed, or is unable to fulfill the position as chair, the responsible officer shall bring to the Board of Directors a recommendation for replacement. The Board of Directors shall vote on the replacement in a timely manner.
(c) The Board of Directors may also remove committee chairs.

Section 4.
All committees, standing or ad hoc, shall submit a report in writing to the Board of Directors every month.

Bylaw 502. POLITICAL ACTION COMMITTEE

Section 1. Each district commissioner shall appoint an appropriate individual in their district to serve on the AYSA Community Action Committee [CAC] for a term of two (2) years. The appointment shall be made effective on August 1 beginning on August 1, 2015 and every year thereafter. In order to make the election process more efficient, half the seats in the CAC will be vacated every year, and new elections will be held for the same seat every 2 years. To initiate this two year rotating cycle, on August 1, 2015, half of the members will be elected to a 1 year term, and the other half will be elected to a 2 year term. Following this initial cycle, every member will serve for 2 years before their seat is open again. The name of the individual representing each district shall be submitted to the AYSA office by the August 1 deadline. If no name is submitted by the August 1 deadline the responsibility to serve on the CAC shall fall to the District Commissioner.

Section 2. The CAC shall meet within 30 days of appointment and select a chair and vice chair-person and thereafter formulate and implement a CAC organizational structure and plan to secure political and governmental support for the development of fields, lights and other resources to enhance and improve youth soccer in the AYSA program.

Bylaw 503. SPECIAL COMMITTEES
Section 1. Special Committees may be formed as deemed appropriate by the President, subject to the approval of the Board of Directors, for the purpose of accomplishing specific tasks. The authorization for these committees shall include provisions for a budget for the duration of said committee and for appointing a member or members of the Executive Board to be responsible for the committee.
Bylaw 504. **RESTRICTION**
No member of a committee may receive compensation (except reimbursement for expenses) for services performed as a committee member.

**Part VI – ADMINISTRATIVE**

**Bylaw 601. FISCAL YEAR BUDGET**

Section 1. The Budget Committee shall prepare a proposed budget for AYSA for the next fiscal year. The Committee shall submit its proposed budget to the Board of Directors for approval. After the Board has approved a proposed budget, it shall be distributed and considered as provided by Bylaws 311 and 312.

Section 2. The Budget Committee shall be required to submit a budget for AYSA for the next fiscal year. The budget shall:
(a) Outline all programs administered by AYSA, including but not limited to:
   i. Administration
   ii. State/National Cups
   iii. Olympic Development
   iv. Coach Certification, etc.
(b) Propose complete income and expenses for each program;
(c) Identify sources of income to support each program.

**Bylaw 602. ACCOUNTS, BOOKS AND RECORDS**

Section 1. AYSA shall maintain adequate and correct accounts, books and records of its business and properties. All of those accounts, books and records shall be kept at the offices of AYSA.

Section 2. AYSA shall adhere to all commonly accepted business practices including but not limited to solicitations for services to be performed/goods to be purchased in excess of $5,000.00. Exceptions to this rule must be approved by the Board of Directors.

Section 3.
(a) All books and records, including copies of the governing documents, shall be open to inspection for the Directors and members of this Association in the manner provided for by the Board of Directors.
(b) The Federation may view books, records and governing documents at their request to determine compliance with Federation Bylaws. The State Association shall provide to the Secretary General of the Federation an annual report on the activities of the Association and most current annual financial statements within 90 days after the start of the Federation’s seasonal year.
(c) The State Association will provide annually to the Federation copies of the Association’s governing documents. Changes to those documents enacted at the Association’s Annual General Meeting shall be submitted to the Federation for approval not later than 90 days after their adoption.

**Bylaw 603. INDEMNIFICATION**

Section 1. AYSA shall indemnify each of its present or former directors, officers, employees or official representatives or any person who is or was serving another entity in any capacity at the request of AYSA, against all expenses actually and reasonably incurred by the person (including judgments, costs, and counsel fees) in connection with the defense of any pending or threatened litigation to which that person is, or is threatened to be made, a party because that person is or
was serving in such a capacity. This right of indemnification may also apply to expenses of litigation that is compromised or settled, including amounts paid in settlement, if AYSA approves the settlement as provided in section 2 of this bylaw. Such a person shall be indemnified if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of AYSA. The termination of any litigation by judgment, order, settlement, conviction or plea of *nolo contendere* or its equivalent shall not, of itself, create a presumption that the person did not act in good faith or in a manner the person reasonably believed to be in or not opposed to the best interests of AYSA.

**Part VII – GRIEVANCES, PROTESTS AND APPEALS**

**Subpart A - General**

**Bylaw 701. GENERAL REQUIREMENTS**

The following hearing and appeal procedures guarantee the rights of individuals’ to participate and compete in activities sponsored by the Arizona Youth Soccer Association and its members to appeal grievances to the US Soccer Appeals committee that has the jurisdiction to approve, modify or reverse a decision.

Section 1. Each Member Organization shall hear initial protests and infractions arising from games and other activities played under their jurisdiction.

Section 2. Each Organization Member shall have grievances, disputes and disciplinary hearing, protest and appeals provisions in its bylaws, rules or other document that clearly states the procedures under which adjudication of appeals and other disciplinary matters shall occur. Such procedures must be in writing and be promulgated to their membership prior to the commencement of the regular seasonal competition and must include the notification of the right to appeal to the AYSA Level 1 Board of Directors Committee and the procedure for so doing.

Section 3. If an Organization Member does not have those procedures required by Section 2 of this bylaw, then the AYSA procedures apply.

Section 4. Any committee or other authority hearing and/or deciding on grievances, disputes, protest or appeal:

(a) Shall be composed of people who have no conflict of interest in the matter being heard;  
(b) Shall not include any person who has adjudicated the matter at any other level;  
(c) Shall not be composed of less than three persons, and five persons are preferred.

**Bylaw 702. DEFINITIONS**

Section 1. Protests are:

(a) Generally related to a specific game or administrative action, and are filed by one of the involved parties. Protests cannot be filed by third parties.  
(b) Must be based upon violation of the published rules of the competition, governing documents, or application of FIFA Laws of the Game.  
(c) Are only to proceed to the next level after the rights of protest and appeal are exhausted at the initial levels whose jurisdiction the protest or appeal falls within.

Section 2. Appeals are:

(a) The result of an adverse decision from a protest hearing, administrative action, disciplinary hearing or lower level appeal. Only those parties to the original action, who are adversely impacted by such decisions, shall be allowed to appeal.  
(b) Not to have the effect of “staying” a previous ruling. Previous decisions remain in force, pending the result of the appeal.
Section 3. Disciplinary hearings are:
   (a) A result from allegations of misconduct. Such misconduct must be a violation of a published rule, regulation or procedure.
   (b) To be heard only by the disciplinary committee within the jurisdiction of the convening authority.
   (c) A result of Complaints of a general nature.

Bylaw 703. GENERAL PROCEDURES

Section 1. A protest, appeal, allegation of misconduct, or grievance must be filed in writing and must include:
   (a) The nature and specifics of the complaint.
   (b) A listing of the rules or procedures which have been violated.
   (c) A statement of the desired resolution.
   (d) Proper filing fee.

Section 2. Filing shall be as follows:
   (a) The original document of the protest, appeal, allegation of misconduct or grievance, along with all supporting documents, shall be forwarded to the appropriate chairperson by Registered US Mail; Certified US Mail-Return Receipt Requested; or, Federal Express-Signature Required.
   (b) In the case of an appeal, seven copies of the appeal and all supporting documents must be submitted by Registered US Mail; Certified US Mail-Return Receipt Requested; or, Federal Express-Signature Required within forty-eight (48) hours of the receipt by the appellant of the prior adverse ruling (Saturday, Sunday and holidays excluded unless the rules of the competition state otherwise).
   (c) Additionally, in an appeal of a lower-level decision, one (1) copy shall be sent to the chairman of the hearing board whose decision is being appealed; one copy (1) shall be sent to the president of the organization member whose jurisdiction the original decision was generated from; and, one (1) copy shall be sent to the President of the AYS. These copies shall serve as notice of the filing of an appeal.
   (d) Upon such notification, the chairman of the lower-level hearing board shall immediately submit all retained evidence and documentation to the next higher level. This submittal shall also be by Registered US Mail; Certified US Mail-Return Receipt Requested; or, Federal Express-Signature Required.

Section 3. The conduct of the hearing shall be as determined by the rules of the Organization Member or, in the case of AYS, by the Board of Directors.

Section 4. A written record (called the official record) shall be kept of the proceedings.

Section 5. All hearings shall be scheduled to be held within 30 days from the date of proper filing (see section 705).

Bylaw 704. FILING FEES

Section 1. The fee for filing a protest, appeal, allegation of misconduct, or grievance will be set by the Board of Directors and approved by the General Assembly.

   B. Under Bylaw 721, section 1, levels 2 (as to AYS) only and level 3:

   (1) Allegation of Misconduct  $75.00
   (2) Grievance  $75.00
Section 2. All filing fees are non-refundable, regardless of the outcome except that the Protest, Appeal & Grievance Committee shall have the discretion of refunding the fee if a fine of a lower level jurisdiction has been overturned.

Bylaw 705. DOCUMENTATION PROCESSING

Upon filing of a protest, appeal, allegation of misconduct or grievance, the receiving authority shall institute the following procedures:

Section 1. The appropriate action or response shall be determined by conducting a “validation/review” of the following:

(a) Identifying the principal parties involved.
(b) Determining if they are in good standing.
(c) In the case of a protest, determining the protester’s right to lodge a protest.
(d) In the case of an appeal, determining if the appeal is directly related and germane to the decision of the next-lower authority. (If not, the appeal must be rejected and returned.)
(e) Determining if all the information necessary to adjudicate the matter and reach a decision is included.
(f) Determining whether the matter has been filed with the proper authority.
(g) Determining that specific charges are made; the rules allegedly violated are cited; and the desired resolution has been stated. NOTE: Five (5) working days are considered sufficient for the conduct of the “validation/review.” The 30-day time limit will begin upon completion.

Section 2. All parties are entitled to a hearing with proper notification. Upon completion of the “validation/review,” all involved parties shall be notified of the protest, appeal, and allegation of misconduct or grievance within five (5) working days

Section 3. Notification of the receipt of a protest, appeal, allegation of misconduct or grievance and of the date, time, and place of a hearing, shall be communicated to the principal parties at the same time and by the same method. Notification shall be accomplished by Registered US Mail or by electronic means, or both.

Section 4. Notification shall contain the following:

(a) A condensed restatement of the cause of action.
(b) The date, time and place of the hearing.
(c) The type of hearing to be held (see section 712).
(d) What limits or restrictions (if any) will be imposed on testimony.
(e) Whether or not the testimony may/must be in written form, and the date by which such written testimony must be received.
(f) Any other special requirements.

Bylaw 706. REGARDING RULES OF COMPETITION

No decision which arises out of the application of the rules of competition that is made in the course of the competition and has no consequence beyond the competition as herein defined shall be appealable. For the purposes of this bylaw, the term “competition” may include games, tournaments, league or regular season play. Nothing herein shall be construed to limit the rights of appeal available under the Amateur Sports Act or the Constitution and Bylaws of the USOC relating to the opportunity of Athletes to participate in “protected competition” as defined in the USOC Competition.
Bylaw 707. EXHAUSTION OF REMEDIES

Section 1. No Member of AYSA, official, league, club, team, player, coach, administrator or referee may invoke the aid of the courts of the United States or of a state without first exhausting all available remedies within the appropriate soccer organizations and as provided within AYSA.

Section 2. For a violation of this bylaw, the offending party shall be subject to suspension and fines, and shall be liable to AYSA for all expenses incurred by AYSA and its officers and members of the Board of Directors in defending each court action, including the following:
(a) Court costs;
(b) Attorneys’ fees
(c) Reasonable compensation for time spent by AYSA officials and employees in responding to and defending against allegations in the action, including responses to discovery and court appearances;
(d) Travel expenses; and,
(e) Expenses for holding special meetings necessitated by court action.

Subpart B – Hearings

Bylaw 711. HEARING PROCEDURES

In all hearings conducted under these bylaws, the parties shall be accorded:
(a) Notice of the specific charges or alleged violations in writing and possible consequences if the charges are found to be true;
(b) Reasonable time between receipt of the notice of charges and the hearing within which to prepare a defense;
(c) The right to have the hearing conducted at a time and place so as to make it practicable for the person charged to attend;
(d) A hearing before a disinterested and impartial body of fact-finders;
(e) The right to be assisted in the presentation of one’s case at the hearing;
(f) The right to call witnesses and/or present oral and written evidence and argument;
(g) The right to confront witnesses, including the right to be provided the identity of witnesses in advance of the hearing;
(h) The right to have a record made of the hearing if desired; and,
(i) A written decision, with reasons for the decision, based solely on the evidence of record, issued in a timely fashion.

Bylaw 712. TYPES OF HEARINGS

The method of holding a hearing may vary. Basically, there are two types:

Section 1. Open Hearings
(a) Open hearings shall be held with the principal parties, witnesses for both sides, and all necessary evidence, actually appearing before the members of the Hearing Committee.
(b) Testimony from witnesses need not be taken in the presence of another witness but the principal parties may be present for all proceedings except the deliberations of the Hearing Committee.
(c) Deliberations may occur and decisions may be reached, in either open or closed sessions.

Section 2. Closed Hearings
(a) Closed hearings require that all testimony and evidence (including rules) be submitted in writing.
(b) The principal parties must submit all evidence in written form, as specified by the notification.
Bylaw 713.  AGENDA

Section 1. The agenda for a hearing shall be as follows:

(a) All parties, including witnesses, will be brought into the hearing chamber. The Chair will describe the following items:

1. Statement of case to be heard, including:
   i. Names of parties involved (including team, league, etc.)
   ii. Specific event involved
   iii. Date of occurrence
   iv. Rule number and description of rules allegedly violated
   v. Outcome requested by plaintiff

2. Procedures for hearing, including:
   i. Plaintiffs and Defendants allowed to remain in hearing chamber. All witnesses to wait in outer chamber;
   ii. All written evidence should have been presented in advance for distribution and inclusion in the evidence packet.
   iii. All written evidence presented at the hearing will be passed to the Chair. The committee/Board of Directors will vote on its acceptance as proper evidence;
   iv. All questions/statements from involved parties will be addressed to the Chair, who will ask the appropriate individual for an answer/rebuttal if he/she deems it pertinent.
   v. Witnesses may be recalled after initial testimony for further testimony and/or clarification.
   vi. Decisions will be made and notification will be made in writing, within forty-eight (48) hours (excluding Saturdays, Sundays and holidays) to both parties.

(b) All witnesses will then be excused to the outer chamber.

1. Plaintiff will present case.
2. Witnesses for the plaintiff will be called individually.
3. Committee/Board members will question plaintiff/witnesses as deemed necessary after each testimony has been given.
4. Defendant will present case.
5. Witnesses for defendant will be called individually.
6. Committee/Board members will question defendant/witnesses as deemed necessary after each testimony has been given.
7. Any witnesses will be recalled as necessary.
8. Plaintiff will make closing statement.
9. Defendant will make closing statement.

(c) Open hearing adjourned; parties excused; Committee/Board to deliberate.

Bylaw 714. EVIDENCE AND TESTIMONY

The following shall apply to all hearings where evidence and/or testimony are allowed:

Section 1. Evidence

(a) All evidence, such as player passes, team rosters, game report forms (lineup cards) and letters, proof of age documents and other sources of written or printed information shall be original or official copies only. No photocopies, Xerox copies or other
reproductions shall be acceptable. Notarized documents shall attest to the validity of the signature thereon and shall not attest to the validity of the information contained in the document.

(b) Proof-of-age documents shall conform to the proof-of-age rules of competition.

Section 2. Testimony
(a) All testimony shall be limited to the principal parties, eyewitnesses and recognized authorities on the subject.

(b) If a witness cannot appear at an open hearing, written testimony shall be accepted. Notarization may be required at the option of the hearing authority but only if such requirement was communicated in the notification of the hearing.

(c) Character witnesses and other third-party witnesses shall not be allowed.

(d) Testimony may be restricted with respect to time.

Section 3. A lawyer shall not represent a team at a hearing unless he/she is a bona fide member of one of the teams involved.

Section 4. A lawyer shall not represent an organization member at a hearing unless he is a bona fide organization member involved.

Section 5. No matter in the nature of a dispute or claim shall be presented to or defended in this Association except by a bona fide member of the League, Association, Club or team which is concerned.

Bylaw 715. MINIMUM RIGHTS

These minimum rights shall apply to hearings conducted under these bylaws.

Section 1. Each party at a hearing shall have the right to have an individual present at the hearing to assist the party in presenting the party’s case. Such individual may, but shall not be required to be, an attorney.

Section 2. If the Complainant/Plaintiff is represented by another individual at any hearing and the hearing panel allows that individual to speak, question the parties and/or witnesses, or grants that individual any other rights, then it shall afford all other parties, or the individual representing the party, including an attorney, the same rights during the course of the hearing as is allowed the individual representing the Complainant/Plaintiff.

Section 3. It shall be made clear at the commencement of any such hearing that the hearing shall proceed in accordance with the AYSA hearing Rules and Procedures. All Federal, State or local Rules of Evidence or Civil Procedure shall not be applicable.

Section 4. The AYSA may provide, as part of the hearing rules and procedures, that an individual assisting a party may be allowed to speak on behalf of the party, make requests or ask questions at the hearing.

Section 5. Regardless of whether the AYSA allows the individual assisting the party the rights to speak, make requests or ask questions, as noted in section 4, an individual assisting the party in presenting the party’s case shall have the right to be physically present in the hearing room, and so as not to interfere with the hearing procedure.

Section 6. During the course of the hearing, the party may confer briefly with the individual who is assisting before making a statement or request or prior to responding to a question. The panel conducting the hearing may limit the frequency and duration of the conferences so as not to unduly interfere with the proceeding.
Section 7. If there is confusion or concern, the party may request a recess to confer with the individual assisting the party. Such a request should be granted unless the number of requests by a party becomes unreasonable or the length of a requested recess is deemed by the hearing panel to be unreasonable.

Section 8. An individual assisting a party may prepare written materials for the party and collect documents for the party. However, the party must submit or present the materials and documents as materials and documents of the party and not of the individual assisting. The party has complete responsibility for those materials and documents and is subject to questioning about them.

Section 9. The AYSA may, but is not obligated to, allow greater rights to assistance than noted in this bylaw.

Section 10. The rights, either mandatory or permissible under this policy shall be consistently applied, and the AYSA shall not arbitrarily allow or disallow the rights set forth in this bylaw to those individuals assisting a party in the presentation or defense of the party’s case.

Bylaw 716. **SERIOUS INFRACTIONS**

Formal and open hearings shall be conducted in cases of initial infractions that are considered serious enough to potentially involve disciplinary action that could result in a suspension of more than three (3) matches (in cases where game or match suspensions are meted out) or a suspension of more than four weeks or one month (in cases where time suspensions are meted out).

Bylaw 717. **DECISIONS**

Section 1. The decisions of the committee, and any disciplinary sanction imposed, shall respond only to the specific issues and allegations contained in the complaint as filed.

Section 2. Any other issue and/or rules violation, which may become known or apparent during the hearing, shall be referred to either the convening authority or a lower-level authority. This referral may be accompanied by a recommendation for appropriate action. When such matters are referred, notice of the referral shall be included with the notification of decisions rendered.

Section 3. Decisions shall be reduced to written form, and shall be communicated to the principal parties at the same time and by the same method within forty-eight (48) hours of the conclusion of deliberations (Saturdays, Sundays and holidays excepted). Notification shall be accomplished by Registered US Mail or by electronic means, or both

Section 4. Effective 02/01/2017, if a suspension is imposed upon a member of AYSA by an affiliated member, the AYSA office shall also receive a copy of the decision within forty-eight (48) hours of the conclusion of deliberations (Saturdays, Sundays and holidays excepted). Notification shall be accomplished by Registered US Mail or by electronic means or both. Suspension of players for less than thirty (30) days is exempt from this requirement.

Section 5. Verbal communication of decisions shall not be permitted. Consideration should be given to ensure that the method chosen provides adequate notice to those impacted by the decision(s).

Section 6. Notification of the decisions shall include a statement of the procedure for appeal. The statement shall clearly indicate the appropriate level of jurisdiction, including the identity and address of the person and/or office to which the appeal must be directed.
Section 7. Written minutes of all hearings will be considered proprietary and made available only on request from higher level authorities in direct line of appeal.

Section 8. All leagues being a part of AYSA and AYSA itself shall report no less than monthly to the AYSA BOD and any Discipline and Appeal Actions. At a minimum, the report shall show the date of offense, club name, team name, State ID# if an individual, description if not a carded individual (parent, supporter), offense and decision.

**Bylaw 718. ASSAULT - CENSURE AND SUSPENSION**

Section 1. When any person shall assault or abuse an official, jurisdiction shall vest immediately in the Board of Directors of this Association. An official, for the sole purpose of this specific AYSA regulation, shall be defined as the referee, official linesman, referee assignor(s), referee administrator, player, coach, team administrator, tournament director(s), tournament staff, or any officer or member of the Board of Directors of this Association, member leagues and clubs. Misconduct towards officials may occur before, during and after the match, including travel to and from the match. "Assault" shall be defined as an intentional act of physical violence upon an official and shall include, but not be limited to, hitting, kicking, punching, choking, spitting at, or on, grabbing or bodily running into an official, kicking or throwing any object that could inflict injury, damaging an official's uniform or personal property. "Verbal Abuse" shall be defined as a verbal statement, which implies or threatens physical harm to an official or the official's property. "Physical Abuse" shall be defined as, but not limited to, using foul or abusive language toward the official, threatening the official with remarks that carry implied or direct threat of physical harm, and spewing a beverage on an official or his property.

Section 2. It shall be mandatory upon the Board of Directors of this Association to execute the provisions of this regulation within THIRTY (30) days of notification of the offense except in cases involving players only. Where only players are involved, the appropriate competition authority may adjudicate the matter.

Section 3. Referee Assault against an adult referee or adult assistant referees or any other adult reasonably construed or defined to be an official in Bylaw816.

**Bylaw 719. PENALTIES**

Effective 02/01/2017, penalties shall be those provided in the US Soccer Policies & Procedures & Procedures as they refer to misconduct of any kind and also those found in the AYSA Hearing Manual.

**Subpart C – Appeals**

**Bylaw 721. APPEALS COMMITTEE**

Section 1. A decision rendered by a State Association from which an appeal is taken is not suspended pending the final decision of the Appeals Committee unless the Committee otherwise orders. The decision of the State Association may be upheld, reversed, or reversed and remanded.

Section 2. The Chair of the Appeals Committee and its members shall be appointed by the President with the approval of the BOD. The Appeals Committee shall consist of at least twenty (20) members, at least 20% of whom shall be athletes.

Section 3. Three (3) members of the AC shall constitute an Appeals Panel (AP) for the purposes of hearing and determining any appeal brought pursuant to Bylaw 705. In any appeal involving an athlete, at least one (1) member of the AP shall be an athlete member of the AC. In order to maximize the expertise of the AP and avoid conflicts of interest, the Chair of the AC shall select the AP as the need arises. The Chair shall also designate one member 26 of the AP to act as the AP's
Chairperson, who shall, among other things, be the member of the AP responsible for ensuring that the appeal is heard within the time periods prescribed by the Bylaws. No member of the AP may be from the same club of the parties.

Section 4. Appeals shall be heard in person or by telephone conference call at the Chair’s direction; it shall be closed to the public. The AP may set time limits for oral argument, if any, as deemed appropriate by the AP.

Section 5. The Appeals Committee shall hear and determine appeals from decisions rendered by Organizational Members relating to activities sponsored by AYSAs or its members. The Appeals Committee has the power to call for the production of any documents and evidence the Appeals Committee may require.

Section 6. All AYSAs 2 Board of Directors Appeal Committee hearings will be closed hearings.

Bylaw 722 APPEALS PROCEDURES

Section 1. There shall be four (4) levels of adjudication within AYSAs/USSF. They are:

   Level 1: Clubs, Tournament Authorities, and State Cup/Presidents’ Cup Tournament Committees.

   Level 2: District Commissioners, Leagues, and AYSAs Disciplinary Committee.

   Level 3: AYSAs Board of Directors AYSAs Protest, Appeals and Grievance Committee.

   Level 4: United States Soccer Federation (USSF) Appeals Committee.

Section 2. There shall be two (2) levels of appeal within the AYSAs. They are:

   Level 1: District Commissioners, Leagues.

   Level 2: The AYSAs Board of Directors AYSAs Protest, Appeals and Grievance Committee.

Section 3. All parties will be notified in writing of the timeline and procedures for the preparation and exchange of documentation.

Section 4. An appeal shall be made in accordance with procedures established by the Board of Directors and is begun submitting a notice of appeal within 10 days from the date of the official receipt of the decision by the party making the appeal. Copies of the notice of appeal shall be sent to all opposing parties and to the Appeal Committee or other body whose decision is being appealed.

Section 5. The notice of appeal shall be accompanied by the appeal fee in the form of a money order or cashier’s check in an amount determined by the Board of Directors. The appeal fee shall be retained by the Federation.

Section 6. The appeals committee or other body whose decision is being appealed shall within the 10 days of the date of the notice of appeal shall forward to the Secretary General and to all parties the official record utilized by it in making its decision. Parties should not resubmit documents contained in the official record.

Section 7. Within the 20 days of the date of the notice of appeal, the appealing party shall submit to the Secretary General any argument it wishes to make in support of the appeal and shall furnish copies of the argument to all opposing parties and to the appeals committee or other body whose decision is being appealed.
Section 8. Within 30 days of the date of the notice of appeal, all opposing parties shall submit to the Secretary General any argument they wish to make in opposition to the appeal.

Section 9. The appellant shall bear the burden of showing that the decision being appealed from is clearly erroneous.

Section 10. No new evidence may be presented to the AP unless circumstances have materially changed, or new facts are discovered that were unavailable at the time of the original hearing. In such cases, the AP may allow that such new evidence be presented to it provided all parties to the appeal have been given notice and are prepared to respond to the materially changed circumstances or previously unavailable or undiscovered facts.

Section 11. If an appellant fails to be present for the date set for argument of the appeal, and no continuance has been granted by the AP, the appeal shall be considered abandoned.

Bylaw 723. DECISIONS

Section 1. After the appeal has been heard, the AP shall render a final decision within ten (10) days of the completion of the appeal hearing.

Section 2. The decision rendered by a State Association from which an appeal is taken may be suspended by the AP only upon written application by the appellant which accompanies the Notice of Appeal and the finding by the AP of good cause shown. Good cause shown may only be made upon unanimous vote of the AP and a written decision which specifically states that there is a strong likelihood of success upon the appeal and that circumstances are present which clearly show that the appellant will suffer irreparable harm unless the decision from which the appeal is taken is suspended pending the determination of the appeal. The decision of the AP regarding suspension of the decision pending determination of the appeal shall be final and may not be further appealed.

Section 3. The appeals record shall be submitted by the State Association using the format attached hereto. The appeals record shall contain, at a minimum, the following:

1. All documents, exhibits and other evidence in the case.

2.Copies of all rules, procedures, and bylaws used to support the charges and to conduct the hearing.

3. The notice of charges and/or hearing provided the defendant/appellant.

4. The decision of the hearing body and any appeals decisions.

The record shall:

1. be numbered in chronological order

2. be indexed

3. contain only one copy of each document.

Section 4. If audio or videotapes are made part of the record, there must be four (4) copies of any such tape delivered to the Federation.

Section 5. If a written transcript has been prepared, it shall be included as part of the record.
Section 6. The record must be in English. If Associations accept documents in other languages, then the Association shall be responsible for providing English translations of the documents prepared by a neutral translator agreed to by the parties.

Section 7. If the record is not submitted in accordance with this policy, the appeal timetable may be put on hold pending the completion of the record or the appeal may be dismissed. If the appeals timetable is put on hold, the appealing party may apply to the Federation to have their penalty suspended until the case is decided.

PART VIII-PLAYERS AND PLAYING

Bylaw 801. REGISTRATION

Section 1. Effective 02/01/2017, Leagues and Clubs responsible for registering players shall use the Registration Manual provided by AYSA to ensure appropriate registration of all players and other personnel.

Section 2. A player or coach may not participate in AYSA sanctioned events until pertinent information has been entered into the AYSA registration system and appropriate fees have been paid to AYSA.

Section 3. Leagues and Clubs shall ensure that all players whose place of birth was outside the USA follow the guidelines established in US Soccer’s Policies & Procedures.

Section 4. Leagues and Clubs shall be responsible for insuring proper registration of the players, affiliation of the teams, proper accounting of all transactions and accurate reporting to the AYSA.

Section 5. Players coming from another State Association during the seasonal year must complete the appropriate transfer forms prior to participating with a team registered within the AYSA.

Section 6. A minimum of one and maximum of four coach(es) of record shall be listed on the team roster.

Section 7. Players must use their legal names as listed on a proper birth certification document all registration material.

Section 8. This Association will issue Player/Coach passes to all players and coaches of record in Tiers 1-3 and Academy.

Section 9. No player or coach of record will be allowed to participate in any scheduled league, club, and/or tournament match without a player/coach pass issued by this Association as outlined in Bylaw 806 with the exception of in-house teams as covered under Bylaw 212, Section 1.

Section 10. The AYSAs shall register all players, coaches, teams, and administrators with the Federation at least once each year and shall timely pay all Federation dues and fees.

Section 11. The AYSAs shall register all players, coaches, teams, and administrators with the US Youth Soccer at least once each year and shall timely pay all US Youth Soccer dues and fees.

Bylaw 802. PROOF OF AGE

Section 1. Proof of age shall consist of a birth certificate or birth registration or driver’s license issued by an appropriate governmental agency, board of health records, passport, alien registration card issued by the United States government, a Certificate issued by the Immigration
and Naturalization Service attesting to age, or a Certification of an American Citizen born abroad issued by the governing agency. Hospital, Baptismal or religious certificates will not be accepted.

Section 2. The Board of Directors of any affiliated League of this Association may request proof of age to be established. Copies of the written request must also be directed to the Board of Directors of this Association and to the appropriate League or other administrative authority. Proof of age shall be presented within forty-eight (48) hours of the presentation of such written request. Failure to respond to such request shall result in the immediate suspension of the player involved and forfeiture of all League games in which that player participated.

Bylaw 803. FALSE REGISTRATION
Any coach who is found to have played a player who is over-age and/or illegally registered shall, at a minimum, be suspended for the remainder of the seasonal year in which the player is found to have played and the following seasonal year. In addition, the team shall forfeit the game(s) in which that player has taken part.

Bylaw 804. TEAM ROSTER LIMITATIONS
Section 1. Effective 02/01/2017, Team Roster Limitations shall be those established by US Youth and US Soccer Policies & Procedures.

Bylaw 805. PLAYER RELEASE AND TRANSFER / SPECIAL TRANSFER
Effective 02/01/2017, Player Release and Transfer/Special Transfer shall be governed by US Youth and AYSA Policies, Procedures and Registration Manuals.

Bylaw 806. PLAYER PASSES
Effective 02/01/2017, Player Pass Use shall be governed by US Youth and AYSA Policies, Procedures and Registration Manuals.

Bylaw 807. SPECIAL MODIFICATIONS
No special modifications may be made to passes issued by the AYSA with the exception of the National Championships (i.e., State Cup).

Bylaw 809. PLAYER SAFETY
Section 1. No youth player / team will be allowed to participate in more than two games per day or the equivalent regulation time thereof for that specific age group.

Section 2. Names of players shall not appear on any player’s uniform, sweats, jacket or equipment bag.

Section 3. It is the responsibility of all leagues, clubs, coaches, and administrators within the Arizona Youth Soccer Association to ensure the safety, both physically and mentally, of all players. Guidelines that meet certain minimum criteria established by the Federation in accordance with state and local law concerning physical and sexual abuse will be established and distributed to all.

Bylaw 810. TOURNAMENT
Section 1. Tournaments are to be governed by the AYSA Tournament Manuals;

Section 2. Each AYSA tournament will be assessed $7.25 per team;
Section 3. Each AYSA sanctioned 3 x 3 or 4 x 4 tournament shall be assessed $2.25 per team;

Section 4. Effective 02/01/2017, items not specifically covered in these bylaws may be found in the AYSA Tournament Manual.

Bylaw 811. TRAVEL

Effective 02/01/2017, information concerning out-of-state tournament travel may be found in the AYSA Travel Manual. Information concerning out-of-country travel may be found in the US Soccer Policies & Procedures.

Bylaw 812. ACCOUNTABILITY, CONDUCT & EJECTION

Section 1. Each member league, club and team shall be held primarily accountable for the conduct of persons associated with the member league, club or team in any manner whatsoever.

Section 2. During any game sanctioned by or regularly scheduled by AYSA or any of its affiliated member leagues, clubs or teams, a referee may stop the game and eject any spectator from the grounds (field of play and areas surrounding the field and fields near the field upon which the game is being played), if in the opinion of the referee, the offender is guilty of violent conduct or is deemed to be an interference as designated in Law V - Referees-Laws of the Game).

Section 3. Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein, including cautions, ejections and standard suspensions. Any other individual who may be reasonably construed as being associated with a team, such as relatives and spectators, shall also be subject to the jurisdiction and authority of the Association. Any coach or team official shall be held responsible for the actions of any individual(s) at any match that, in the opinion of the referee, is a supporter of that team.

Section 4. All red cards or ejections shall result in a minimum one (1) game suspension. Referees' decisions are final and may not be overturned unless said referee has made a technical error.

Section 5. At no time shall drinking of alcoholic beverages be permitted at any game or practice sanctioned by or regularly scheduled by AYSA or any affiliated member league, club or team.

Section 6. Defines and establishes rules that govern tryouts/evaluation periods and movement of registered players within AYSA membership clubs during the defined seasonal year (September 1 - August 31)

Part a) Definition of Tryout/Evaluation Window: Tryout/Evaluation window is defined as any event held for the purpose of selecting members to a club or team for the forthcoming seasonal year. Events such as camps or clinics are not considered tryout/evaluation events but if a member association hosts a camp or clinic they must adhere to AYSA Policy 5171.

Part b) Tryout/Evaluation Window Time Frame: Tryout/Evaluation window is established as May 1 - July 1 for ages U7 through U10 (non-president cup or non-state cup age teams and for ages U11 through U18 (presidents cup or state cup teams).

Part c) Clubs Soliciting Players: No representative of a member Association within AYSA shall be permitted to INITIATE contact, in any form or method, for registration to their club or team outside of defined tryout/evaluation window (part a and b above). Representatives of a member association as defined as board members, coaches, assistant coaches, managers, parents, players' parents, players' guardians, players' siblings, players themselves or a registered member of that club.
**Part d)** Players Soliciting Clubs: If a player is registered to a member Association within AYSA, and is seeking other options outside of the defined tryout/evaluation window (part a and part b) to another member Association within AYSA, they have the right to do so. However, it is the responsibility of that member to receive written permission from their current club prior to seeking these options. Once written permission is received, from their current club, the member may speak to any other AYSA member association. Players are defined as players themselves, players’ parents, players’ guardians and players’ siblings.

**Part e)** Recreational Players: This by-law does not apply to Recreational Players. Recreational players are defined as any player that participates in an in-house recreational program, offered by a member AYSA organization that does not compete against other AYSA organizations. Players registered as recreational players, of any AYSA membership organization have the right to seek other options at any time, to other AYSA membership organizations and its programs without receiving permission from their current member association.

**Part f)** Infractions: Any infraction of this bylaw may be brought forth to AYSA, in writing, by effected party (ies) which is defined as an official complaint. The complaint will be heard by the Discipline and Appeals committee within 30 days after officially receiving the written complaint. If person(s) are determined guilty through a proper hearing, suspension could range from a minimum of 6 months to a maximum of 2 years. If repeated offenses occur for particular person(s) suspensions could be a minimum of 2 years to maximum of 10 years.

Section 7. The adjudicating committee shall determine minimum penalties for other abuses or infractions, i.e., those not involving referee assault or abuse. The severity of any such penalties meted out should be determined by the severity and nature of the infraction, by any precedence set in other similar situations and/or recommendations or suggestions that may be found in the AYSA Administrative manual or the US Soccer Administrative Manual.

**Bylaw 813.** TEAM RELEASE DURING THE SEASONAL YEAR

Effective 02/01/2017, information concerning team release during the seasonal year may be found in the AYSA Registration Manual.

**Bylaw 814.** YOUTH PARTICIPATION IN SENIOR GAMES

A youth player will be permitted to play an unlimited number of amateur games without losing his or her youth eligibility. The youth player must obtain permission from his or her youth coach or other authorized official. The youth coach or other authorized official shall, in writing or by form, request eligibility clearance from the State Youth Association. The youth coach or other authorized team official must, in writing or by form, request permission from the State Amateur Association.

**Bylaw 815.** PLAYING WITH PROFESSIONAL PLAYERS

Any player signing a professional contract, receiving funds for playing soccer, or playing with a professional team without the permission of the Board of Directors of this Association shall be declared a professional player and shall lose all privileges of youth amateur status. The Board of Directors of this Association may grant a youth amateur player permission to play in benefit or exhibition games only where professional players are involved. Permission must be requested in writing.

**Bylaw 816.** ASSAULT - CENSURE AND SUSPENSION

Section 1. When any person shall assault or abuse an official, jurisdiction shall vest immediately in the Board of Directors of this Association. An official, for the sole purpose of this specific AYSA regulation, shall be defined as the referee, official linesman, referee assignor(s), referee
Misconduct towards officials may occur before, during and after the match, including travel to and from the match. "Assault" shall be defined as an intentional act of physical violence upon an official and shall include, but not be limited to, hitting, kicking, punching, choking, spitting at, or on, grabbing or bodily running into an official, kicking or throwing any object that could inflict injury, damaging an official's uniform or personal property. "Verbal Abuse" shall be defined as a verbal statement, which implies or threatens physical harm to an official or the official's property. "Physical Abuse" shall be defined as, but not limited to, using foul or abusive language toward the official, threatening the official with remarks that carry implied or direct threat of physical harm, and spewing a beverage on an official or his property.

Section 2.

It shall be mandatory upon the Board of Directors of this Association to execute the provisions of this regulation within THIRTY (30) days of notification of the offense except in cases involving players only. Where only players are involved, the appropriate competition authority may adjudicate the matter.

Section 3.

Referee Assault against an adult referee or adult assistant referees or any other adult reasonably construed or defined to be an official in Bylaw816.

Minimum penalties shall be as follows:

(a) For minor or slight touching of the referee or the referee's uniform or personal property, at least 3 months for the time of the assault.

(b) For other assaults, at least 6 months from the time of the assault.

(c) If there is serious injury, a five (5) year minimum suspension.

(d) Verbal Abuse - an automatic suspension of at least three (3) scheduled matches.

(e) Physical Abuse - an automatic suspension of at least three (3) scheduled matches.

(f) When the official involved is of age to play in this Association, the minimum penalties shall be three (3) times greater than a, b, c, d and e above.

Bylaw 817. **REFEREES**

Section 1. Effective 02/01/2017, in all competitions under the jurisdiction of this Association, all official referees must be currently registered with and be in good standing with, US Soccer, if at all possible. All League matches, Tournament matches and Cup matches under the jurisdiction of the AYSA shall be officiated under the three (3)-man system as described in FIFA and, US Soccer official "Laws of the Game." If because of unforeseen circumstances a currently registered, US Soccer Referee is unable to officiate, some other person may be agreed upon to officiate. However, such unregistered person is prohibited from receiving any payment, directly or indirectly, for officiating under such emergency, or officiating under any other circumstances. The prohibition against payment shall also apply to any payer under the jurisdiction of this Association, whether or not the match officiated is under Cup, tournament, league, or club play. The following combinations of match officiating are listed in order of preference: (a) One (1) currently USSF registered Center Referee assisted by: Two (2) neutral currently USSF registered linesmen. (b) One (1) currently USSF registered Center Referee assisted by: One (1) neutral currently USSF registered linesman and one (1) emergency linesman. (c) One (1) currently USSF registered Center Referee assisted by: Two (2) emergency linesmen. NO MATCHES SHALL BE OFFICIATED UNDER A SYSTEM NOT RECOGNIZED BY FIFA, US Soccer or AYSA.

Section 2. All League/Clubs, Tournament and Cup match assignments must be made by US Soccer licensed assignor.
PART IX-AMENDMENTS TO BYLAWS

Bylaw 901.  PROPOSING AMENDMENTS
Any proposed amendment to the charter or bylaws of AYSA may be made by-
(1) An Organization Member;
(2) The Board of Directors;
(3) A member of the Board of Directors; or
(4) A committee of AYSA.

Bylaw 902.  ADVANCE NOTICE
Section 1.  Any proposed amendment to the charter or bylaws of AYSA must be submitted in writing to the AYSA State Office Manager no later than 45 days prior to the proposed date of the Annual General Meeting.

Section 2.  Each proposed amendment received in compliance with section 1 of this bylaw shall be sent in writing by AYSA to each Organization Member and the Board of Directors at least 30 days prior to the General Assembly meeting at which the amendment is to be considered.

Bylaw 903.  VOTING REQUIREMENTS
Any amendment to the bylaws of AYSA requires a two-thirds vote of the General Assembly present at the meeting of which the amendment is being considered.

Bylaw 904.  PRIORITY
To the extent applicable by Arizona State Law, in the event of a conflict between the charter and bylaws of AYSA and the articles of incorporation, bylaws, policies, and requirements of the Federation, the articles, bylaws, policies, and requirements of the Federation govern.

Bylaw 905.  EFFECTIVE DATE
Unless otherwise provided, any amendment to the charter or bylaws of AYSA is effective on that September 1 that occurs immediately after the amendment is adopted.

Bylaw 906.  EXCEPTIONS
Amendments passed at the Annual General Meetings of the US Soccer and/or US Youth Soccer, which may affect the bylaws of the AYSA, shall be distributed to the membership by the Secretary of the Association and shall become effective on that September 1 that occurs immediately after the amendment is adopted. RATIFICATION- The Ratification and Signature of Five (5) members of the 2013/2014 Arizona Youth Soccer Association shall be sufficient for the establishment of these Bylaws.
## AYSA RED CARD PROCEDURES

<table>
<thead>
<tr>
<th>OFFENSE</th>
<th>MINIMUM SUSPENSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second Caution</td>
<td>1 game</td>
</tr>
<tr>
<td>Foul or Abusive Language Directed at Someone other than a match official</td>
<td>1 game</td>
</tr>
<tr>
<td>Serious Foul Play – Denies a goal or an Opponent a goal scoring opportunity by deliberately handling the ball</td>
<td>1 game</td>
</tr>
<tr>
<td>Serious Foul Play – Denies a goal or an opponent a goal scoring opportunity by committing a foul punishable by a free kick committed in a non-dangerous way (Example: pulling a jersey)</td>
<td>1 game</td>
</tr>
<tr>
<td>Serious Foul Play – Other than above</td>
<td>2 games</td>
</tr>
<tr>
<td>Violent Conduct</td>
<td>3 games</td>
</tr>
<tr>
<td>Foul or abusive language directed at a match official</td>
<td>3 games</td>
</tr>
<tr>
<td>2nd Offense Violent Conduct or Serious Foul Play (Other Category)</td>
<td>4 games a&amp; referred to AYSA Disciplinary Committee</td>
</tr>
<tr>
<td>3rd Offense Violent Conduct or Serious Foul Play (Other Category)</td>
<td>5 games a&amp; referred to AYSA Disciplinary Committee</td>
</tr>
<tr>
<td>Pushing, striking, or spitting at a match official</td>
<td>3 games referred to AYSA Disciplinary Committee</td>
</tr>
<tr>
<td>Coaches and team administrators who are ejected from a match will be subjected to the minimum suspensions listed above, plus ONE (1) game</td>
<td>Minimum + 1 game</td>
</tr>
</tbody>
</table>

- The AYSA Referee Send-Off Report will be the required form utilized for all Red Cards.
- Forfeitures, bye games or friendlies do not count towards fulfillment of suspension. The Suspension must be served with the team the player is registered to. A Suspension may not be served as a guest player for another team. However, guest players’ red cards will be determined by the AYSA D&R Committee on an individual basis.
- The Player must be present at the game to serve a suspension and the AYSA Suspension Fulfillment Form must be completed and signed by the referee. **Exception: The player**
does not have to be present for FWRL/Desert Premier games in which the team travels out of state. In-state games are not exempt.

- All Suspension Fulfillment forms must be turned into the AYSA within 48 hours of completion of the game in which the player was suspended. Failure to turn the form within the 48 hour timeframe may result in additional suspensions for the player/coach.
- The Vice President may conduct an informal investigation and hear appeals of red cards and other alleged rule or bylaw violations and revise, dismiss or sustain prior rulings by referees, field marshals and others.

**Far West/Desert Premier Region League:** Suspension/s for red cards received in FWRL/DP will be served only in FWRL/DP games.

**CSL/Port of Subs League:** Suspension/s for red cards received in either CSL or POSL games will be served in the next game, whether it is League, Tournament, or Cup Competition.

**League Play (other than CSL/POSU):** Each League will have established procedures for their particular situation. The League’s misconduct sanctions will mirror the AYSA Misconduct Policy. The league will use the AYSA Referee Send-Off Report and complete appropriate information prior to sending all reports to the AYSA D&R Committee. Coaches are responsible for the information and guidelines provided in the league procedures.

**Tournaments:** Each tournament will have procedures listed in their rules for dealing with players/coaches ejected from contests. The tournament red card sanctions will mirror the AYSA Red Card Suspension Standards. The tournament will use the AYSA Referee Send-Off Report and send all the misconduct reports issued during the tournament to the AYSA D&R Committee. For players/coaches who are ejected from their team’s last game, the tournament is required to send the player/coach pass, referee write-up and player/coach write-up to the AYSA Discipline Committee for disposition. The D&R Committee will record the penalty and notify the coach of record. Any tournament found to have not mirrored the AYSA Red Card Standards for game suspensions may be fined $1,000 and could risk not
having their tournament sanctioned by AYSA in the following years.

**State Cup:**

Procedures are listed below and printed in the Tournament Rules and Regulations. If the player/coach receives a red card during the last game of the Cup series, the suspension will carry over to the following year’s State/Presidents Cup series (i.e., A red card is received during this year’s Presidents Cup, but the team plays in State Cup the following year. The suspension will be served during the State Cup series.)
AYSA EJECTIONS AND SUSPENSIONS POLICIES & PROCEDURES

3.1 Player Ejections and Suspensions

3.1.1 Players ejected from a match are required to leave the team bench area immediately.

3.1.1.1 It is suggested that an assistant coach/trainer escort the ejected player from the team bench area.

3.1.1.2 If the player becomes unruly, it is the referee’s responsibility to note the behavior on the match report and the Discipline Committee will be advised so that the appropriate punishment will be given.

3.1.2 The suspension will be served in the next game(s) to be played by the team.

3.1.2.1 Forfeitures or bye games do not count towards fulfillment of suspension.

3.1.2.2 Suspensions not completed during the current State Championships, Far West Regional, or National Tournament will be served the following year during State Cup or Presidents Cup.

3.1.3 Players serving a suspension must check---in with the team and inform the tournament staff that they will be serving a suspension in the upcoming game.

3.1.3.1 Players that are suspended may NOT sit with the team during games while serving the suspension.

3.1.3.2 Players must check---in with the referee at the field to confirm that the player will not be participating in the game.

3.2 Coach Ejections and Suspensions

3.2.1 Coaches ejected from a match are required to leave the vicinity of the field.

3.2.1.1 The Coach will be given 3 minutes to leave the field area to the satisfaction of the referee.

3.2.1.2 An ejected coach must cease his coaching duties immediately. No other information regarding match strategy may be disseminated to coaches, players or other individuals. Match strategy cannot be disseminated via phone, cell phone, messengers or any other means.
3.2.1.3 Failure to adhere to this policy could result in further suspension.

3.2.2 Coaches and team administrators who are ejected from a match will be subjected to the minimum suspensions listed above plus ONE game.

3.2.2.1 In addition to sanctions levied by the Tournament Committee coaches receiving ejections/suspensions with multiple teams may be reviewed by the AYSA Discipline Committee to determine if additional sanctions are necessary.

3.2.2.2 Suspensions not completed during the current State Championships, Far West Regional, or National Tournament will be served the following year during State Cup or Presidents Cup.

3.2.3 Coaches facing a suspension of more than three (3) games shall be excluded from participating with any and all teams to which said coach is rostered for the entire period of the suspension. Coaches receiving ejections/suspensions with multiple teams will be reviewed by the AYSA Discipline Committee to determine if additional sanctions are necessary.

3.2.4 If an assistant coach, a coach not listed as the primary coach for that team, is ejected, the coach will serve the suspension with his primary team.

3.2.5 If an assistant coach is ejected and does not have a primary team, the assistant coach will serve the suspension with the team for which the suspension was received.

3.2.5.1 Note: The primary coach of the team will be suspended for the same amount of time as the assistant coach with the same team.

3.3 Directors of Coaching and Technical Directors

3.3.1 Suspensions will be served for the remainder of the day in which the ejection occurred and the following day of competition, provided that director’s club has teams playing the next competition day.

3.3.1.1 If the director’s club does not have any games on the next competition day, the suspension will be served on the next competition day that the director’s club has teams playing games.

3.3.1.2 During the suspension, the director may not assist in any of the games registered with the director’s club.
3.3.2  If a director is ejected while on the sideline for a game in which the director is not the head coach, the head coach of that team will also receive a one game suspension for to be served in the team’s next game. The head coach will be allowed to remain in the game at which the director was ejected.

3.4  Any team whose coaches/players receive three (3) Red Cards and/or ejections throughout this competition shall be immediately placed on probationary status. Upon receipt of a fourth (4th) Red Card that team may be eliminated from this competition.

3.5  Coaches are responsible for enforcement of suspensions.

3.5.1  If a player or coach participates in a game in which they should have been suspended, the team will be deemed to have used an ineligible player and will forfeit the game and could be removed from the State Cup competition.

3.5.2  This incident will be forwarded to the AYSA Protest/Appeals Committee for appropriate action, suspensions and penalties.

3.6  Players involved in fights will be suspended from State Cup competition immediately.

3.6.1  If entire teams or portions of teams are involved in a fight, a determination will be made as to the guilty team.

3.6.2  If it is found that one or both teams are at fault, the guilty team(s) may be removed from the State Cup competition.

Players/Coaches that leave the sideline or the team area and enter the field to join an altercation shall immediately be removed from the State Cup competition and shall not be allowed to participate further until the incident is reviewed by the Discipline Committee. Any suspension/removal shall carry over into the Regional and National competitions.

Regionals:

The US Youth Soccer region IV Tournament Committee has established procedures for dealing with player/coaches ejections. Coaches should be familiar with these procedures.

Rule 225 Team and Player Breaches of Rules Section 3: A player who is sent---off from any championship game is prohibited from participating in the next immediately following championship game played by the player’s team. A player may receive more than a one---game suspension.

Section 4: Coaches and other team officials shall be subject to all rules pertaining to misconduct contained in this policy, including cautions, ejections, and standard suspension. Any other
individuals who may be reasonably construed as being associated with a team, such as relatives and spectators, are also subject to the jurisdiction and authority of US Youth Soccer. Any coach or team official shall be held responsible for the actions of any individual at any game that, in the opinion of the referee, is a supporter of that team.

Nationals: Procedures are consistent with the Championship Series. Refer to the procedures listed for Regionals in the previous section.
AYSA NEW CLUB POLICIES AND PROCEDURES

DATES & DEADLINES

IMPORTANT DATES
- December 31st: New Club Applicant Due
- January 1st: Committee review process begins
- February 15th: Impact statement of neighboring clubs due
- March 15th: Committee recommendations submitted to the Board
- April 15-30th: Board of Directors vote on new club applications
- May 30th: Estimated date of last day to appeal decision to US Youth Soccer

APPLICATIONS DUE BY DECEMBER 31ST
- All applications must be received and/or postmarked by December 31st for consideration for the upcoming season.
- Any incomplete forms will be returned to the applicant and must be resubmitted by December 31st for consideration.
- Completed applications received any time during the year after December 31st deadline, shall not be considered until the following year.

COMMITTEE REVIEW PROCESS
- The New Club/Rules Committee will begin reviewing Applications on January 1st.
- The New Impact Statement form will be submitted to the applicants’ neighboring club by February 5th.
- All impact statements must be returned and/or postmarked by February 28th for consideration by the committee.
- The Review committee may request an interview with the Applicant during this review period.
- The Review committee may request an interview with the Applicants’ neighboring club(s) during this review period.
- The Committee will complete the review process and submit their recommendations to the AYSA Board of Directors by March 31st.
- The Board of Directors will conduct a vote at the next scheduled Board meeting but no later than April 30th.
- Questions regarding the “status” of the application will not be handled during the Review Process.

DECISION PROCESS
- The Board of Directors will vote on all new club applications at the next board meeting after the Committee Review Process is completed but no later than April 30th.
• Upon completion of the vote, the Committee will submit in writing, by email or fax (based on Applicant request in Application Form) a Decision Letter stating the acceptance or denial of the Club based on the vote of the Board of Directors.
• If the New Club Applicant is accepted into AYSA, additional correspondence will be supplied in said Decision Letter regarding the next steps
• If the New Club Applicant is denied membership, said club will have 30 days to appeal the decision to US Youth soccer

PLEASE NOTE:
• Not all Applicants will be accepted by AYSA
• Completion of Application requirements does not guarantee club membership
• The approval process is based on a vote by the AYSA Board of Directors

FORMS AND POLICIES

APPLICATION FORM
• The New Club Application Form, found under the Forms Section of the AYSA website must be submitted with all applicable forms requested below and referenced in said form.
• As stated previously, New Club applications must be received and/or time stamped by December 31st for consideration for the upcoming season
• Click here to download the New Club Application

NEW CLUB BYLAW REVIEW CHECKLIST
Below is a check list of items that the Applicant’s Organization must adhere to:
• 501 C(3) Status or other acceptable non-profit entity or government organization
• Definition of voting membership to allow the membership the right to elect people to the Organization’s Board of Directors at the Organization’s Annual General Meeting. There should also be a provision for removing the Organization’s Board of Directors members who do not fulfill their responsibilities appropriately. Typically this is done by the Board of Directors.
• Membership categories should include voting and non-voting
• Prohibition from assigning membership or transferring membership rights
• Board Members – minimum of five (separate individuals)
• Board Meetings not less than quarterly, minutes to be kept
• AGM to be conducted annually – only authority to amend the bylaws and elect the Board of Directors. The agenda should be similar to AYSA’s with minutes to be kept.
• Board of Directors – reflect duties and term
• Segregation of Duties – No two members of the Board with access to the club’s/organization’s financial accounts shall be related unless a tertiary member has the same or greater access with audit ability.
• Inspection of Records – allow membership the right to inspect records of club
• Roberts Rules of Order – not required when conducting meetings. Language should read that meetings will be conducted using generally accepted business practices
AYSA PLAYER PASSES POLICIES

- Player passes furnished by this Association are to have a recent photograph affixed which can easily identify the player and be laminated correctly. Signatures on passes will be required only for those teams progressing to Regional Cup play.
- When this Association furnishes player passes, each player or coach must present his/her pass(es) to the referee prior to the start of each game. The player passes must have the same team number, club number, league number and age group (unless appropriate and acceptable loan paperwork is provided), otherwise that player shall not be allowed to play in that game. The player passes shall be returned to each player or the coach at the end of the game. If a player was ejected, his/her player pass shall be turned over to the proper authorities for disciplinary action.
- A coach's pass will be issued for the head coach of each team registered in this Association. The coach must present his/her pass to the referee prior to the start of the game. This pass must have the same team number, club number, league number and age group as the team; otherwise the coach shall not be allowed to coach that game. The coach's pass shall be returned to the coach at the end of the game. If the coach was ejected, his pass shall be turned over to the proper authorities for disciplinary action.
- In the case of players participating in in-house leagues, registered at the Tier 4 level (In-house), players must be registered prior to any scheduled game but need not use player passes. Teams wishing to participate in tournaments must move to a level of registration where player passes are issued. Exception is made for in-house teams (Tier 4) participating in their own club tournaments.

SPECIAL MODIFICATIONS

- No special modifications may be made to passes issued by the AYSA with the exception of the National Championships (i.e., State Cup).

RETURN OF PASS

- When a player transfers or drops, the players pass must be surrendered to the AYSA registrar.
AYSA RISK MANAGEMENT PROGRAM POLICY
STATEMENT & INFO

Purpose
Ensure compliance with the United States Youth Soccer Association, Bylaw 214. STATE ASSOCIATION RESPONSIBILITIES, Section 2.

Mission
Ensure a safe environment for members of AYSA.

Goals
v 100% disclosure form submittal
v 100% criminal background check
1. General Requirements
   a. Communicate the AYSA Risk Management policies to all clubs and leagues.
   b. Any person participating in a AYSA sanctioned program who becomes involved as a defendant in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended from all AYSA activities until completion of the litigation. *(What is detrimental to the welfare of youth players shall be determined by the AYSA Program Managers)*
   c. The requirement to meet the of the AYSA Risk Management Program standards is determined by AYSA. *(AYSA understands that programs or events may require persons to fill positions that require contact with youth players and that these positions may not meet the strict definition of coach or administrator)*
   d. AYSA reserves the right to require fingerprinting before or during their participation in the Arizona Youth Soccer Association soccer program.
   e. Record storage will be under lock and key and only accessible to the Risk Management Program members and his or her duly appointed alternate.
   f. Since criminal histories are a matter of public record, Arizona Youth Soccer Association cannot guarantee that no other person and/or entity will discover the circumstances of a denial, suspension or revocation.
   g. Any allegation received by AYSA of child abuse will be immediately submitted to the appropriate civil authorities.
2. Disclosure
   a. All persons required to participate in the AYSA RMP must fill out an employment/volunteer disclosure statement.
   b. Filling out the disclosure statement gives AYSA the permission to perform a criminal history check.
   c. Disclosure statements are good until the beginning of the AYSA season year (September 1), thus the disclosure form is good for one seasonal year.
   d. The Disclosure Forms shall be used only for the purpose of registering, denying, suspending and revocation of privileges. Information may be used in the hearing process for the denial, suspension or revocation of privileges by the Risk Management Program Manager(s) and any...
committees deemed necessary for the implementation and monitoring of the AYSA RMP.
e. Disclosure Forms and any supporting documents will be filed at the Arizona Youth Soccer
   Association office. Any record may be reproduced for use during a hearing and/or appeal of
denial, suspension or revocation as needed. Any record reproduced for such use will be
collected and destroyed at the conclusion of the hearing and/or appeal.
3. RMP Process
a. The Disclosure Form and privileges may be reviewed and granted by the following AYSA
   positions:
   i. President AYSA
   ii. Registrar AYSA
   iii. Designated BOD Member AYSA
b. RMP Status:
   i. Condition Alpha (CA) – No incidents of concern are noted on the
      Disclosure Form / no incidents of concern have been noted on the background check. This
      person is approved for unrestricted participation in all AYSA programs / events. AYSA pass may
      be issued as soon as possible
   ii. Condition Bravo (CB) – some incidents of concern are noted on the
      Disclosure Form / some incidents of concern have been noted on the background check. This
      person is approved with restrictions for participation in all AYSA programs / events. AYSA pass
      can be issued when person has agreed to the restrictions.
   iii. Condition Charlie (CC) – notable incidents of concern are evident on the
      Disclosure Form / notable incidents of concern are evident on the background check. This
      person is not approved for participation in any AYSA program / event. Person will be notified by
      with 30 days by mail of any restrictions, including copies of the Disclosure Form and /or
      Background Check.
c. Notable events of concern includes, but is not limited to, any previous violations having to
do with child abuse, or any incident or accumulation of incidents that may be detrimental to
the welfare of youth participating in AYSA programs / events.
d. Any person suspended will NOT receive an AYSA pass, if the person chooses to participate
under another organization outside of AYSA – the suspension is still in effect if that person
chooses to attempt to participate in any AYSA program / event.
e. Refusal to submit a Disclosure Form shall result in automatic suspension.
f. Failure to disclose a felony, crime of violence, crime against a person or any other offense
   that could be deemed detrimental to the welfare of youth players shall result in probation or
   suspension.
g. All RMP statuses will be noted in a data based posted on the AYSA website for information
   purposes by clubs and leagues.
h. Any person participating in a AYSA program who becomes involved as a defendant in
   litigation detrimental to the welfare of youth players or litigation based on activities
   detrimental to the welfare of youth players, shall be suspended from all AYSA activities until
   completion of the litigation. Matters detrimental to the welfare of youth players shall be
determined by AYSA.
4. Risk Management Hearing
a. The AYSA pass will not be issued until the hearing process is completed. Person will be
notified by with 30 days by mail of any restrictions, including copies of the Disclosure Form and/or Background Check.

b. Any person having a restriction or suspension levied against them by the AYSA Risk Management Program may request a Risk Management Hearing.

c. The request for hearing must be submitted in writing to the State Office.

d. A hearing will be held within 30 days of receipt of the request and chaired by at least one of the reviewers named in this policy.

e. Person requesting hearing must agree that other parties outside of the Risk Management Program will be allowed to review the Disclosure for and/or Background check in question for purposes of the hearing.

f. If the person receiving the restriction or suspension is not satisfied with the outcome of the Risk Management hearing they may appeal to AYSA using the current AYSA bylaws and policies to request the appeal.

• Minimum Risk Management Requirements for Clubs/Leagues

1. General Requirements
   a. Clubs and/or Leagues have the right to be more restrictive in their Risk Management policy for disqualifications, but may not be less restrictive. If a Club/League decides to conduct their own RM program, the following guidelines must be followed:
      i. Standards for disqualification must be made available to all potential employees/administrators/coaches/assistant coaches.
      ii. Background checks will be paid for by the Club/League and performed by a source approved by the AYSA Risk Manager and/or the AYSA President.
      iii. After background checks have been run, all disclosure forms will be turned over to AYSA for storage. ADMINISTRATIVE PASSES WILL NOT BE RELEASED UNTIL SUCH FORMS ARE ON FILE.
   b. AYSA reserves the right to run its own background check in addition to any background checks run by a Club/League.
   c. Communicate the Club/League Risk Management policies to all Club/League members.
   d. Any person participating in a Club/League sanctioned program who becomes involved as a defendant in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be reported to AYSA as soon as possible.
   e. The requirement to meet the of the Club/League Risk Management Program standards is determined by the Club/League.
   f. The Club/League reserves the right to require fingerprinting before or during their participation in the Club/League programs.
   g. Record storage will be under lock and key and only accessible to the Club/League Risk Management Program members and the duly appointed alternate.
   h. Since criminal histories are a matter of public record, the Club/League cannot guarantee that no other person/entity will discover the circumstances of a denial, suspension or revocation.
      i. Any allegation received by a Club/League of child abuse will be immediately submitted to the appropriate civil authorities, and then reported to AYSA as soon as possible.

2. Disclosure
   a. All persons required to participate in the Club/League RMP must fill out an employment/volunteer disclosure statement.
   b. Filling out the disclosure statement gives Club/League the permission to perform a criminal history check.
   c. Disclosure statements are good until the beginning of the AYSA season year (September 1), thus the disclosure form is good for one seasonal year.
   d. The Disclosure Forms shall be used only for the purpose of registering, denying, suspending and revocation of privileges. Information may be used in the hearing process for the denial, suspension or revocation of privileges by the Risk Management Program Manager(s) and any committees deemed necessary for the implementation and monitoring of the Club/League RMP.
   e. Disclosure Forms and any supporting documents will be sent to the Arizona Youth Soccer Association office. Any record may be reproduced for use during a hearing and/or appeal of denial, suspension or revocation as needed. Any record reproduced for such use will be collected and destroyed at the conclusion of the hearing and/or appeal.

3. RMP Process
   a. The Disclosure Form and privileges may be reviewed and granted by the following Club/League positions:
      i. President Club/League
      ii. Club/League RMP Manager
      iii. Designated Club/League Alternate
   b. RMP Status:
      i. Condition Alpha (CA) – No incidents of concern are not on the Disclosure Form / no incidents of concern have been noted on the background check. This person is approved for unrestricted participation in all
Club/League programs / events. AYSA pass may be issued as soon as possible

ii. Condition Bravo (CB) – some incidents of concern are noted on the Disclosure Form / some incidents of concern have been noted on the background check. This person is approved with restrictions for participation in all Club/League programs / events. AYSA pass can be issued when person has agreed to the restrictions.

iii. Condition Charlie (CC) – notable incidents of concern are evident on the Disclosure Form / notable incidents of concern are evident on the background check. This person is not approved for participation in any Club/League program / event. Person will be notified by with 30 days by mail of any restrictions, including copies of the Disclosure Form and /or Background Check.

c. Notable events of concern includes, but is not limited to, any previous violations having to do with child abuse, or any incident or accumulation of incidents that may be detrimental to the welfare of youth participating in Club/League programs / events.

d. Any person suspended will NOT receive an AYSA pass.

e. Refusal to submit a Disclosure Form shall result in automatic suspension.

f. Failure to disclose a felony, crime of violence, crime against a person or any other offense that could be deemed detrimental to the welfare of youth players shall result in probation or suspension.

4. Club/League Risk Management Hearing

g. The AYSA pass will not be issued until the hearing process is completed. Person will be notified by with 30 days by mail of any restrictions, including copies of the Disclosure Form and /or Background Check.

h. Any person having a restriction or suspension levied against them by the Club/League Risk Management Program may request a Club/League Risk Management Hearing.

i. The request for hearing must be submitted in writing to the Club/League Risk Management Manager.

j. A hearing will be held within 30 days of receipt of the request and chaired by at least one of the reviewers named in this policy.

k. Person requesting hearing must agree that other parties outside of the Club/League Risk Management Program will be allowed to review the Disclosure for and / or Background check in question for purposes of the hearing.

l. If the person receiving the restriction or suspension is not satisfied with the outcome of the Club/League Risk Management hearing they may appeal to AYSA using the current AYSA bylaws and policies to request the appeal.
AYSA ONLINE INJURY CLAIM REPORTING PROCEDURES

• **Parent Submits Claims Information**
  - The injured player’s parent or legal guardian will need to access the online claim form on the Pullen Insurance website.
    http://www.pullenins.com/accidentmedicalclaimform.asp
  - After clicking on the appropriate state soccer association, a new screen will appear with the medical claims process overview. After the CAPTCHA page the parent / guardian will input the claimant information.

• **Confirmation Emails**
  - After the parent completes Section V – Statement of Certification / Authorization to Release Information and submits the report an automatic email will be generated. The email will advise the parent the report has been submitted to the state soccer association and it is awaiting review. The state association will receive a blind carbon copy (BCC) of the email. The BCC email will serve as notice to the state association that a medical claim has been reported and needs to be reviewed.

• **State Verification**
  - The designated state official will need to log into our Cert on Demand program on the Pullen Insurance website. The bottom right corner of the screen contains a Process Injury Report button. By clicking on the button you will be directed to a screen containing all claims. The status of each claim will be either Pending, Approved, or Denied.
  - To view a pending claim, you will need to click on the link to view the claimant’s information. The state official will need to review the information on the screen and decide whether to approve or deny the claim.
  - Approval – Type your name and title in the appropriate boxes and click on the Approve button. An email will be automatically generated and sent to the parent with the completed and approved claim form attached. The claims administrator, Chartis, will also automatically get a copy of the approved claim form.
  - Denial – If you choose to deny the claim, you may indicate the reason for the denial in the Email Message box and click the Deny button. An email will be sent to the parent informing them of the denial and will instruct them to contact the state office with any questions.
AYSA NEW MEMBER POLICY

Individual players who must register in the U19 age bracket may register directly with AYSA in order to create a player’s pass. This pass may be used to guest play with any team competing in a U19 age bracket for league/tournament play. This pass is only for one season. The individual player must be transferred to a team prior to competing in National Championship play.

A U12-U19 team, new to AYSA, may register directly with the State to compete in AYSA competitions. This registration will be for one season only. The team may not have more than 6 previously registered AYSA members.

A U6-U11 team, new to AYSA, may register directly with the State to compete in AYSA competitions. This registration will be for one season only. The team may not have more than 4 previously registered AYSA members.
AYSA PLAYER MOVEMENT POLICY

A registered player of any member association of AYSA may not participate in any practices, games, tournaments, tryouts/evaluations of another club without the home club's permission, if outside the defined tryout window.

Home club's permission is a signed AYSA Player Loan Form. Violations of this policy will be governed through Bylaw 812, Section 6, Part F. AYSA will not recognize any registrations, registration contracts, registration fees and/or deposit received between May 1-July 1. A player shall be released with a full refund upon request during this time period. (Revised 09/02/2013)
AYSA FINANCIAL BAD STANDING POLICY

Financial Bad Standing is a period where specific membership benefits are removed due to the member’s refusal to meet financial obligations of the affiliated authority. Financial Bad Standing may exist along with Probation or Suspension and is in effect an indefinite suspension. Financial Bad Standing is a situation where an individual owes a team, league/club, AYSA, USYS, or USSF a monetary amount, equipment or other financial obligations.

Probation is an official period of warning wherein any further violations of League, AYSA, US Youth Soccer, US Soccer or FIFA Rules and Regulations or Bylaws may result in a hearing without regard to stated time limits in this manual. Conditions of Probation may be placed on the offender by the adjudicating authority. A period of Probation, itself, is not considered adverse action, and cannot be appealed; however, specific conditions of probation that remove or limit benefits of AYSA membership may be appealed. Violation of Probation in itself shall not be a cause of action for a hearing unless additional violations of the rules have occurred.

Suspension shall be defined as a complete cessation of any and all affiliated activities (directly and indirectly). All benefits of membership are removed. Suspension from an affiliated organization (club, league, AYSA, US Youth Soccer, US Soccer) is suspension from them all. All affiliated members and organizations are required to observe the suspension of any member, or disciplinary action may result. Additional conditions of suspension may be imposed during the suspension period. When suspended, a member may not play for or practice with any team; may not coach or in any way assist in the instruction, training or management of a team or any of its players; may not hold any official position of responsibility within any affiliated organization.

Financial Bad Standing is an administrative act and NOW REQUIRES a disciplinary hearing. It may be imposed by the appropriate authority (Club, League, District Commissioner, AYSA or Board of Directors) only after a proper hearing. Only the imposing authority or a higher jurisdiction may modify or remove the Financial Bad Standing.

This policy NOW REQUIRES that the appropriate Club, League, District Commissioner, AYSA or Board of Directors provide a hearing, to give the offending party an opportunity to appear and be able to speak on his/her own behalf. The affected team cannot place the offending party in bad standing. This must be done by the club or the appropriate level hearing the matter. This may be a good opportunity to convince the party to make arrangements to pay the debt without having to suspend them indefinitely.

The offending party cannot be denied the right to register with another team, club or league until such time as the offending party has received their hearing. If it is determined the offending party is in fact at fault, the offending party will be placed on immediate suspension and will not be allowed to participate until such time as the party is removed.
from bad standing. In the case of an individual, please note this would mean the new team would not be allowed to let this person participate in any games until such time as the suspension is removed.

The hearing must be conducted no later than October 1st to resolve issues for the prior seasonal year. The affected party cannot go back beyond one seasonal year to place someone in financial bad standing and may not collect funds any further back than one seasonal year. We should also think about how this deadline impactsAYSA with ODP events that happen late in the summer. The purpose of the deadline was to get people to both conduct their hearing and make a determination regarding financial bad standing or let the person’s obligation fall by the way side. Some clubs were trying to go back years to collect fees from players. This was typically a “scholarship player” who after years of playing with a club elected to change clubs.

The following documentation shall be required before a party is placed in bad standing:

a) A statement that indicates the party in question was aware of the obligation and any terms associated with it.

b) A history of attempts to collect the debt.

c) A history of payments or agreements to pay the debt.

d) Final written notice that gives at least seven days from receipt of notice to resolve the debt and that after that date, you will begin the process to place them in Financial Bad Standing. Such notice will require proof of delivery via Certified Mail, Fed Ex, UPS, or other means specified in the AYSA Manual of Operations for Protest and Appeals.

1. The Hearing will be held under the conditions and rules as specified by the AYSA P & A Manual of Operations. This will include proper notification and if found at fault, the notification letter must also include language regarding appeals rights available through AYSA.

2. Please be aware that Financial Bad Standing is an indefinite period of suspension and MUST BE REPORTED to the AYSA State Office.

3. If the debt is then paid, please notify AYSA so the offending party’s name can be removed from the suspension list.
AYSA GIFT POLICY

As a 501(c) 3 non-profit organization the Arizona Youth Soccer Association (“AYSA”) in part relies on charitable contributions to fulfill its mission. AYSA, in soliciting or accepting gifts, shall clearly represent the organization’s policies and mission which might pertain to this exchange and honor all statements about the use of the contribution. AYSA shall always disclose to potential donors important and relevant information. Every gift will be promptly acknowledged, and donors will be informed of how the gift will be recognized. Specific requests about acknowledgment will be honored consistent with AYSA’s practices and policies. AYSA reserves the right to refuse a gift if it is determined to be in conflict with AYSA’s mission.

1. Your contribution may be designated for a specific program or it may be left undesignated, available for meeting AYSA’s highest priorities. If you wish your gift to be restricted, be sure to indicate your preference in a cover letter.

2. AYSA will not, in most cases, assume any indebtedness in connection with a gift. Exceptions to the contrary must be approved on a case-by-case basis by the Board of Directors.

3. Contributions must support and enhance the mission and purpose of AYSA. Contributions which subject the organization to burdensome or unusual restrictions will not be accepted.

4. Associated expenses with the conveyance of a gift made to AYSA are to be borne by the donor.

5. AYSA will assume that donors rely on their own personal advisors for tax, legal, financial and other advice concerning their gifts.

Gifts of Cash:
AYSA will accept gifts of cash to support the mission of the organization. Your contribution may be designated for a specific program or it may be left undesignated, available for meeting AYSA’s highest priorities. If you wish your gift to be restricted, be sure to indicate your preference both on your check and in a cover letter.

Gifts of Equipment/Furniture:
AYSA will accept gifts of new or used equipment/furniture that are determined to be of use to AYSA. The Executive Director shall make that determination. Gifts of Airline Tickets or Air Miles: AYSA will accept gifts of tickets or air miles for travel to be used by staff or board members to attend conferences/meetings as approved by the Executive Director.

Gifts of Securities:
AYSA will accept gifts of publicly traded securities, including stocks, mutual funds, municipal and corporate bonds, and treasury bills and notes. AYSA staff and/or advisors will verify the ownership of the security, handle the transfer of ownership, and establish a value for deferred gift calculation purposes, as well as handle the sale, liquidation and/or investment processes related to securities.
Such gifts will be reviewed by the Treasurer of AYSA and such securities shall be sold immediately upon receipt.

**Gifts of Real Estate:**
Real estate gifts can include personal residences, rental properties, office buildings, land, and other structures. As real estate can be highly illiquid, costly to maintain, and have pre-existing conditions attached to it, any gifts of real estate will be carefully scrutinized and the decision to accept or decline the gift will be made by the Board of Directors.

The property shall be physically inspected by a representative of AYSA along with a property management consultant. The inspection is to identify any environmental, financial, legal, marketing or public relations risks, hazards or liabilities. If deemed necessary by the consultant, an environmental survey may be recommended before a gift can be accepted. The cost of the survey shall be borne by the donor. Upon review of the survey, the consultant shall recommend acceptance or declination of the gift.

Unless otherwise negotiated, gifts of property will be converted into cash at the earliest opportunity keeping in mind current market conditions and the use of property in the accomplishments of the mission of AYSA.

A gift will not be accepted that may expose AYSA to material or personal liabilities as owners of the property.

If property is encumbered by indebtedness, the donor will be requested to provide for the payment of carrying costs until the property is liquidated.

**Gifts of Personal Property:**
Potential contributions include art, antiques, jewelry, automobiles, etc. AYSA staff or professional advisors, when appropriate, will review the marketability, accurateness of appraisal and capabilities of AYSA to safeguard these assets until liquidation. Serious valuation problems exist in a number of proposed gifts of personal property, especially with art or other “collectibles.” Efforts must be made to obtain a bona fide appraisal or documentation of fair market value before the gift can be accepted.

**Gifts of Life Insurance:**
A gift of life insurance is a simple way to make a significant gift to AYSA and ensure the ongoing vital work of AYSA. “Whole” or “universal” life insurance often has cash value and can be donated to a charitable organization.

The donor would receive a tax deduction for the replacement cost of the paid up policy at the time of donation, not for the face value of the life insurance.

If the policy requires continuing premium payments, the donor can continue paying those
premiums and get a tax deduction for each payment if it is done in the following manner: gift the policy to AYSA, who then becomes the owner of the policy. The donor then makes annual donations in the amount of the annual premium costs to AYSA, who then pays the policy. The donor then receives a tax deduction for every contribution for the premium payment.

Donors can also purchase a new policy, naming AYSA as the beneficiary. The premiums and tax benefits would work exactly as listed in the above paragraph.

When planning a gift of life insurance, it is important to consult your own personal tax and legal advisors.
AYSA TIER SYSTEM

Tier 1 – Players who are U15 and older as of August 1st for the seasonal year and require a player pass
   Fee – $32.50 per player Team fee – $15 Travel – unlimited no fees Transfers – $6.00

Tier 2 – Players who are U12 – U14 as of August 1st for the seasonal year and require a player pass
   Fee – $20 per player Team fee – $15 Travel – unlimited $25 for out-of-state travel papers
   Transfers – $6.00

Tier 3 – Players who are U11’s and below as of August 1st for the seasonal year and require a player pass
   Fee – $16.50 per player Team fee – $15 Travel – unlimited $25 for out-of-state travel papers
   Transfers – $6.00

Tier 4 – In-house
   A. Recreational Players
   B. Player passes will not be issued
   C. Will not be able to play in leagues or tournaments where player passes are required except own club tournament – official roster is permitted.
   Fee – $6.50 per player Team fee – none Travel – none

Movement to Tier 1 / or Tier 2 / or Tier 3 / is the difference per player fee

There is no fee to move down nor are there refunds.
AYSA PLAYING DOWN POLICY

Players requesting permission to play in an age bracket younger (but not to exceed two age groups) than the bracket determined by USYSA policy may only do so with:

1. A written statement from their physician stating the child’s current mental and/or physical development would place them at increased risk by playing in the age bracket determined by USYS policies, and
2. A written request from the parents and/or legal guardian, and
3. Permission of the sanctioning league

Players granted permission to “play down” may only be rostered to teams in tier 3 and 4.

Permission to “play down” is granted for the entire seasonal year unless the player changes league or club at which time they must receive approval from the new club or league they wish to participate in.

Players must request permission to “play down” each seasonal year.

Players who have met the criteria for playing down and have been approved to do so by their league/club may not participate in State run tournaments.

All AYSA sanctioned tournaments have the right to refuse participation to players that are “playing down”
CHIPOTLE ARIZONA STATE LEAGUE POLICIES AND RULES

NOTICE: The Arizona Youth Soccer Association (AYSA), in administering the Chipotle Arizona State League (CAZSL), reserves the right to make changes to these policies and rules as it deems necessary, and when needed, to provide interpretations of the policies and rules as to their intent. Typographical errors, omissions, and other errors do not change the scope, intent or spirit of the policies herein. Some policies and/or rules contained herein are not specific to the CAZSL, such as some registration criteria, etc.

1. MISSION STATEMENT AND GOALS

1.1 The mission of the CAZSL is to provide competition for the best teams in Arizona, on the best fields available, with the best officiating (referees).

1.2 Additionally, the goal of the CAZSL is to advance and foster the sport of soccer for players under nineteen years of age in the State of Arizona. Specifically:

1.2.1 Promote and develop the sport of soccer for all individuals throughout the State of Arizona, including those in rural, suburban, urban and inner-city areas, without regard to race, creed, religion, national origin, gender or physical ability.

1.2.2 Give participating players, coaches and referees the opportunity to develop their skills to the highest level of the individual’s ability.

1.2.3 Provide a healthy, safe and enjoyable soccer environment for all participants.

1.2.4 Foster honesty, integrity and goodwill within soccer.

1.2.5 Promote unity within the soccer community.

1.2.6 Provide an equitable format for due process and adjudication within the sport of soccer through properly established rules and procedures for players, coaches, referees, participants and spectators.

1.2.7 Be a sports organization which is a positive role model and which provides leadership to the sports community at large.

2. DEFINITION OF TERMS
2.1 Affiliation: The process of associating as members of the successive leagues administering soccer programs for US Soccer and/or US Youth Soccer. AYSA is an affiliate of US Soccer, and is therefore responsible for governing all affiliated soccer programs in the state and for collecting and forwarding national registration fees for all players registered with the clubs/teams under their jurisdiction.

2.2 Club: The basic organization for the administration of youth soccer programs; responsible for the registration and development of players and teams.

2.3 League: A scheduling entity responsible for the arrangement of matches between teams.

2.4 Arizona Youth Soccer Association (AYSA): The Arizona affiliate of US Youth Soccer.

2.5 Federation Internationale de Football League (FIFA): The world governing organization for soccer, headquartered in Zurich, Switzerland. The highest authority for administration of international playing rules, international competitions, and technical/educational development programs.

2.6 Olympic Development Program (ODP): A program developed and administered by US Soccer and supported by the US Olympic Committee (USOC). US Soccer and its affiliates identify and develop players for participation on state, regional and national teams.

2.7 United States Olympic Committee (USOC): The national governing body for selecting and developing Olympic athletes and teams for Olympic competitions.

2.8 United States Soccer Federation (USSF): The national governing organization for soccer in the United States, headquartered in Chicago, IL. The USSF is affiliated with FIFA and is recognized by the United States Olympic Committee (USOC).

2.9 United States Youth Soccer (US Youth Soccer): The division of US soccer which governs youth soccer, headquartered in Richardson, TX.

2.10 Add: The addition of a player to a team’s roster.

2.11 Age Division: US Youth Soccer’s method of organizing competition by grouping players by birth date. The youngest age division in which a team may play is determined by the age of the oldest player on the team as of August 1st of the previous seasonal year.
2.12 Eligibility to Play: A player or team which is properly registered, not under suspension or in bad standing, and which is eligible to participate according to the rules of the competition.

2.13 Foul and Abusive Language: Verbal abuse or threats, including racial or ethnic slurs, whether or not directed to one or more individuals.

2.14 Guest or Loan Player: A properly registered player participating in a competition for a team to which the player is not rostered.

2.15 League Oversight Committee: A group of individuals appointed by AYSA’s Director of Competition, charged with the following:

   2.15.1 Oversee the operations of the CAZSL.
   2.15.2 Provide clarification and/or interpretations to CAZSL policies and rules where no policies/rules exist or are otherwise unclear.
   2.15.3 Provide recommendations to the policies and rules of the CAZSL.

2.16 Participant: Any player, coach, manager or other person associated with a team.

2.17 Recruiting: The process of attracting players to join a team or club.

2.18 Rostering: The assignment of a registered player to a team.

2.19 Sanction: The authorization extended by USSF or one of its affiliates to conduct an official competition and/or travel out of state and/or out of country.

2.20 League Season: The period of time designated for scheduled competitions of a league from opening of league registration through the last match played.

2.21 Seasonal Year: Established by US Soccer, extends from September 1st of a given calendar year through August 31st of the following calendar year.

   2.21.1 Note: For the U12-U14 age groups, the CAZSL divides the seasonal year into two seasons: a fall season and a winter season.

2.22 Spectator: Any person associated with the team present at a youth soccer event who is not a participant or official. Spectators are subject to all CAZSL rules and procedures applicable to participants.

2.23 Suspension: The temporary withdrawal of rights and privileges.
2.24 Tiers: AYSA’s highest level of team registration, also called a “National Team”. The required level of registration to participate in the CAZSL.

2.24.1 Uses tryouts, invitations, recruiting and/or similar process to roster players selectively to any team on the basis of talent or ability.

2.24.2 One or more rules restrict the manner in which players may be rostered to participating teams. Reference: US Youth Soccer National Championships Rule 221, Team Eligibility, Section 2(a)(1).

2.24.3 Eligible to participate in the CAZSL or other AYSA sanctioned league(s).

2.24.4 Eligible to participate in either the Arizona President’s Cup Championships (formerly Open Cup) or the Arizona State Cup Championships. Note: Only CAZSL Div 2 teams are eligible for President’s Cup Championships.

2.24.5 Player passes are issued.

2.25 Coed Team: A team composed of both male and female players. For purposes of the CAZSL, a Coed Team is considered a Boys’ Team, and must participate in a boys’ division. A Coed Team may not participate in a girls’ division.

2.26 Team Representative: Any coach, manager, parent, or club official who has been delegated the right to represent a team.

2.27 Transfer: The process by which a player changes club affiliation, moving from one club to another.

2.27.1 A maximum of five (5) transfers are allowed for teams which participate in the Arizona State Championships (State Cup) during the seasonal year. There is no limitation of transfers for teams which do not participate in the Arizona State Championships.

2.27.2 A player leaving one club and re-registering to a team within a different club is considered a transfer, regardless of the tier level to which he/she is registered.

2.28 Move: The process by which a player changes team affiliation within the same club.

2.28.1 The number of player movements is unlimited, but must be within the same club.

2.28.2 A player moving to a team in a different club is considered a transfer.
2.29 Tryout(s): Any training, practice or evaluation session used to evaluate player ability for placement on a team.

2.30 Voluntary Release: The removal of a player from a team’s roster at the request of the player.

2.31 Drop: A player may be released from a team by the coach only if the player is unable to play for one of the following reasons: Reference: AYSA bylaw 805, Section 4.

   2.31.1 The player has violated rules of the US Soccer, US Youth Soccer or the AYSA;

   2.31.2 The player has moved beyond a reasonable travel distance; the determination of “reasonable travel distance” is subject to definition by the AYSA; and/or

   2.31.3 The player is injured in such a manner that the player will not be able to participate for the remainder of the season.

ORGANIZATIONAL STRUCTURE

3.1 The CAZSL is administered by the AYSA. The AYSA falls under the auspices of US Youth Soccer. However, AYSA’s various competitions and rules of play are ultimately governed by several different organizations.
AZ Youth Soccer Association (AYSA)

Other Programs

Leagues

AZ State League (AZSL)

All other Leagues (For Promotion/Regulation Only)
AZSL Has No Other Jurisdiction

Tournaments

AZ State Cup

AZ President's Cup
1. League Management

1.1 The CAZSL will be managed by an Executive Director appointed by AYSA. The Executive Director will administer the league under the oversight of the League Oversight Committee and AYSA, and shall:
   4.1.1 Coordinate daily CAZSL activities.
   4.1.2 Schedule matches between teams participating in the CAZSL.
   4.1.3 Arrange for the assigning of referees for scheduled matches.
   4.1.4 Track match results (scores) and team standings.
   4.1.5 Notify the League Oversight Committee of any issues, including but not limited to un-played matches.
   4.1.6 For the 2014-2015 seasonal year, the Executive Director can be reached via Email using games.azyouthsoccer@gmail.com.

4.2 A League Oversight Committee will be appointed by AYSA’s Director of Competition. The committee shall:
   4.2.1 Provide clarification and/or interpretations to CAZSL policies and rules where no policies/rules exist or are otherwise unclear.
   4.2.2 Provide recommendations to the policies and rules of the CAZSL.
   4.2.3 Act as arbiter in conflicts, disagreements, and similar instances

4.3 Disciplinary matters will be forwarded to the Discipline and Rules Committee (D&R). The D&R Committee is appointed by AYSA’s Vice President. Issues which the D&R Committee will oversee will include, but not be limited to:
   4.3.1 Participant behavior.
   4.3.2 Match ejections.
   4.3.3 Disciplinary matters involving members of the League Oversight Committee.

5 GENERAL PROVISIONS

5.1 These provisions shall govern:
5.1.1 All participants of the CAZSL.

5.1.2 All competitions sanctioned by the CAZSL unless the rules of a specific competition, as approved in advance by the League Oversight Committee, provide otherwise.

5.2 Each club shall designate the following representatives. One individual may serve in multiple capacities.

5.2.1 Club Director of Coaching: Shall be responsible for attending CAZSL meetings and disseminating information from the CAZSL to the club’s teams, players, parents and other officials.

5.2.2 Club Registrar: Shall be responsible for the proper registration of its players, teams and club officials; proper accounting of fiscal transactions and accurate reporting to the CAZSL.

5.3 Each club is responsible for its players, coaches, managers, and team representatives and spectators adherence to the CAZSL provisions, policies and rules. Each club shall ensure that the actions of all associated individuals, on and off the field, do not bring the CAZSL into disrepute.

5.3.1 Each club must maintain a position of Good Standing in order to maintain its membership in CAZSL. Club conduct, business practices, and behavior will be monitored and evaluated by AYSA for compliance with the rules, policies, and bylaws in order to maintain Good Standing in CAZSL. Teams not found to be in Good Standing may be placed on probation, subject to sanction or expulsion as deemed by the Board of Directors.

5.4 Each team shall register to the CAZSL on or before the dates prescribed by the CAZSL. Registration deadlines shall be established by the CAZSL and shall be communicated to the Club Representatives via CAZSL meetings, email and/or the AYSA website.

5.4.1 The CAZSL reserves the right to reject any club or team application to the CAZSL, at its sole discretion, if it is determined that acceptance of the club or team would be detrimental to the CAZSL or its mission statement.

5.4.2 A player may be registered on only one CAZSL affiliated team at any time.

5.4.3 Prior to participation in any sanctioned CAZSL event, each team and its players shall:
5.4.3.1 Be properly registered with AYSA.

5.4.3.2 Have paid the appropriate AYSA registration fees or have otherwise been approved by AYSA for participation.

5.4.3.3 Have paid the appropriate CAZSL registration fees

AGE LIMITS

6.1 Unless otherwise noted herein, the CAZSL shall divide play among teams by the age divisions established by US Youth Soccer.

6.2 A player whose birthday falls within the dates established by US Youth Soccer may not play down an age group without a written request from a doctor and approval by AYSA.

6.3 Maximum age requirements for each age group are as follows:

6.3.1 U12: Players may be no older than a birth date of August 1, 2002.

   6.3.1.1 Limitation: A maximum of three (3) players from the U11 age group or younger may be registered or loaned to the team at one time.

6.3.2 U13: Players may be no older than a birth date of August 1, 2001.

6.3.3 U14: Players may be no older than a birth date of August 1, 2000.

6.3.4 U15: Players may be no older than a birth date of August 1, 1999.

6.3.5 U16: Players may be no older than a birth date of August 1, 1998.

6.3.6 U17: Players may be no older than a birth date of August 1, 1997.

6.3.7 U18: Players may be no older than a birth date of August 1, 1996.

7 CAZSL REGISTRATION AND ROSTER REQUIREMENTS

7.1 Prior to any team registering with CAZSL, a Club must submit a completed registration packet and be accepted by AYSA. This enables teams to then link to their clubs during the team registration process.

7.2 Each team shall register to the CAZSL on or before the dates prescribed by the CAZSL. Registration deadlines shall be established by the CAZSL and shall be communicated to the Club Representatives via CAZSL meetings, email and/or the AYSA website.
7.2.1 The CAZSL reserves the right to reject any club or team application to the CAZSL, at its sole discretion, if it is determined that acceptance of the club or team would be detrimental to the CAZSL or its mission statement.

7.3 Each team name must be unique, distinguishable from any other team within CAZSL.

7.4 A player may be registered on only one CAZSL affiliated team at any time.

7.5 Prior to participation in any sanctioned CAZSL event, each team, its players, coaches, managers and other officials shall:

7.5.1 Be properly registered with AYSA.

7.5.2 Have laminated passes with current seasonal year photo for each player, coach, manager, and team official.

7.5.3 Have paid the appropriate AYSA registration fees or have otherwise been approved by AYSA for participation.

7.5.4 Have paid the appropriate CAZSL registration fees.

7.5.5 Submit a disclosure form for all coaches, managers and other team officials.

7.5.6 Be registered with a sanctioned club who is a member of AYSA.

7.5.7 Not be in bad standing with AYSA or otherwise suspended from participation by AYSA.

7.5.8 Submit a team roster via the CAZSL on-line registration system. The roster must consist of the following number of players:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Minimum on the Roster</th>
<th>Maximum on the Roster</th>
<th>Maximum Suited Up for a Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>U12</td>
<td>7 Players</td>
<td>18 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U13</td>
<td>7 Players</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U14</td>
<td>7 Players</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U15</td>
<td>7 Players</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U16</td>
<td>7 Players</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U17</td>
<td>7 Players</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U18</td>
<td>7 Players</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
</tbody>
</table>
7.5.8.1 U12 Limits: A maximum of three (3) players from the U11 age group or younger may be registered or loaned to a U12 team at one time.

7.5.8.2 U13-U18 Limits: A maximum of (18) players may suit up (dress) for a match. Additional players on the roster up to the maximum number of (22) may be in the technical area with the team during the match. However, such players may not wear the team jersey/uniform, substitution jersey, or other such clothing which may make it difficult for the referee to distinguish them from active participating players.

PLAYER LOAN POLICIES

8.1 For all age groups, the number of loan players is unlimited. All loan players shall be designated as “loan” players on the score card.

8.1.1 Loan papers are not required.

8.2 No player registered to a team participating in the CAZSL may play in local, regional leagues such as Port of Subs Open League or Pima County Junior Soccer League.

8.3 No player registered to a team participating in the CAZSL may play in a CAZSL match for another team, regardless of whether the team is in the same club or not, i.e. club affiliation is not a factor.

8.4 A player may not be loaned to a CAZSL team from a team participating in any of the following:

8.4.1 Chipotle Arizona State League (CAZSL)
8.4.2 Far West Regional League (FWRL)
8.4.3 US Youth Soccer National League
8.4.4 Elite Clubs National League (ECNL)
8.4.5 Western College Development Academy (WCDA)
8.4.6 Real Salt Lake – Arizona Academy
8.4.7 Other leagues/academies which, in the opinion of AYSA, may offer a team participating in the CAZSL a competitive advantage by loading up on players otherwise not participating in the CAZSL.
8.5 A player from any other AYSA sanctioned league, including the Port of Subs Open League, PCJSL, Futbolito Bimbo, etc., may be loaned to a CAZSL team.

9 PLAYER TRANSFER POLICIES

9.1 A multiple rostered player, after he/she has played his/her first match sanctioned by AYSA, who requests a transfer will lose his/her multiple status by such request. Reference: AYSA Bylaw 805, Section 1.

9.1.1 Note: A player may play for only one team in any competition sponsored by US Youth Soccer. Reference: AYSA Bylaw 805, Section 5.

9.2 Any player registered to a team is bound to that team for the entire seasonal year unless he/she requests and obtains a transfer or move. All requests for release or transfer shall be submitted to the AYSA Registrar on an AYSA transfer form. The reason for the request to transfer must be stated in the appropriate place on the form. Reference: AYSA Bylaw 805, Section 2.

9.2.1 Players are obligated to fulfill all financial obligations agreed to with the club/team from which the players transfer. However, a transfer may not be blocked due to unfulfilled financial obligations.

9.2.1.1 The club may, at its discretion, conduct a hearing. If the player is found to owe money to the club he/she is leaving, the results of the hearing are then forwarded in writing to AYSA.

9.2.1.2 AYSA places the player in bad standing, notifying the player and the club to which he/she transferred. The player’s pass is withheld and the player may not play in sanctioned events until the financial obligations are fulfilled.

9.2.1.3 The player may appeal the original club’s findings, at which time AYSA will conduct an appeals hearing.

9.3 A player may be released from a team by the coach only if the player is unable to play for one of the following reasons: Reference: AYSA bylaw 805, Section 4.

9.3.1 The player has violated rules of the US Soccer, US Youth Soccer or the AYSA;

9.3.2 The player has moved beyond a reasonable travel distance; the determination of “reasonable travel distance” is subject to definition by the AYSA; and/or,
9.3.3 The player is injured in such a manner that the player will not be able to participate for the remainder of the season.

9.4 Transfers vs. Moves

9.4.1 Transfer: The process by which a player changes club affiliation, moving from one club to another.

9.4.1.1 Players who transfer from one club to another after November 1st will be ineligible for play in the Arizona State Championships, a.k.a. State Cup (see section 9.5 below).

9.4.1.2 A maximum of five (5) transfers are allowed for teams which participate in the Arizona State Championships (State Cup) during the seasonal year. There is no limitation of transfers for teams which do not participate in the Arizona State Championships.

9.4.1.3 A player leaving one club and re-registering to a team within a different club is considered a transfer, regardless of the tier level to which he/she is registered.

9.4.2 Move: The process by which a player changes team affiliation within the same club.

9.4.2.1 The number of player movements is unlimited, but must be within the same club.

9.4.2.2 A player moving to a team in a different club is considered a transfer.

9.5 Players who transfer from one club to another after November 1st will be ineligible for play in the Arizona State Championships (State Cup). Any transfer after November 1st will be allowed, subject to the following conditions:

9.5.1 Movements (moves) from one team to another within the same club are not subject to the November 1st deadline.

9.5.2 If the player transfers on or prior to November 1st, the transfer is considered a normal transfer subject to the rules of transfer.

9.5.3 A player who is not enrolled in high school and whose club team has disbanded for the high school season may be loaned to another team from November 1st to the end of the high school season. If the player’s original team does not re-form after the high school season, the player will be allowed to
transfer to another team for the remainder of the season. Any player who is on loan to another team is bound to the original team and will become ineligible for any Cup competition or CAZSL matches if he/she does not return to his/her original team after the loan period.

9.5.4 In recognition that there may be individual situations not foreseen by AYSA in the development of this rule, a player may appeal a decision. The dissolution of a team will be considered as such a potential situation on a case-by-case basis. However, if the potential transfer of a player(s) from a team would cause the original team to dissolve, the transfer may not be recognized as an exception to the November 1st rule.

10 LEAGUE STRUCTURE

10.1 The league will be divided by gender and age group into a series of divisions. Each age group, by gender, will have two (2) divisions, consisting of the following number of teams:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Division I</th>
<th>Division II</th>
</tr>
</thead>
<tbody>
<tr>
<td>U12</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
<tr>
<td>U13</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
<tr>
<td>U14</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
<tr>
<td>U15</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
<tr>
<td>U16</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
<tr>
<td>U17</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
<tr>
<td>U18</td>
<td>8 Teams</td>
<td>8 Teams</td>
</tr>
</tbody>
</table>

10.2 Number of Matches

10.2.1 Teams participating in the U12-U14 age groups will play two seasons (Season I and Season II), a fall season and a winter season. Teams must participate in both seasons.

10.2.1.1 Each team in the U12-U14 age groups will play every other team in its division, each season, for a total of seven matches per season.

10.2.2 Teams participating in the U15-U18 age groups will play one season. Teams must play all matches

10.2.2.1 Each team in the U15-U18 age groups will play every other team in its division once, for a total of seven matches.

10.2.2.1.1 CAZSL may establish MANDATORY PLAY DATES on weekends without AYSA sanctioned tournaments in an effort to
ensure CAZSL games are completed. Mandatory game dates may NOT be blacked out.

10.2.2.1.2 U15-U18 games may be scheduled Wednesday through Sunday, depending on field availability.

10.3 Division Formation: Start of the Seasonal Year

10.3.1 Teams will begin the seasonal year according to the rules of promotion/relegation from the previous year.

10.3.1.1 New Teams

10.3.1.1.1 A new team (one which did not participate in the CAZSL the previous season) wishing to apply to State League must be the first or second team in one of the qualifying leagues, or must submit verifiable evidence that the team’s level of play is at least equal to other teams’ level of play at that level. After the team has applied, the State League Oversight Committee will consider the request for the upcoming season. Current qualifying leagues include:

- 10.3.1.1.1.1 Maricopa County League
- 10.3.1.1.1.2 PCJSL
- 10.3.1.1.1.3 Futbolito Bimbo (or other registered Latino league)
- 10.3.1.1.1.4 Far West Regional League (FWRL)

10.3.1.2 Dissolved Teams/Clubs or Teams Switching Clubs

10.3.1.2.1 A team no longer exists if its numbers (returning players and new players) fall below the minimum set forth in section 7 by the end of the team registration period.

10.3.1.2.2 If a team leaves a club, the club will retain the position previously held by the team. The club will have the option of fielding a team for that position or relinquishing the position. If a club relinquishes the position the rest of the teams in the bracket will move up one position.
10.3.1.2.2.1 Any team which switches clubs loses its position in the CAZSL and must play a season in a qualifying league (see above) and finish either 1st or 2nd to be eligible for the CAZSL the following season.

10.3.1.2.2.2 The State League Oversight Committee may rule to return a team to CAZSL play after considering the impact to other qualifying teams and competitive play standards.

10.3.2 Relegation from Division I

10.3.2.1 Teams which finished in either of the two last positions (places) in Division I at the end of the prior seasonal year will be relegated to Division II.

10.3.3 Relegation from Division II Teams which finished in either of the two last positions (places) in Division II at the end of the prior seasonal year will be relegated out of the CAZSL.

10.3.4 Promotion to Division I from Division II

10.3.4.1 Teams which finished in either of the first two positions (places) in Division II at the end of the prior seasonal year may be promoted to Division I of the CAZSL if open position(s) exist.

10.3.5 Promotion from Other Leagues

10.3.5.1 At the conclusion of the seasonal year, the League Oversight Committee will review the top finishers from other sanctioned leagues for possible promotion into Division II of the CAZSL. All age groups will be considered. The League Oversight Committee will focus on the top two finishers by age group/gender in each league. Criteria to be used for consideration shall include, but not be limited to (in order):

10.3.5.1.1 League results.

10.3.5.1.2 Head-to-head results against other teams being considered for the same promotion.

10.3.5.1.3 Head-to-head results against teams currently in CAZSL.

10.3.5.1.4 Tournament results.
10.3.5.1.5 Information provided by the league.

10.3.5.1.6 Information provided by the coach.

10.3.5.1.7 Information provided by competing coaches.

10.3.6.2 Relegated teams may be ranked no higher than third on the eligibility for promotion list in any division.

10.4 Promotion/Relegation: Season II (U12-U14 Only)

10.4.1 Teams in the U12-U14 age groups will go through a promotion/relegation process at the end of the Season I to reconstitute the divisions for the Season II.

10.4.2 Relegation from Division I

10.4.2.1 Teams which finished in either of the two last positions (places) in Division I at the end of Season I will be relegated to Division II.

10.4.3 Relegation from Division II

10.4.3.1 Teams which finished in either of the two last positions (places) in Division II at the end of Season I may be relegated out of the CAZSL.

10.4.4 Promotion to Division I

10.4.4.1 Teams which finished in either of the first two positions (places) in Division II at the end of Season I will be promoted to Division I of the CAZSL.

10.4.5 Promotion from Other Leagues

10.4.5.1 At the conclusion of Season I, the League Oversight Committee will review the top finishers from other sanctioned leagues for possible promotion into Division II of the CAZSL. The League Oversight Committee will select the top two finishers by age group/gender in each league for consideration for CAZSL. Criteria to be used for consideration shall include, but not be limited to (in order):

10.4.5.1.1 League results.

10.4.5.1.2 Head-to-head results against other teams being considered for the same promotion.

10.4.5.1.3 Head-to-head results against teams currently in CAZSL.
10.4.5.1.4 Tournament results.

10.4.5.1.5 Information provided by the league.

10.4.5.1.6 Information provided by the coach.

10.4.5.1.7 Information provided by competing coaches.

10.5 Declining a Position in the CAZSL

10.5.1 At the beginning of the seasonal year, a team may decline a position in the CAZSL. By declining a position, the team will not be considered for inclusion in the CAZSL for the entire seasonal year.

10.6 Scoring

10.6.1 All matches will count in the standings, whether or not they are actually played.

10.6.2 For purposes of defining team standings, teams will earn the following points:

10.6.2.1 Win 3 points

10.6.2.2 Win by Forfeit = 3 points

10.6.2.3 Tie = 1 point

10.6.2.4 Loss = 0 points

10.6.2.5 Forfeit Loss = -3 points

10.6.2.6 Unplayed Match = refer to section 0 points

10.6.3 Tiebreaker Criteria: The following criteria shall be used, in sequence, as tiebreakers when two or more teams are tied in points in divisional standings:

10.6.3.1 Two Way Tie Breaker

10.6.3.1.1 Head-to-head competition between the tied teams.
Note: See below for criteria to be used when more than two teams are tied.

10.6.3.1.2 Goals differential (goals scored minus goals allowed). A limit of four will be counted per match.
10.6.3.1.3 Least goals allowed. A limit of four will be counted per match.

10.6.3.1.4 Most goals scored. A limit of four will be counted per match.

10.6.3.1.5 Most wins.

10.6.3.1.6 Most shutouts.

10.6.3.1.7 In the event a tie remains between teams which may be promoted/relegated at the end of the 1st season (U11-U14 only) or the end of the seasonal year, the tied teams will play a shootout (FIFA kicks from the mark).

10.6.3.2 More than Two Teams Tied. If more than two teams are tied, the tie-breaking criteria listed in this section will be used in the order shown, beginning at 10.6.3.2.1, to either advance or eliminate a team or teams. After EACH step below (10.6.3.2.1, then 10.6.3.2.2, etc.) if this More Than Two Teams Tied process results in two teams remaining, then the 10.6.3.1 Two Way Tie Breaker is used which includes Head to Head results.

10.6.3.2.1 Goals differential (goals scored minus goals allowed). A limit of four will be counted per match.

10.6.3.2.2 Least goals allowed. A limit of four will be counted per match.

10.6.3.2.3 Most goals scored. A limit of four will be counted per match.

10.6.3.2.4 Most wins.

10.6.3.2.5 Most shutouts.

10.6.4 Forfeits

10.6.4.1 A team awarded a forfeit win will be awarded 3 team points.

10.6.4.2 The team forfeiting the match will have 3 points deducted from their team’s total points.

10.6.4.3 The score shall be recorded as 4-0.
10.6.4.4 The team forfeiting the match will be fined $100.00 for the first infraction.

10.6.4.4.1 A second infraction will result in a $300.00 fine. The coach and the club’s Director of Coaching will be summoned to a hearing by the League Oversight Committee for review and possible additional disciplinary action.

11 FIELDS AND SCHEDULING

11.1 Fields Selection

11.1.1 It is the goal of CAZSL to utilize regional fields which are best-suited for the top level of competition in Arizona. However, it is to be understood that certain fields may not be available to CAZSL, or may be logistically- or cost-prohibitive. CAZSL reserves the right to schedule matches wherever needed to play the matches. Fields may be utilized anywhere within the state.

11.1.2 Criteria considered in the field selection shall include, but may not be limited to:

   11.1.2.1 Quality of the fields.

   11.1.2.2 Cost to rent the fields. Includes actual rental costs, fees for security, site management, site maintenance, portable restrooms, field set-up (painting, goals, flags), parking, etc.

   11.1.2.3 Number of fields at the site.

   11.1.2.4 Number of hours which fields are available at the site.

   11.1.2.5 Location of the fields in relation to teams playing.

   11.1.2.6 Availability of CAZSL staff.

   11.1.2.7 Availability of referees.

   11.1.2.8 Availability of volunteers.

11.2 Scheduling

11.2.1 Number of Matches
11.2.1.1 In each of Season I and Season II, each team will play every other team in its division, for a total of (7) matches per season, or (14) for the seasonal year.

11.2.1.2 Each U15-U18 team will play every other team in its division once, for a total of (7) matches.

11.2.2 Blackouts

11.2.2.1 Blackouts are defined as an entire weekend (Friday through Sunday) in which the team is unavailable for play. No reason is required for the unavailability.

11.2.2.1.1 In Season I, each team will be afforded one (1) blackout weekend.

11.2.2.1.2 In Season II, U12-U14 teams will be afforded three (3) blackout weekends.

11.2.2.2 Blackouts must be properly entered by each team in its online account at the time of registration. Blackouts may be revised up until the start of scheduling (time when CAZSL begins work on schedules). At the start of the scheduling process, no further changes will be allowed.

11.2.2.2.1 Note: Blackouts not registered correctly will not be recognized by CAZSL. This includes registration by email, entry of blackouts in comment boxes, etc. CAZSL currently uses Got Soccer for scheduling. Blackouts must be entered specifically in the designated area of the team’s Got Soccer account using the GotSoccer blackout calendar, NOT the comments box.

11.2.2.3 Blackouts may not be split. For example, a team which is only unavailable on a Saturday (but is available on the Sunday) cannot split a blackout for use only on the Saturday. A registered blackout will remove the team from all matches for that weekend.

11.2.4 Available Play Dates

11.2.2.4 Each date of each season will be considered an available play date, except for those dates officially registered as blackouts.

11.2.2.5 Teams must be available to play on the specified rain dates, even if not originally scheduled.
11.2.2.6 Matches will not be scheduled for high school age teams (U15-U18) during the high school season.

11.2.2.6.1 Players on high school teams may participate in the high school season. Upon completion of the high school season, players may return to their original club team without the need for transfer or loan paperwork.

11.2.2.6.2 Players not participating on high school teams may participate in the league during the high school season. Should the original club team temporarily disband to participate in the high school season, remaining players may be temporarily loaned to other teams in order to participate in league play. At the conclusion of the high school season, the players must then return to the original club team. If players do not return and instead register to another club, transfer rules will apply.

11.2.5 Coaching Conflicts

11.2.5.1 A head coach must be designated for each team at the time of initial team registration. CAZSL will consider two teams under the direction of one coach during the scheduling process, i.e. CAZSL will try to avoid scheduling matches at the same time involving those two teams.

11.2.5.2 CAZSL will not consider a coach’s schedule in other leagues or tournaments unless a blackout has been utilized.

11.2.5.3 Schedules will not be changed once posted should a change in coaches occur on a team.

11.2.6 Postponements

11.2.6.1 No postponements will be granted except for events beyond the control of CAZSL (weather, field closures, etc.) as determined by CAZSL.

11.2.6.2 Matches postponed due to inclement weather will be rescheduled on the first rain date established by CAZSL. All teams are required to play on that date unless both teams agree to an alternate play date. In that case, the team initiating the request must provide (and pay for) a suitable field and referees (including payment of referees). Written authorization by the head coach of each team must be received by CAZSL prior to an alternate date being approved.
11.2.6.2.1 In the case of a rescheduled match in which two teams agreed to play on an alternate date and not on the official CAZSL rain date, if a team is then unable to play the match, the match will be declared a forfeit in favor of the “available” team. All provisions of the forfeiture clause will then apply.

11.2.6.2.2 In the event a match is unable to be played due to inclement weather, closure of fields, etc., the match score will be recorded as 0-0.

11.2.6.2.3 In the event a coach/team is refuses or is otherwise unable to reschedule a match due to other conflicts, a forfeit will be applied.

11.2.6.3 If a match is terminated due to weather or other field-related considerations, the match shall be considered complete if 10 minutes of the second half have elapsed before the match was terminated. If the match was of lesser duration, it shall be replayed.

11.2.7 Forfeitures

11.2.7.1 In the judgment of the referee, if one team is not ready to play within 15 minutes after the scheduled start of a match, then the opposing team shall be awarded a victory by forfeit. All provisions of the forfeiture clause will then apply. If a coach or team representative is not present, the team will be judged as not ready to play.

11.2.7.2 No team may participate in a scheduled match without a coach or team representative, properly registered to the team or club. If a coach or team representative is not present within 15 minutes after the scheduled start of a match, then the opposing team shall be awarded a victory by forfeit. All provisions of the forfeiture clause will then apply.

11.2.8 Game Day Seating

11.2.8.1 Both teams will sit on the same side of the field with ALL spectators sitting on opposite side. The home team should sit on the north/west side of the half line. The visiting team shall sit on south/east of half line.

12 MISCONDUCT
12.1 Referee may display red or yellow card to coach, team manager or non-player as outlined by Law 12 of the Laws of the Game.

12.2 All participants and spectators in CAZSL activities shall be subject to all misconduct rules noted in the Laws of the Game as well as those contained herein, regardless of whether they have passes and regardless of whether the referee displayed a yellow or red card. The CAZSL may investigate misconduct that is not noted in a referee’s game report but is reported in writing to the CAZSL by any individual.

12.3 A participant whose pass has been retained or who has been notified of suspension shall be ineligible to participate in any CAZSL sanctioned match until the pass is returned to the team representative or the suspension satisfied. Any individual who participates in a match while ineligible shall be subject to further disciplinary action. Any team which permits an ineligible player to participate in a match shall forfeit all matches in which that player participated and the coach or team representative shall be subject to further disciplinary action.

12.4 Any team which refuses to take the field without cause, refuses to travel to an assigned game site without cause, or quits a match prior to its completion, shall be subject to a disciplinary hearing.

12.5 A referee may suspend play when necessary due to spectator or participant interference or harassment until the individual(s) creating the disturbance leaves the playing area to a distance of satisfaction to the referee. Said individual(s) shall remain silent for the duration of the match and take no further part in the match. Failure of the individual(s) to comply with the referee’s request within two minutes may result in the referee’s terminating the match and further disciplinary action by the CAZSL.

12.5.1 Spectator(s) creating a disturbance may also be requested to leave the playing area by a league official (site coordinator, CAZSL staff, AYSA staff, etc.).

12.6 Any participant or spectator who refuses to give his or her correct name to the referee or other league official while being cautioned, sent off or otherwise disciplined shall be subject to additional disciplinary action.

12.7 The possession, consumption or use of any alcoholic beverage, drug of abuse or controlled substance or the possession or use of any firearm at the field area by any player, coach, referee, team official or spectator prior to, during or after the playing of any CAZSL activity is prohibited. Any individual who violates this provision shall be subject to disciplinary action.
12.8 All allegations of referee misconduct, unethical conduct, or conflict of interest occurring as a result of sanctioned youth matches shall be directed to the AYSA office. AYSA shall communicate such allegations promptly to the State Referee Administration.

13 PENALTIES

13.1 Penalties, sanctions and fines, unless otherwise noted herein, will be governed by the bylaws of AYSA. As allowed by those bylaws, the CAZSL may institute stricter measures. However, in no case may lesser measures be allowed.

13.2 The following penalties/fines will be assessed where applicable:

13.2.1 A team which registers for CAZSL, then withdraws after schedules are published but prior to the first match, will forfeit its entire entry fee. If feasible, a new team may be placed into the division to replace the withdrawn team. In such a case, the CAZSL will follow the promotion/relegation guidelines.

13.2.2 A team which registers for CAZSL, then withdraws after having played at least one match in the league, will forfeit its entire entry fee. Additionally, the team will be fined $100.00 per match. No matches played will count in the standings. All such matches played will be recorded as 0-0. Additionally, a new team will not be placed into the division to replace the withdrawn team.

13.3 A team which refuses to travel to a game site without cause will be fined $250.00. If a second violation occurs, the team’s club will be fined $500.00. In the event of a second violation, both the team coach/representative and a club representative shall be subject to a disciplinary hearing and possible suspension from the CAZSL.

13.3.1 Any game(s) affected by a team’s refusal to travel will result in forfeiture of said game(s). Fines listed above are in addition to the forfeiture penalties.

13.3.2 Note: Suspension from the CAZSL may not necessarily be limited to the offending team, but may include any and all teams from the club.

<table>
<thead>
<tr>
<th>Offense</th>
<th>Minimum Suspension for Player</th>
<th>Minimum Suspension for Coach or Team Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second Caution</td>
<td>1 Game</td>
<td>2 Games</td>
</tr>
<tr>
<td>Foul or Abusive Language directed at anyone other than a game official</td>
<td>1 Game</td>
<td>2 Games</td>
</tr>
<tr>
<td>Serious Foul Play – Denies an opponent a goal or an</td>
<td>1 Game</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>
obvious goal scoring opportunity by deliberately handling the ball; denies an obvious goal scoring opportunity to an opponent moving towards the player’s goal by an offense punishable by a free kick, in a non-dangerous way (i.e. pulling a jersey)

<table>
<thead>
<tr>
<th></th>
<th>2 Games</th>
<th>Not Applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Serious Foul Play other than above</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Violent Conduct</td>
<td>3 Games</td>
<td>4 Games</td>
</tr>
<tr>
<td>Foul or Abusive Language directed at a game official</td>
<td>3 Games</td>
<td>4 Games</td>
</tr>
<tr>
<td>Irresponsible Bench Behavior</td>
<td>2 Games</td>
<td>2 Games</td>
</tr>
</tbody>
</table>

14 GRIEVANCES, PROTESTS, AND APPEALS

14.1 15 Requirements for filing grievances, protests and appeals shall be in accordance with AYSA bylaws (Part VII, Bylaws 701 to 721)

15 GENERAL MATCH POLICIES

15.1 Players must be born on or after: Refer to Section 6.3

15.2 Maximum number of players on the roster:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Maximum on the Roster</th>
<th>Maximum Suited Up for a Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>U12</td>
<td>18 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U13</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U14</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U15</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U16</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U17</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
<tr>
<td>U18</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
</tbody>
</table>

15.3 For all the age groups, the number of loan players is unlimited except for the U12 age group. A maximum of three (3) players from the U11 age group or younger may
loaned to a U12 team. All loan players shall be designated as “loan” players on the score card.

15.3.1 Loan papers are not required.

15.4 No player may play more than the equivalent of two (2) total game minutes in one day.

15.5 No CAZSL player may play in a POSL match.

15.6 No CAZSL player may be loaned to another CAZSL team, regardless of whether the team is in the same club or not, i.e. club affiliation is not a factor.

15.7 A player from another AYSA sanctioned league, including POSL, may be loaned to a CAZSL team.

15.8 Players registered to teams participating in the following leagues and academies may not participate in POSL matches.

15.8.1 FWRL

15.8.2 US Youth Soccer National League

15.8.3 ENCL/NPL

15.8.4 WCDA

15.8.5 Real Salt Lake-Arizona Academy

15.8.6 Other leagues/academies which, in the opinion of AYSA, may offer a team participating in the CAZSL a competitive advantage by loading up on players otherwise not participating in the CAZSL.

16 SCORE CARDS AND GAME DAY ROSTERS

16.1 The home team is responsible for printing the score card from Got Soccer, bringing it to the match, and presenting it to the referee.

16.2 It is strongly suggested that each team bring an additional copy of the score card, and present these to the referee with the original prior to the start of the match.

16.3 All players participating in the match must be noted on each score card. This includes players’ names, player ID number, and jersey number. Players listed on the score card but not participating in the match must be crossed off. Loan players must be designated as such. Hand written information is acceptable.
16.4 At the conclusion of the match, both coaches must sign the original score card, and copies, if presented. The referee will keep the original score card and present it to the field marshal, if one is available. The field marshal shall call in the score to Got Soccer, noting yellow/red cards, and send the card copies to the AYSA office.

16.4.1 A coach, who refuses to sign the score card, regardless if he/she agrees with the outcome or any portion of the match, will be considered as having been ejected from the match. Suspension rules will apply.

16.4.2 Note: If a field marshal is not available, the home team will keep the score card, call in the score to Got Soccer, noting yellow/red cards, and fax it into the AYSA office.

16.4.3 Score cards shall be kept on file at the AYSA office until the end of State Cup for that seasonal year.

16.4.4 Each team may keep the copy of the score card they brought for their own records.

17 UNPLAYED MATCHES

The purpose of this information is to help teams and clubs understand what AYSA leagues administrators do when league games are not played due to field condition, weather, and other instances out of control of league teams and for whatever reason cannot be made up before the end of the season. This is not a remedy for forfeit. Forfeit games are scored according to the rules of the league. This process is used when games simply are not played as described in this paragraph.

It is preferred that all league games get played. The teams have more control over games being played as scheduled and according to league rules than the league does. This process for missing games is used only when games are not played.

For missing games, a simple formula is applied to potentially add standings points for such unplayable games. The formula adds standings points based on the average rate at which a team has earned standings points for games which were played and have recorded scores for the season. Here is a very simple example:

17.1 At the end of the current season, Team A has played five games and has ten standings points.

17.2 Team A did not play one scheduled game near the end of the season and there was no way for the game to be made up.
17.3 Since Team A earns an average of two standings points per game played (ten standings points divided by five games played), in place of the sixth game (the missing game) the formula adds two points to the total standings points for Team A resulting in twelve standings points to be used in team placement in the final division standings.

The formula approach is very simple and is used when one or two game results for a season are missing. With more than two game results missing, the fairness of the formula diminishes and is used only with the approval of the league management. It is always preferred that games get played. If that is not possible, the information above is used to create standings.

18 GAME DAY MATCH RULES & POLICIES

18.1 General

18.1.1 Opposing coaches and players should shake hands after each game.

18.1.2 Coaches and players should shake hands with the referee after each game.

18.1.3 Spectators should not coach or instruct players during the game.

18.1.4 No foul language or gestures.

18.1.5 No derogatory comments to players, referees, coaches or spectators

18.1.6 Suspend or abandon matches when lighting is near.

18.1.7 No alcoholic beverages or smoking materials shall be consumed or allowed near the playing area.

18.1.8 No dogs near the playing area.

18.1.8.1 Note: Many field venues (parks) have more stringent rules where dogs are not allowed at all anywhere in the park. It is strongly recommended that coaches and managers request that spectators do not bring their dogs to matches.

18.2 THE FIELD

18.2.1 Field Dimensions: Approximately 110 yards long x 70 yards wide. Reasonable variations are allowed.

18.2.2 Markings: Distinctive lines not more than five (5) inches wide.

18.2.2.1A Halfway line shall be marked out across the field.
18.2.2.2A center circle should be marked with a radius of approximately (8) yards.

18.2.2.3 Corner arcs should be marked with a (2) foot radius.

18.2.3 Goal Area: Six(6) yards from each goal post and six (6) yards into the field of play, joined by a line parallel.

18.2.4 Penalty Area: (14) yards from each goal post and (14) yards into the field of play, joined by a line parallel with the goal line.

18.2.5 Goals: (8) feet high x (8) yards wide. Reasonable variations are allowed. If the field does not meet the above qualifications, and the field is considered playable by the referee, then the game will be played.

18.2.6 Seating: Refer to Section 11.2.8

18.2.7 Coaches: Should remain in the coaches and players technical area at all times. If the technical area is not defined (lined), it shall be considered to extend 15 yards to the right of the half way line.

18.2.7.1 Failure to remain in the technical area may result in a caution from the referee. If a second caution is warranted, the coach may be ejected from the game.

18.3 THE BALL

18.3.1 Size 4- U12 only; Size 5- U13 through U18.

18.3.2 Each team shall be prepared to supply a game ball. The referee shall choose the ball be used.

18.4 NUMBER OF PLAYERS AND SUBSTITUTIONS

18.4.1 Maximum number of players on field = (11), including a goalkeeper.

18.4.2 Maximum number of players on the roster as follows:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Maximum on the Roster</th>
<th>Maximum Suited Up for a Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>U12</td>
<td>18 Players</td>
<td>18 Players</td>
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<tr>
<td>U13</td>
<td>22 Players</td>
<td>18 Players</td>
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<td>U14</td>
<td>22 Players</td>
<td>18 Players</td>
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<td>U15</td>
<td>22 Players</td>
<td>18 Players</td>
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<td>U16</td>
<td>22 Players</td>
<td>18 Players</td>
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<tr>
<td>U17</td>
<td>22 Players</td>
<td>18 Players</td>
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</tr>
<tr>
<td>U18</td>
<td>22 Players</td>
<td>18 Players</td>
</tr>
</tbody>
</table>

18.4.3 Minimum number of players required to form a team and play a game is seven (7).

18.4.4 Substitutions: With the permission of the referee, substitutions may be made:

18.4.4.1 To a throw-in, by the team possessing the ball.

18.4.4.2 By either team prior to a goal kick.

18.4.4.3 After a goal is scored, by either team, prior to the kick-off.

18.4.4.4 After an injury when the referee has stopped play, by either team.

18.4.4.5 When a player has been cautioned. Only the cautioned players may be substituted. The opposing team may also substitute one player.

18.5 PLAYER EQUIPMENT

18.5.1 Tennis shoes or soft cleated soccer shoes. No toe cleat or metal cleats/spikes allowed.

18.5.2 Shins guards are mandatory.

18.5.3 All field players on a team shall wear similar colored jerseys, similar colored shorts, and similar colored socks. The color of the jerseys may differ from the color of the shorts and/or socks. Likewise, the color of the shorts may differ from the color of the jerseys and/or socks. Both socks must be of the same color, but the color may differ from that of the jerseys and/or shorts.

18.5.3.1 A legible, unique number is required on the back of each jersey (no duplicate numbers).

18.5.3.2 Players and substitutes may not change or remove their jerseys/numbers during the match.

18.5.3.3 Socks must be pulled up to completely cover the shin guards.

18.5.3.4 Only the undergarments (sliders, etc.) which are the same color as the predominant color of the shorts may be worn.
18.5.4 The home team as designated in the schedule, regardless of the actual physical location of the game, will wear the team’s lightest colored jersey. The visiting team will wear the team’s darkest colored jersey. If both teams are wearing similar colored jerseys, the visiting team must change to its alternate jersey. If an alternate jersey is unavailable, the visiting team may wear pinnies to differentiate the two teams.

18.5.5 At the direction of the referee, a goalkeeper may be required to change jerseys, regardless of home/visitor status.

18.5.6 No jewelry (necklaces, bracelets, rings, earrings) or metal hair bows/pins. Bracelet are defined as any object encircling the wrist or arm. Exception: Medical Alert bracelets or necklace. These must be taped down. Taping of earrings/studs is NOT considered an exception. These must be removed.

18.5.7 Players with splints, casts, braces or other such devices may participate, if, in the opinion of the referee, these devices do not present an inherent danger to any players.

18.6 REFEREE

18.6.1 One (1) center referee properly licensed. Referee shall be assigned and paid by the league.

18.6.2 In the event a referee does not show up for the match, the match will be rescheduled.

18.6.3 The referee’s judgment as to whether the field is suitable for play shall be final.

18.6.3.1 Exception: The entity (city parks department, etc.) which controls the fields may close the field as required.

18.6.4 Referee’s decisions on points of fact connected with the game shall be final.

18.6.5 Rule infractions should be briefly explained to the offending player. Refer to Section 13.4 for red card suspensions.

18.6.6 Prior to the start of the match, the referee shall:

18.6.6.1 Verify the identity of each player by comparing the photo on the player pass with the player.
18.6.6.2 Ensure that each coach participating has a proper coach’s pass.

18.6.6.3 Ensure that each player participating is properly noted on the score card, including player names, ID number, and jersey number. If a player does not have a player pass, the referee may allow the player to participate, with the understanding of:

18.6.6.3.1 The referee will advise the non-offending team of the missing information.

18.6.6.3.2 The referee will allow the offending team until half time to produce the pass. If the team fails to provide the pass by the start of the second half the game is declared a forfeit and the forfeit rules apply.

18.6.6.3.3 The referee will record this information on the score card and the home team will call the game into Got Soccer as a 1-0 score.

18.6.6.3.4 If the roster/score card is not available, the offending team will provide the referee a written list of the players’ names, complete with ID numbers and jersey numbers.

18.6.6.3.5 The fact that there is missing information is not a valid reason to not play the game or to protest the game.

18.6.6.3.6 Upon the completion of the game and receipt of a game report, the league will review the situation. Disciplinary action against coaches and players could result, as well as forfeiture of the games, should the league find evidence of illegal players.

18.6.7 Upon completion of the match, the referee shall:

18.6.7.1 Report in writing the identity and details of the offense of any Participant who has been cautioned for sent off, or has committed equivalent misconduct prior to, during or after the completion of the match.

18.6.7.2 Return the rosters/scorecards and player passes to the appropriate team representatives.
18.6.7.3 Sign the original score card and two copies (if presented), ensuring that all copies are duplicates of the original. The copies will be returned to the teams. The original will be presented to the field marshal.

18.6.7.3.1 Note: If a field marshal is not available, the referee will give the original score card to the home team. The home team shall call in the score to Got Soccer, noting yellow/red cards, and fax it into the AYSA office.

18.6.8 LINESMAN (ASSISTANT REFEREES)

18.6.8.1 Two assistant referees, acting as linesmen, shall assist the center referee.

18.6.9 DURATION OF GAME

18.6.9.1 The game shall be divided as follows as:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Game Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>U12</td>
<td>2-30 min halves</td>
</tr>
<tr>
<td>U13</td>
<td>2-35 halves</td>
</tr>
<tr>
<td>U14</td>
<td>2-35 halves</td>
</tr>
<tr>
<td>U15</td>
<td>2-40 halves</td>
</tr>
<tr>
<td>U16</td>
<td>2-40 halves</td>
</tr>
<tr>
<td>U17</td>
<td>2-45 halves</td>
</tr>
<tr>
<td>U18</td>
<td>2-45 halves</td>
</tr>
</tbody>
</table>

In times of hot weather, the referee may, at his/her discretion, separate the game into equal quarters, allowing for a 2 minute water break between quarters. The referee should inform the coaches prior to the start of the match of this intent.

18.6.9.2 There shall be a half time break of five (5) minutes.

18.6.9.3 It is the referee’s discretion as to whether time will be added to the match to compensate for the time lost due to serious injuries or significant stoppages in play. Under normal circumstance, typical injuries or other significant will not result in time added to the match. Subsequent games scheduled following the conclusion of the current game may factor into the referee’s decision, i.e. need to stay on schedule.
18.6.9.4 If the game is called by the referee before the start of the second half, it shall be considered abandoned and must be replayed. If the second half has started the game will end and the score at that time will be recorded as the final score.

18.6.10 THE START OF PLAY

18.6.10.1 A coin toss determines which team is on each end of the field at the start of the match. The team which wins the coin toss chooses the end of the field they will attack. The other team kicks off for the first half.

18.6.10.2 Teams switch ends of the field for the second half of the match. The team which did not kick off in the first half kicks off to start the second half.

18.6.10.3 Opponents must be ten (10) yards from the center mark while kick-off is in progress.

18.6.10.4 The ball must move forward on the initial kick/touch.

18.6.10.5 If a team has seven (7) players then the game may start. If at any time during the match the team does not have seven (7) players available, then the game is considered a forfeit for the team that does not have enough players. The results of the game will be recorded as a 1-0 win.

18.6.11 BALL IN AND OUT OF PLAY

18.6.11.1 Ball must completely cross the touch line to be considered out of bounds.

18.6.11.2 Ball must completely cross the goal line to be conserved a goal.

18.6.11.3 The ball is still in play even if it hits a corner flat, goal post, crossbar, or the referee.

18.6.11.4 If there are American football-style goal posts and a crossbar, the ball is out of play if it hits these items, even if the ball stays on the field.

18.6.12 METHOD OF SCORING

18.6.12.1 Standard score-keeping shall apply. A team will be awarded one point (goal) each time the ball completely crosses the goal line between
the goal posts and under the crossbar, regardless of who touched the ball last (defender or attacker).

18.6.12.2 Matches may end in a tie. Play will not be extended (no overtime, no kicks from the mark, etc.).

18.6.13 OFFSIDE

18.6.13.1 Offside shall be called.

18.6.14 FOULS AND MISCONDUCT

18.6.14.1 All fouls will conform to FIFA rules.

18.6.15 FREE KICKS

18.6.15.1 Penalty kicks shall conform to FIFA rules.

18.6.15.2 The defending team shall automatically concede to a 10-yard radius around the ball prior to a free kick. Players failing to provide ten (10) yards distance may be cautioned.

18.6.16 PENALTY KICKS

18.6.16.1 Penalty kicks shall conform to FIFA rules.

18.6.17 THROW-INS

18.6.17.1 Throw-ins shall conform to FIFA rules.

18.6.18 GOAL KICK

18.6.18.1 Goal kicks shall conform to FIFA rules.

18.6.19 CORNER KICKS

18.6.19.1 Opponents must be ten (10) yards away from the ball.
CHIPOTLE STATE LEAGUE TEAM APPLICATION PROCESS AND INFORMATION

The purpose of this information is to assist teams in quickly registering for Chipotle State League Season 2 correctly. The GotSoccer Season 2 application is open and ready for use. Please refer to the AYSA web pages (www.azyouthsoccer.org) to access the application or search GotSoccer events to locate. Below is important information to understand in order to register correctly for Season 2.

1. Each Division 2 in U12-14 relegates two teams out of CSL. The relegated teams should register for their local qualifying leagues (POSOL, PCJSL, etc.) rather than CSL for Season 2. The results of promotion / relegation for Season 1 will be posted on the AYSA CSL web page when available.

2. Teams returning to CSL after playing Season 1 do not owe additional fees as Season 1 fees cover both seasons. New teams accepting invitations to play CSL Season 2 will pay a fee for their Season 2 participation.

3. Blackout dates can be entered during initial registration and can be modified through the date indicated on the CSL web page. Scheduling games using team provided blackouts is one of the very first steps in the game scheduling process. Teams need to make sure the team blackout dates are accurate and are provided by the blackout entry deadline. No exceptions.

4. Six blackout dates are provided and can be used on up to three weekends. Enter blackouts ONLY if needed as extraneous use of blackouts severely complicates the game scheduling process and slows down the process, resulting in delays in creating game schedules. Only three weekends can contain blackouts so a maximum of three Saturdays and the adjoining Sundays can be blacked out. The correct use of blackouts is very easy to monitor by League Administration so the improper use of blackouts will only hurt a team. If more than three weekends are “touched” by blackouts, League Administration will simply delete the blackouts farthest into the future until only three “touched” weekends remain. Please do not hurt your team by improperly using your blackouts. If you do not understand this paragraph, ask questions, because your team may be disappointed if blackouts are entered incorrectly.

5. Game day January 10, 2015, is also an ODP Regional tournament game day. If your team has ODP players that will be playing in the ODP Regional games, consider using a blackout for this date.
6. The following applies only to teams with three or more ODP players who are selected to an ODP team playing in the ODP Regional games mentioned above. If your team has three or more ODP players on the playing roster (not an alternate) for the Regionals and your team has not taken a blackout for this date, your team can be rescheduled from the January 10 CSL game date. The timing for this is critical as the playing rosters for ODP will be announced only AFTER the CSL schedule for January 10 has already been created. If your team has not taken a blackout for January 10 and finds that it has three or more ODP players participating in Regionals, your team is eligible to have your January 10 CSL game rescheduled. Within two days of the posting of the ODP Regionals participants, send Email with the names of your ODP participants (three or more) to games.azyouthsoccer@gmail.com. After the participants are verified, the game will be rescheduled. The rescheduled date COULD BE a future Sunday. The easiest way for a team to control this is to use a blackout for January 10, but AYSA is offering this process to accommodate when use of a team blackout is not possible.

7. January 10, 2015, is a high school placement test date for some schools. For that date, U14 games will be scheduled 2pm and later if possible; 4pm and later if travel is involved. This is not a guarantee: efforts will be made to schedule this way but there are many variables that inhibit creation of a “perfect” schedule. If your team has a large number of players testing this date, use a blackout.

8. Season 2 game schedules for Dec 13 and 20 will be created as soon as possible and posted via GotSoccer, adhering as closely as possible to the dates and deadlines shown on the CSL web page. Game dates for the entire season will be shown as soon as the Dec 14 and 21 schedule is posted. However, January, February, and March game locations and game times will not initially be available. Since blackout date resolution is among the first steps in the scheduling process, game dates are set at that time. Even though the game location and game time may not be shown, a great deal of work has already been done to get games placed on a game date that works for both teams because of the blackout date resolution work that has already been done. Once a game date is shown on GotSoccer, that game is considered set and will not be changed even though a game location and game time is not shown. Please do not ask that a game date be changed because it looks like a game is still in the process of being scheduled. Setting game dates is done early; game location and time is done later. Since TEAMS want to know game dates for the entire season as soon as possible, game dates for the whole season are being provided early since they are known early. Game dates are set even though game location and time is not yet shown.
AYSA SANCTIONED TOURNAMENT POLICY – 2014/2015 SEASON

This document outlines the requirements to receive and maintain Arizona Youth Soccer Association (AYSA) sanctioning for a youth soccer tournament in the state of Arizona.

Any requested deviation to this policy must be submitted in writing to the Tournament Committee. The Tournament Committee will review on a case by case basis.

1. Tournament Classification
   1.1. Tournaments shall be classified as “Standard” and “Custom”.
      1.1.1. Standard tournaments are those tournaments which follow US Youth Soccer guidelines in terms of numbers of players on the field and laws of the game. And beginning with the 2015-2016 season this should also include the AYSA Youth Academy: U7 and U8 will be 4v4, without goalkeepers. U9 and U10 will be 6v6 with goalkeepers.
      1.1.2. Custom tournaments are those which are distinctly different than those listed above, such as 3v3, 4v4, etc.
      1.1.2.1. AYSA will only sanction 3v3 and 4v4 youth-only tournaments during the summer period May 1st through August 31st. These tournaments will be exempt from the total number of allowable tournaments for a club. All other criteria listed herein will otherwise apply.

2. New Tournament Sanction
   2.1. No requests for tournament sanction will be considered without a completed “Application to Host a Tournament or Games” form.
      2.1.1. The “Application to Host a Tournament or Games” form must be submitted to AYSA by March 1st of the season preceding the requested tournament date(s).
   2.2. The host organization must:
      2.2.1. Be an AYSA member in good standing
      2.2.2. Be in its third consecutive year (minimum) of AYSA membership, and upon approval may host in its fourth consecutive year of AYSA membership.
      2.2.3. Have a minimum of 200 AYSA registered players at the time of its application.

2.3. Number of Tournaments Allowed:
   2.3.1. Clubs in good standing will be allowed to host no more than two (2) standard tournaments per year.
   2.3.2. Only district leagues will be granted tournament sanctioning.
   2.4. First year tournaments will be limited to in-state teams only, and team limits may be imposed.
2.4.1. In special circumstances, the tournament committee may grant exceptions to the above criteria. Requests for exception(s) must be submitted by the host organization in writing to AYSA, and must include:

2.4.1.1. Why an exception should be granted.
2.4.1.2. Names of the organizations sending the out-of-state teams, if an exception to the limited number of such teams is being requested. Must also include likely age groups of such organizations.
2.4.1.3. Experience of the host organization and demonstrated knowledge of the sanctioning policies.

2.5. Tournament applications will be reviewed based on the following criteria:

2.5.1. Requested Date(s): Other tournaments on that weekend.
   2.5.1.1. Possible alternative date(s)
2.5.2. Tournament Type: Competitive (Select), recreational, or both.
2.5.3. Location of Games: In which county will the tournament be held? Are there other tournaments in the same city at the same time?
2.5.4. Committee discretion may be used based on the “good of the game”.
2.5.5. Club is in good standing with AYSA
2.5.6. Club’s past history of hosting tournaments.

2.6. Organizations requesting tournament sanction must submit the following:

2.6.1. “Application to Host a Tournament or Games”
2.6.2. Tournament Report from previous season, with payment, if applicable.
   2.6.2.1. Note: Reports are required for any previously held tournament.
2.6.3. If applying to host foreign teams:
   2.6.3.1. “Application to Host a Tournament or Games Involving Foreign Teams”. This application must be submitted directly to the U.S. Soccer Federation, with a copy to AYSA.
   2.6.3.2. “U.S. Soccer International Tournament/Games Hosting Agreement” (aka “Ted Stevens Act”). This application must be submitted directly to the U.S. Soccer Federation, with a copy to AYSA.

2.6.4. Proposed budget: applies only to first year tournaments or to tournaments on probation. The budget must include estimates for the following revenue & expenses. Items which are not applicable must be listed with an “N/A” (Not Applicable), to ensure such items were considered.

2.6.4.1. Revenue
   2.6.4.1.1. Team Fees
   2.6.4.1.2. Advertising/Sponsorships
   2.6.4.1.3. Concessions

2.6.4.2. Expenses
   2.6.4.2.1. Referee Fees
   2.6.4.2.2. Referee Assignor Fees
   2.6.4.2.3. Tournament Management Fees
   2.6.4.2.4. Field Marshals
2.6.4.2.5. Field Rental (also includes security, portable restrooms)
2.6.4.2.6. Rental Items (tables, chairs, tents, etc.)
2.6.4.2.7. AYSA Fees (No. Teams x $7.25)
2.6.4.2.8. Awards (medals, trophies, etc.)
2.6.4.2.9. Gifts: pins, patches, flipping coins for referees, gifts for coaches
2.6.4.2.10. Tournament Software
2.6.4.2.11. Water for referees and staff
2.6.4.2.12. Programs, other printing/mailing
2.6.4.2.13. Miscellaneous

2.7. The committee may approve applications after considering the impact of conflicts such as:
2.7.1. Multiple tournaments in the same city on the same date.
2.7.2. Multiple tournaments in different parts of the State on the same date:
Phoenix and Tucson; or Tucson and Flagstaff, etc.
2.7.3. Competitive and developmental/recreational tournaments on the same day in the same city.
2.7.4. Multiple tournaments in Phoenix East Valley vs. West Valley.

3. Tournament Sanction Renewal Requirements
3.1. Any tournament placed on probation may be required to participate in an operations review each year it is on probation.
3.2. Second year tournaments may be required to participate in an operations review before sanctioning is approved. The operations review will consist of a meeting between the tournament director, the club tournament committee and the AYSA tournament committee. The purpose of the meeting will be to discuss successes and failures of the event and come to a consensus on what procedures need to be implemented, if any, to assure the continued success of the event. All procedures agreed upon must be implemented, or documentation of intent to implement, within 30 days of the meeting.

3.2.1. Second year tournaments, after operations review by the Tournament Committee, may be allowed to increase the total number of teams and accept up to 15% of their total team counts as out-of-state teams.

3.3. In tournaments which only serve U14 and below or which are single-gender events (all girls, all boys, etc.), there must have been a minimum of 60 registered teams in the previous season’s tournament.

3.4. In tournaments which serve all ages or which are multi-gender events (boys and girls), there must have been a minimum of 100 registered teams in the previous season’s tournament.

3.5. The organization must be a member in good standing with AYSA. The organization and tournament, together, must be financially viable.

3.6. Should an existing tournament not meet the above criteria, the tournament will be placed on probation for a minimum period of one year. Should the criteria not be met during the probationary period, the tournament sanctioning will not be renewed.
3.6.1. Re-application will fall under the guidelines provided herein under Section 113 “Loss of Tournament.”

4. Application Deadline
   4.1. No requests for NEW tournaments after the March 1st deadline will be considered. No exceptions.
   4.2. Requests for an on-going tournament (held the prior year) submitted after the deadline will be subject to a $500.00 late fee.

5. Tournament Sanction Fees
   5.1. Each “standard” tournament shall be assessed a $7.25 per team fee, payable with the tournament report.
   5.2. Each “custom” tournament (3v3, 4v4, etc.) will be assessed a $5.25 per team fee, payable with the tournament report.

6. Loss of Tournament
   6.1. Should a tournament be suspended, the host organization may re-apply for sanctioning once the suspension period has concluded. The tournament will then be considered a new tournament, subject to the new tournament policies outlined in this policy. As with all new tournaments, no date priorities will be awarded, i.e. the tournament may lose its preferred date(s).

7. Tournament Invitations
   7.1. All tournament invitations must contain the following information:
       7.1.1. Copy of the approved Application to Host
       7.1.2. Dates of tournament
       7.1.3. Entry fee
       7.1.4. Late fees, if applicable
       7.1.5. Refund policy, including deadlines and description of timeframes in which refunds will be made.
       7.1.6. Entry deadline
       7.1.7. Age groups and genders
       7.1.8. Game durations, including any modifications
       7.1.9. Housing, if applicable
       7.1.10. Tournament acceptance criteria, if any

8. Tournament Operation Requirements
   8.1. Officials
       8.1.1. All tournaments must have a currently licensed referee assignor to assign referees for their tournament games.
       8.1.2. Only currently USSF registered referees will be allowed to officiate tournament games. In emergency situations a parent or other individual may be used as an assistant referee (AR).
       8.1.2.1. Only USSF registered referees may be paid.
       8.1.2.2. Any tournament which pays an unlicensed referee or any other person to officiate a game will be fined $500.00 per occurrence (per game).
       8.1.3. A three-man referee system must be used for all 11v11 games. USSF, U S
Youth Soccer, and AYSA do not recognize any other referee system other than the three-man system. Should for any reason a game be short one official the format would be as prescribed by USSF.

**8.1.3.1. UNDER NO CIRCUMSTANCES IS AUTHORIZATION GRANTED TO USE A DUAL REFEREE SYSTEM (TWO CENTER REFEREES).** A game using a “dual system” is unrecognized and un-sanctioned. Any tournament found using a “dual system” in even one game would be fined $500.00 per occurrence.

**8.1.4.** A center referee must be used for all games.

**8.1.5.** It is recommended that a three-man system be used on competitive small-sided games, while a center referee only may be used on small-sided developmental/recreational games.

**8.1.6.** The following are widely accepted guidelines which cover payment of referees under varying or unusual circumstances. Should a tournament decide to establish policies that are different from those below, the tournament should notify both AYSA and the State Youth Referee Administrator (SYRA), and advise all referees in writing of the tournament policies before hiring referees to work the event.

**8.1.6.1.** If a scheduled game goes into overtime or shoot-outs the referee crew will not be paid extra for overtime and shoot-outs.

**8.1.6.2.** If shoot-outs are required to determine advancement in the tournament, the referee crew that is scheduled to officiate the affected game shall officiate the shoot-out without additional compensation.

**8.1.6.3.** Inclement weather may cause problems with the length of games and overall outcome of a tournament. All tournaments need to have an inclement weather policy for payment of referees available to the referees before the start of the tournament.

**8.1.7.** The following are guidelines given by the State Youth Referee Administrator (SYRA):

**8.1.7.1.** Any game cancelled with less than 24 hours’ notice, a referee crew shall be paid in full.

**8.1.7.2.** Any game shortened due to weather, a referee crew shall be paid in full.

**8.1.7.3.** Any game changed from playing time to shoot-outs, the scheduled referee crew shall be paid in full.

**8.1.8.** The officials of a tournament (tournament committee, field marshalls, etc.) and/or host organization should not divulge the identity of referees to anyone outside of those persons required to know to operate the tournament. This is a risk management issue and the tournament and/or host organization should establish procedures in dealing with inquiries or complaints concerning referees. Typically, persons inquiring as to the identity of a referee or who wish to file a grievance should be instructed to:

**8.1.8.1.** Fill out a Referee Comment Form, including the date, time and
location of the game, teams playing, and details of the complaint. This form should be given to the Referee Assignor, with a copy to the Tournament Director/Committee. It is strongly recommended that the tournament or host organization all such grievances or comments, and provide feedback to the originator should that person wish to be contacted.

8.1.8.2. Contact the Tournament Director. Upon contact, the Tournament Director should request that a Referee Comment Form be completed and filed per above.

8.2. Game Duration

8.2.1. The length of time of each game played in the tournament must clearly be indicated on the Application to Host and all tournament invitations. Examples:

8.2.1.1. All games regulation time.
8.2.1.2. All games 30-minute halves.
8.2.1.3. Preliminary games 30 minute halves, semi and finals regulation time.

8.2.2. The tournament must indicate how game times may be affected by inclement weather.

8.2.3. The recommended rest period between scheduled games is equal to the length of two normal games for the applicable age or two hours, whichever is less.

8.2.3.1. The minimum required rest period between scheduled games must be equal to the length of one normal game for the applicable age or one hour, whichever is less.

8.2.4. Typical Standard Game Durations

8.2.4.1. Note: These are guidelines only. Organizations may reasonably shorten times.

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Length of Each Half</th>
<th>Half Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>U6</td>
<td>8 Minutes/Quarter</td>
<td>5 Minutes at Half, 2 Minutes Between Quarters</td>
</tr>
<tr>
<td>U7/8</td>
<td>20 Minutes/Half</td>
<td>5 Minutes</td>
</tr>
<tr>
<td>U9/10</td>
<td>25 Minutes/Half</td>
<td>5 Minutes</td>
</tr>
<tr>
<td>U11/12</td>
<td>30 Minutes/Half</td>
<td>5 Minutes</td>
</tr>
<tr>
<td>U13/14</td>
<td>35 Minutes/Half</td>
<td>5 Minutes</td>
</tr>
<tr>
<td>U15/16</td>
<td>40 Minutes/Half</td>
<td>5 Minutes</td>
</tr>
<tr>
<td>U17/18</td>
<td>45 Minutes/Half</td>
<td>5 Minutes</td>
</tr>
</tbody>
</table>

8.2.5. Teams and players shall only play two games applicable to their age group in a day.

8.3. Player and Team Credentials

8.3.1. All players, coaches and assistant coaches must have a current year FIFA,
USSF, USYSA, US CLUB, AYSA, AYSO, ODP, or affiliate member pass, depending upon the type of tournament sanctioned (restricted, unrestricted, etc.).

8.3.2. All players under the age of 18 must have a signed medical release form. These forms must be presented to the hosting organization upon request and be present with the coach at every tournament game. Should circumstances out of the team control (fire, theft, etc.) prevent paperwork from being available, the tournament committee should work with the team and the relevant state association to resolve the matter as quickly as possible. Such extenuating circumstances should not in itself prevent a player and/or team from participating. All teams traveling from outside of Arizona to the tournament must have a copy of their association’s approved travel authorization (if required) and team roster with them at the time of tournament check-in. The teams association may send this information directly to the hosting organization.

8.3.3. Recreational players registered as AYSA/USYS Tier 4 (no passes issued) are allowed to play in their own organization’s AYSA sanctioned tournament.

8.3.3.1. A Tier 4 team or player wishing to play in another organization’s AYSA sanctioned tournament must re-register in a higher tier and have player passes for the tournament.

8.3.4. Player Credential Check-In Prior to Commencement of Games

8.3.4.1. Teams must provide an official pass (excluding AYSA Tier 4 teams) with current year photo for each player and coach. A team may only utilize player passes from a single organization, i.e. it is impermissible for one team to utilize a combination of AYSA passes and US Club or AYSO passes.

8.3.4.2. AYSA Tier 4 teams must provide an official roster signed by a club official or AYSA.

8.3.4.3. Teams must provide a signed medical release form for each player. Note: AYSA does not require notarized signatures. However, other states may require this.

8.4. Player/Coach Ejections/Send Offs

8.4.1. During the course of the tournament should a player, coach, or spectator be sent off the field by the center referee, the tournament discipline committee should determine the disposition of the length of the suspension. If the spectator is not connected with either team then neither team is liable for their behavior nor should they be sanctioned for it. Tournament officials should take necessary action to remove the disturbance. However, that committee has no authority to suspend anyone for longer that the remaining number of games in the tournament. Note: As of 2002 all parents are members of the association through their child’s registration and can be subject to discipline.

8.4.2. The center referee is required to submit a report on an official AYSA misconduct form. The tournament shall allow written rebuttal before disposition of the suspension.
8.4.3. The tournament committee shall hold the pass of the person involved in the suspension until after all time has been served.
8.4.4. A minimum of a one game suspension is mandatory for any official or player connected with the team.
8.4.5. Fighting is a mandatory length of tournament suspension.
8.4.6. Should the send off take place during the teams last game of the tournament, the referee report and pass shall be delivered to the AYSA offices within 48 hours of the completion of the tournament.
8.4.7. If the last game send off involves an out of Arizona team the pass shall be returned to the team, the referee report shall be turned into AYSA and forwarded to the proper association for disposition.
8.4.8. All completed misconduct forms must be delivered to the AYSA offices within 48 hours of the completion of the tournament.
8.4.9. Failure to submit a timely misconduct report, providing the official responsible for the game has turned in his/her report, will cause the tournament to be fined as follows:
8.4.9.1. Reports turned in after 9:00 PM the Tuesday (or Wednesday for tournaments that finish on Monday’s) after the tournament will be fined $100.00
8.4.9.2. A $25.00 fine per day, that the report is not turned in, will be assessed until the misconduct report has been received by AYSA.

8.5. General Policies
8.5.1. A tournament official’s name, email address and phone number for teams to contact with questions and concerns.
8.5.2. Tournament Headquarters must be clearly identified during the event.
8.5.3. Schedules must be posted at least 7 days prior to the start of the tournament.
8.5.4. Assemble an adequate staff for credentials check in before the start of the tournament.
8.5.5. Water on site for referees.
8.5.6. Payment of referees in a timely manner after the completion of each game and securing the scorecard.
8.5.7. Assemble a staff of site coordinators to oversee staff at each field location. The Site Supervisor must be knowledgeable of all tournament rules and regulations issued by AYSA, the tournament, and the host city of the fields.
8.5.8. Furnish teams timely updates of scores/standings.
8.5.9. Advise tournament participants on the proper procedure to address referee complaints.
8.5.10. Ensure the safety of all participants
8.5.11. Adequate security must be provided.
8.5.12. Ensure First Responders have access to all playing locations.
8.5.13. Tournament must follow the AYSA Head Injury/Concussion Policy.
8.5.14. Furnish all teams with a complete set of tournament rules.
8.5.15. Furnish all teams with an inclement weather policy.
8.5.16. Adequate restroom facilities must be available at all tournament locations.
8.5.17. Player passes shall be checked prior to the games.
8.5.18. Player passes, except for players which have been ejected from games, shall be returned to the team on request following the game. Passes may be held until the game scorecard has been submitted by the referee and the referee has completed any misconduct reports.

9. Tournament Review Process
   9.1. Tournaments must establish procedures to allow participant review and/or comment, including:
      9.1.1. Accept complaints in writing up to 30 days after the conclusion of the tournament.
      9.1.2. Investigate legitimate complaints received by the Tournament Committee, Tournament Director, host organization or AYSA after the conclusion of the tournament. Posts on an internet-based public forum will not be considered legitimate complaints.

10. Tournament Report
    10.1. All sanctioned tournaments are required to submit to AYSA a completed Tournament Report Form within 60 days of the completion of the tournament. This form will be provided by AYSA. All reports must clearly identify and address every item on the list below. Tournaments held after March 1 will receive tentative sanctioning approval for the following year until the formal report is submitted by April 15. The tournament report shall include, at a minimum, the following items. If an item does not apply, i.e. rejection letter, injury report, then a notation of N/A (Not Applicable) is necessary to ensure the item was addressed.
    10.1.1. Name of tournament
    10.1.2. Name of host organization
    10.1.3. Copy of tournament program
    10.1.4. Rules of play
    10.1.5. Invitation form/letter
    10.1.6. Letter of acceptance
    10.1.7. Letter of rejection
    10.1.8. AYSA tournament fees
    10.1.9. Misconduct reports
    10.1.10. Injury reports
    10.1.11. Total number of teams
    10.1.12. State affiliation of out-of-state teams (number of teams from each state)
    10.1.13. Number of foreign teams and their countries of origin
    10.1.14. Approved “Application to Host a Tournament or Games Involving Foreign Teams”
    10.1.15. Approved “U.S. Soccer International Tournament/Games Hosting Agreement” (aka “Ted Stevens Act”).
10.1.16. List of fields used
10.1.17. Financial report: If tournament has a “stay and play” policy, report must include list of participating hotels and number of room nights.
10.1.18. Name of referee assignor
10.1.19. List of referees assigned to games
10.1.20. Copies of travel papers from out-of-state teams
10.1.21. Provide a report on any legitimate complaints received on the operations of the tournament.
10.1.22. Name, phone number and email address of person submitting the report

11. Tournament Fines

Any tournament that fails to adhere to the above policies shall be fined according to the fine structure below. The hosting organization is responsible for these fines. Fines are due and payable within 30 days of notice. Any organization which fails to meet its responsibilities in regard to these policies or fines shall be referred to the AYSA board, and may be placed in bad standing. The fine structure is as follows:

11.1.1. Tournament reports submitted after the 60 day deadline, the 61st day to the 90th day after the tournament ends....... $250.00
11.1.2. Tournament reports submitted beginning with the 90th day after the tournament ends, an additional $500.00.
11.1.3. Tournaments which fail to adhere to the Sanctioned Tournament policies may face the following additional sanctions:
   11.1.3.1. Cash fine of $100.00 per infraction, where the fine is not otherwise stipulated in these policies.
   11.1.3.2. Limitation on the number of teams allowed in the tournament
   11.1.3.3. Requirement of a cash bond of $10.00 x the number of teams in prior year.
   11.1.3.4. Any tournament which is fined $500.00 or more shall be placed on probation for the following year.

12. Appeal Rights

12.1. The standard Appeal Rights found in the AYSA bylaws, where applicable, shall be used in regard to any appeal by any organization in regard to sanctions administered by the AYSA.
AYSA CONCUSSIONS POLICIES AND PROCEDURES

Arizona Youth Soccer Head Injury/Concussion Policy – Effective 2013/14 Season

1. An informed consent must be signed annually by parents and youth athletes acknowledging the risk of head injury prior to practice or competition.
2. A youth athlete who is suspected of sustaining a concussion or head injury must be removed from play – “when in doubt, sit them out”.
3. A youth athlete who has been removed from play must receive written clearance from a licensed Medical Doctor (MD) or Doctor of Osteopathy (DO) prior to returning to play.
4. The referee will note on the game card a player being removed due to head injury. The referee will pull the player pass and advise the coach or team manager the player pass has been pulled and will require written release before being allowed to play in any further games.

TEAM/CLUB OFFICIAL:

1. Shall immediately remove from participation/competition any athlete who is suspected of sustaining a concussion or head injury.
2. Shall not allow an athlete who has been removed from play because of a suspected concussion/brain injury to return to play until the athlete has received written clearance from a licensed health care provider trained in the evaluation and management of brain injuries.

REFEREES:

1. Shall note on the game card that player suffered Head Injury and was taken out of the game. Pull player pass from ring and mail to the AYSA office.
2. Shall complete online concussion submittal form. (https://gotsport.com/forms/open/?FormID=784)

PARENTS/GUARDIANS:

1. Shall annually review, sign and return to the Arizona Youth Soccer Club in which their child plays for, an informed consent form on concussion and head injury prior to the youth athlete's initiating practice or competition. This informed consent form can be found on www.azyouthsoccer.org and clicking on Member Resources and following to the AYSA forms section and click on the Arizona Youth Soccer Head Injury/Concussion Policy and Procedures tab.

ATHLETES:

1. Shall annually review, sign and return to the Arizona Youth Soccer Club in which they play for, an informed consent sheet on concussion and head injury prior to initiating
practice or competition. Forms can be found by logging into the player’s Got Soccer account, or downloading the hardcopy from the AYSA website, www.azyouthsoccer.org and clicking on Member Resources and following to the AYSA forms section and click on the Arizona Youth Soccer Head Injury/Concussion Policy and Procedures tab.

2. Athletes are encouraged to notify a coach if they or a teammate exhibit signs or symptoms of a concussion/brain injury.

What licensed health care providers are trained in the evaluation and treatment of concussions/brain injuries and authorized to allow the athlete to return to play?

Licensed Health Care Providers
1. Medical Doctors (MD)
2. Doctor of Osteopathy (DO) Research is currently being done to determine which other licensed health care providers may have sufficient training to qualify to authorize return to play.

Head Injury/Concussion Signs and Symptoms
A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. In other words, even a “ding” or a bump on the head can be serious. You can’t see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child/player reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

Symptoms may include one or more of the following:

| • Headaches       | • “Pressure in head” |
| • Nausea or vomiting | • Neck pain         |
| • Balance problems or dizziness | • Blurred, double or fuzzy vision |
| • Sensitivity to light or noise | • Feeling sluggish or slowed down |
| • Feeling foggy or groggy | • Drowsiness |
| • Change in sleep patterns | • Amnesia |
| “Don’t feel right” | • Fatigue or low energy |
| • Sadness | • Nervousness or anxiety |
| • Irritability | • More emotional |
| • Confusion | • Concentration or memory problems |
| (forgetting game plays) | • Repeating the same question/comment |
Signs observed by teammates, parents and coaches include:

| • Appears dazed          |
| • Vacant facial expression |
| • Confused about assignment |
| • Forgets plays          |
| • Is unsure of game, score, or opponent |
| • Moves clumsily or displays incoordination |
| • Answers questions slowly |
| • Slurred speech         |
| • Shows behavior or personality changes |
| • Can’t recall events prior to hit |
| • Can’t recall events after hit |
| • Seizures or convulsions |
| • Any change in typical behavior or personality |
| • Loses consciousness   |
HEAD INJURY/CONCUSSION MANAGEMENT PROTOCOL

What can happen if my child/player keeps on playing with a head injury/concussion returns too soon?
Athletes with the signs and symptoms of concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one. This can lead to prolonged recovery, or even to severe brain swelling (second impact syndrome) with devastating and even fatal consequences. It is well known that adolescent or teenage athlete will often under report symptoms of injuries. And concussions are no different. As a result, education of administrators, coaches, parents and students is the key for student-athlete’s safety.

If you think your child/player has suffered a head injury/concussion
Any athlete even suspected of suffering a concussion should be removed from the game or practice immediately. No athlete may return to activity after an apparent head injury or concussion, regardless of how mild it seems or how quickly symptoms clear, without medical clearance. Close observation of the athlete should continue for several hours. “a youth athlete who is suspected of sustaining a concussion or head injury in a practice or game shall be removed from competition at that time”

and

“...may not return to play until the athlete is evaluated by a licensed heath care provider trained in the evaluation and management of concussion and received written clearance to return to play from that health care provider”.

Licensed Health Care Providers acceptable to make the determination:
1. Medical Doctors (MD)
2. Doctor of Osteopathy (DO)

You should also inform your child’s coach if you think that your child/player may have a concussion. Remember, it’s better to miss one game than miss the whole season. And when in doubt, the athlete sits out. (02/27/2014)

For current and up-to-date information on concussions you can go to:
http://www.cdc.gov/ConcussionInYouthSports

_________________________  _______________________  __________
Student-Athlete Name Printed  Student-Athlete Signature  Date

__________________________  ________________________  _____
Parent or Legal Guardian Printed  Parent or Legal Guardian Signature  Date

_________________________  __________________________  __________
Coach Name Printed  Coach Signature  Date

ARIZONA
YOUTH SOCCER ASSOCIATION
AYSA ACCOUNTABILITY, CONDUCT & EJECTION POLICIES AND PROCEDURES

Each member league, club and team shall be held primarily accountable for the conduct of persons associated with the member league, club or team in any manner whatsoever.

During any game sanctioned by or regularly scheduled by AYSA or any of its affiliated member leagues, clubs or teams, a referee may stop the game and eject any spectator from the grounds (field of play and areas surrounding the field and fields near the field upon which the game is being played), if in the opinion of the referee, the offender is guilty of violent conduct or is deemed to be an interference as designated in Law V - Referees-Laws of the Game).

Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein, including cautions, ejections and standard suspensions. Any other individual who may be reasonably construed as being associated with a team, such as relatives and spectators, shall also be subject to the jurisdiction and authority of the Association. Any coach or team official shall be held responsible for the actions of any individual(s) at any match that, in the opinion of the referee, is a supporter of that team.

All red cards or ejections shall result in a minimum one (1) game suspension. Referees' decisions are final and may not be overturned unless said referee has made a technical error.

At no time shall drinking of alcoholic beverages be permitted at any game or practice sanctioned by or regularly scheduled by AYSA or any affiliated member league, club or team.

Defines and establishes rules that govern tryouts/evaluation periods and movement of registered players within AYSA membership clubs during the defined seasonal year (September 1- August 31)

• Definition of Tryout/Evaluation Window: Tryout/Evaluation window is defined as any event held for the purpose of selecting members to a club or team for the forthcoming seasonal year. Events such as camps or clinics are not considered tryout/evaluation events but if a member association hosts a camp or clinic they must adhere to AYSA Policy 5171.

• Tryout/Evaluation Window Time Frame: Tryout/Evaluation window is established as May 1- July 1 for ages U7 through U10 (non-president cup or non-state cup age teams and for ages U11 through U18 (presidents cup or state cup teams).
• Clubs Soliciting Players: No representative of a member Association within AYSA shall be permitted to initiate contact, in any form or method, for registration to their club or team outside of defined tryout/evaluation window (part a and b above). Representatives of a member association as defined as board members, coaches, assistant coaches, managers, parents, players’ parents, players’ guardians, players’ siblings, players themselves or a registered member of that club.

• Players Soliciting Clubs: If a player is registered to a member Association within AYSA, and is seeking other options outside of the defined tryout/evaluation window (part a and part b) to another member Association within AYSA, they have the right to do so. However, it is the responsibility of that member to receive written permission from their current club prior to seeking these options. Once written permission is received, from their current club, the member may speak to any other AYSA member association. Players are defined as players themselves, players’ parents, players’ guardians and players’ siblings.

• Recreational Players: This by-law does not apply to Recreational Players. Recreational players are defined as any player that participates in an in-house recreational program, offered by a member AYSA organization that does not compete against other AYSA organizations. Players registered as recreational players, of any AYSA membership organization have the right to seek other options, at any time, to other AYSA membership organizations and its programs without receiving permission from their current member association.

• Infractions: Any infraction of this bylaw may be brought forth to AYSA, in writing, by effected party (ies) which is defined as an official complaint. The complaint will be heard by the Discipline and Appeals committee within 30 days after officially receiving the written complaint. If person(s) are determined guilty through a proper hearing, suspension could range from a minimum of 6 months to a maximum of 2 years. If repeated offenses occur for particular person(s) suspensions could be a minimum of 2 years to maximum of 10 years.

The adjudicating committee shall determine minimum penalties for other abuses or infractions, i.e., those not involving referee assault or abuse. The severity of any such penalties meted out should be determined by the severity and nature of the infraction, by any precedence set in other similar situations and/or recommendations or suggestions that may be found in the AYSA Administrative manual or the US Soccer Administrative Manual.
AYSA REFEREES POLICY

In all competitions under the jurisdiction of this Association, all official referees must be currently registered with and be in good standing with, US Soccer, if at all possible. All League matches, Tournament matches and Cup matches under the jurisdiction of the AYSA shall be officiated under the three (3)-man system as described in FIFA and, US Soccer official "Laws of the Game." If because of unforeseen circumstances a currently registered, US Soccer Referee is unable to officiate, some other person may be agreed upon to officiate. However, such unregistered person is prohibited from receiving any payment, directly or indirectly, for officiating under such emergency, or officiating under any other circumstances. The prohibition against payment shall also apply to any payer under the jurisdiction of this Association, whether or not the match officiated is under Cup, tournament, league, or club play. The following combinations of match officiating are listed in order of preference : (a) One (1) currently USSF registered Center Referee assisted by: Two (2) neutral currently USSF registered linesmen. (b) One (1) currently USSF registered Center Referee assisted by: One (1) neutral currently USSF registered linesman and one (1) emergency linesman. (c) One (1) currently USSF registered Center Referee assisted by: Two (2) emergency linesmen. NO MATCHES SHALL BE OFFICIATED UNDER A SYSTEM NOT RECOGNIZED BY FIFA, US Soccer or AYSA. Bylaw 817 does not apply to games played according to modified rules.

All League/Clubs, Tournament and Cup match assignments must be made by US Soccer licensed assignor.
AYSA YOUTH ACADEMY PROGRAM POLICIES AND PROCEDURES

MISSION:

To empower clubs to provide a variety of programming options for their players. The AYSA Youth Academy Program philosophy is to emphasize player development over team development. The primary focus will center on the technical development of each child without the pressures of short term wins/losses/results.

DIRECTION:

GENERAL:

• The AYSA Youth Academy Program will be offered for the U7/U8/U9 age groups.
• In addition to these AYSA Youth Academy Program Rules, rules and policies of AYSA, and USYSA are applicable.
• Clubs must notify/apply to participate in the AYSA Youth Academy based on the rules herein.
• An AYSA Youth Academy Committee will be created for the governance of the AYSA Youth Academy Program. Subject to the AYSA Board of Directors, the AYSA Youth Academy will accept clubs to participate in the program upon determining compliance with these rules. The committee may apply sanctions if a club fails to meet the criteria listed in these guidelines or intentionally violates them.

CLUB:

• Clubs will be accepted for participation in the AYSA Youth Academy for one full seasonal year. They must participate for the full year (fall and spring seasons). Clubs must re-apply for acceptance every year.
• Each club must appoint an AYSA Youth Academy Director who holds a National Youth License. Each Youth Academy Director will have a period of one year to obtain the National Youth License. The Academy Director must be in charge of aspects of the Program, including but not limited to, the establishment of training priorities, player admittance policy, coaching and administrative staff, selection and scheduling.
AYSA requires that staff working with the AYSA Youth Academy players hold the Youth Module 1 qualification designed for working with U6/U8 players. AYSA highly recommends that staff working with AYSA Academy players hold the Youth Module 2 qualification designed for working with U10/U12 players.

AYSA highly recommends each club establish a Parent Education program to inform their parents on the philosophy of the AYSA Youth Academy Program.

Each club will be required to have a representative attend two seasonal scheduling meeting: one for the fall season and one for the spring season.

PLAYERS:

• Players must be registered with AYSA.
• Clubs may have an AYSA Youth Development Program and a Recreational Program, but a player may not participate in both.
• All players within a club’s AYSA Youth Academy Program will be registered directly to the Academy pool with their club and will not be assigned a specific team.
• Players are eligible for the AYSA Academy Program:
  o U7/U8/U9
  o Players are registered to a Club Academy Pass.
  o Players may be assigned to teams on a game to game basis.
  o Players can participate in Non---Academy (outside) tournaments but must follow AYSA/Club tournament rules.
  o Players in game attendance should play a minimum of one half of each game and preferably more.

GAMES:

It is recommended that games follow the USYSA Modified Rules for small sided games.

(4v4) no goalkeepers; U7. (4v4) no goalkeepers U8.

Law 1: Field of Play

Dimensions: The field of play must be rectangular. The length of the touchline must be greater than the length of the goal line.
**U7/8 Field Dimensions**

The field of play is 40 yards long and 30 yards wide. The field is divided into two halves by the halfway line. A center mark is indicated at the midpoint of the halfway line. **Goals:** 6 feet wide by 4 feet high.

The penalty box is 6 yards x 3 yards.

*Spectators will be seated on the opposite side of the field from the team benches.*

Fields may be marked out by using cones instead of painted lines. Goals may be bigger than 6x4 but not to exceed 6 feet high and 18 feet wide.

**Law 2:** The ball used for the AYSA Youth Academy is a size 3

**Law 3:** A game is played by two teams each consisting of not more 4 layers for

U7/ U8. On game day teams may use no more than 8 players for U7/8

**There is no ball contact allowed within the goal box, however all players may pass through the goal box as long as they do not touch the ball in the box.** If the ball comes to a rest in the goal box, or on the goal box line a goal kick will be awarded regardless of who touches the ball last.

If a defensive player touches the ball after it enters the box a free kick will be awarded 4 yards outside of the box. If an offensive player touches the ball in the box a goal kick will be awarded

**Law 4:** The game shall be divided into four quarters 12 minutes each for U7/U8.

**Law 5:** On a goal kick all players for the opposing team need to be at midfield before the kick is taken. Once the kick is taken the players from the opposing team can play.

**Law 6:** There shall be no offside called during the game.
Law 7: All free kicks are indirect and the opponent must be at least 4 yards from the ball until it’s in play.

Law 8: No cards are shown for misconduct. No slide tackles are allowed.

Law 9: A kick---in shall be used to restart play when the ball goes out of bounds.

Kick---ins are considered as an indirect free kick.

- AYSA through the scheduling meeting will help facilitate the scheduling of the AYSA Youth Academy Program. AYSA will provide oversight to schedule games so that all AYSA Youth Academy Programs obtain a minimum number of games.
- Games will be in the form of the AYSA Youth Academy and NO published scores or standing.
- An AYSA Youth Academy player should not play more 96 minutes in one day for U7/U8.

REFEREES:

- The hosting club is responsible for providing officials for each AYSA Youth Academy game.
- AYSA Youth Academy games will be assigned one center referee.
- The referees must be certified.

TRAINING:

- Training should be conducted in a pool training format---not with a specific team.
US YOUTH SOCCER U9 MODIFIED RULES

Law 1 – The Field of Play

Dimensions: The field of play must be rectangular. The length of the touchline must be greater than the length of the goal line.

Length: minimum 45 yards maximum 60 yards

Width: minimum 35 yards maximum 45 yards

Field Markings: Distinctive lines not more than five (5) inches wide. The field of play is divided into two halves by a halfway line. The center mark is indicated at the midpoint of the halfway line. A circle with a radius of eight (8) yards is marked around it.

The Goal Area: A goal area is defined at each end of the field as follows: Two lines are drawn at right angles to the goal line five (5) yards from the inside of each goalpost. These lines extend into the field of play for a distance of five (5) yards and are joined by a line drawn parallel with the goal line. The area bounded by these lines and the goal line is the goal area.

The Penalty Area: A penalty area is defined at each end of the field as follows: Two lines are drawn at right angles to the goal line, ten (10) yards from the inside of each goalpost. These lines extend into the field of play for a distance of ten (10) yards and are joined by a line drawn parallel with the goal line. The area bounded by these lines and the goal line is the penalty area. Within each penalty area a penalty mark is made eight (8) yards from the midpoint between the goalposts and equidistant to them. An arc of a circle with a radius of eight (8) yards from each penalty mark is drawn outside the penalty area.

Flag posts: Conform to FIFA.

The Corner Arc: Conform to FIFA.

Goals: Goals must be placed on the center of each goal line. They consist of two upright posts equidistant from the corner flag posts and joined at the top by a horizontal crossbar. The maximum distance between the posts is eighteen (18) feet and the maximum distance from the lower edge of the crossbar to the ground is six (6) feet.

Safety: Goals must be anchored securely to the ground. Portable goals may only be used if they satisfy this requirement.

Law 2 – The Ball: Size four (4).
Law 3 – The Number of Players: A match is played by two teams, each consisting of not more than six players, one of whom is the goalkeeper. A match may not start if either team consists of fewer than five players.

Substitutions: At any stoppage and unlimited.

Playing time: Each player SHALL play a minimum of 50% of the total playing time. Teams and matches may be coed.

Law 4 – The Players’ Equipment: Conform to FIFA. Non-uniform clothing is allowed based on weather conditions, but uniforms must still distinguish teams.

Law 5 – The Referee: Registered referee, especially Grade 9 or parent/coach or assistant coach. All rule infringements shall be briefly explained to the offending player.

Law 6 – The Assistant Referees: Not required. May use club linesmen if desired.

Law 7 – The Duration of the Match: Conform to FIFA with the exception of the match being divided into two (2) equal halves of twenty-five (25) minutes each. There shall be a half-time interval of five (5) minutes.

Law 8 – The Start and Restart of Play: Conform to FIFA with the exception of the opponents of the team taking the kick-off are at least eight (8) yards from the ball until it is in play.

Law 9 – The Ball In and Out of Play: Conform to FIFA.

Law 10 – The Method of Scoring: Conform to FIFA.

Law 11 – Offside: None.

Law 12 – Fouls and Misconduct: Conform to FIFA with the exception that an indirect free kick is awarded to the opposing team at the center spot on the halfway line if a goalkeeper punts or drop-kicks the ball in the air from his/her penalty area into the opponents penalty area.

Law 13 – Free Kicks: Conform to FIFA with the exception that all opponents are at least eight (8) yards from the ball.

Law 14 – The Penalty Kick: Conform to FIFA with the exception that the penalty mark is made eight (8) yards from the midpoint between the goalposts and equidistant to them.

Law 15 – The Throw-In: Conform to FIFA.

Law 16 – The Goal Kick: Conform to FIFA. Club or league option: US Youth soccer recommends that opponents should remain in their own half until the ball is in play. The team taking the goal kick does not have to wait for the opposition to retreat and has the option to restart the game.
beforehand should they so choose. The ball is in play when it is kicked directly out of the penalty area.

Law 17 – The Corner Kick: Conform to FIFA with the exception that opponents remain at least eight (8) yards from the ball until it is in play.
AYSA AND US YOUTH SOCCER – TOPSOCCER

What is TOPSoccer?
TOPSoccer (The Outreach Program for Soccer) is a community based program that is designed to meet the needs of children and young adults that have physical and/or intellectual disabilities. The program is geared towards player development rather than to competition. The program is designed to bring the opportunity of learning and playing soccer to anyone aged 5 and older, who has a mental or physical disability. The basis of TOPSoccer is a modified version of the game of soccer, specifically altered to allow full participation and enjoyment for each athlete.

What are the program’s benefits?
1. Development of motor skills and improved physical fitness.
2. Promotes social skills by teaching teamwork and cooperation
3. Provides safe participation and fair play.
4. Develops positive self-concepts through experiences in discipline, initiative and achievement, which encourage children to fully realize their potential.
5. To have FUN!

Who is eligible for TOPSoccer?
Any player aged 5 and older having a physical or mental disability that limits their ability to perform at the level of play they have chosen to participate. Emphasis of this program is on development, training, and providing meaningful participation rather than on competition.

How is TOPSoccer Similar to Typical Soccer Programs?
• Players are coached
• Community-based
• Rewarding to everyone who participates
US YOUTH SOCCER – SOCCER ACROSS AMERICA

Soccer Across America (formerly known as Soccer Start) is designed to introduce the sport of soccer to youngsters living in communities not yet served by existing clubs and leagues. Focused on making soccer available to lower-income children in underserved communities, Soccer Across America provides soccer training and administrative guidance to players and organizations who might otherwise not be exposed to the sport. Soccer Across America also helps new programs find the funding and equipment to begin and then to expand their activities. In the past several years, US Youth Soccer has donated hundreds of thousands of dollars in financial and material support to programs across the United States.

How do I participate?
Contact your local US Youth Soccer State Association office to find out more about getting involved with a local Soccer Across America program.

Why do we need a Soccer Across America Program?
Soccer is the fastest growing sport in the United States. It has reached into communities from coast to coast and from north to south. Yet, soccer has not always served inner city and rural communities and all economic and ethnic groups. In order to insure that every child has the opportunity to play our beautiful game, US Youth Soccer founded the Soccer Across America program.

Goals of Soccer Across America
To reach out to children in unserved and underserved communities to offer them an ongoing program of positive sports activities through soccer.
To increase self-esteem of youngsters through participation in an organized and supportive program of team activities.
To build positive social and life skills.
To provide important exercise and increase awareness of one's own health through sports.
To provide the players with positive, cooperative and enjoyable activities.

Creating Your Own Program
Soccer Across America programs are run locally by existing clubs and leagues, by Boys and Girls Clubs and Y's, by neighborhood and parks and recreation departments. There is no one size fits all model for Soccer Across America. Each program starts differently and is created locally to meet the needs and capabilities of the organization and of the players. Programs in the nation's biggest cities may include thousands of children, and yet there are hundreds of small programs that focus on one or two teams, one group of kids in a single neighborhood or one corner of a rural farming community. Programs may last as little as a few weeks in the fall to as much as full seasons in more than one part of the year. Many programs adopt traditional soccer rules with full-sized fields and full length games while other choose to introduce soccer through "Small-Sided Games" on smaller fields.
fields. The choices about how to begin are as varied as the places in which they begin. Soccer Across America can help your community decide on how to get started by providing written information and hands-on technical assistance.

**The First Steps**

Create local awareness of your efforts to begin a Soccer Across America program

Talk to US Youth Soccer and your [State Association](#) for written and programmatic support

- Seek out other Soccer Across America programs near you and try to learn what worked for them. Often, Soccer Across America sites in the same state have a lot in common.
- Identify a local coordinator, and if possible, a visible role model (well-known soccer person such as a professional player, a college coach, even older players, high school or college, from your community or nearby communities)
- Find a coaching instructor
- Identify all the adult administrative functions you will need and develop a volunteer base, as necessary, to fill those functions
- Seek community leadership support first from existing soccer organizations and programs, but also from: Boys and Girls Clubs; neighborhood centers; police athletic leagues; YMCA/YWCA; housing authorities; park and recreation departments; high school and college service organizations; and churches.
- Ask for help from local and state soccer organizations: in setting up basic organizational structures from legal formation to functions needed on your start-up Board of Directors; finding coaches, especially youth coaches; finding a trainer for your new coaches; setting up equipment exchanges; and helping with scheduling questions.
- Seek community-based financial support from: service organizations such as Kiwanis and Rotary; churches; neighborhood small business such as restaurants, record stores, clothing outlets, sports stores; service providers such as neighborhood doctors; any other business which are active in the Soccer Across America neighborhood, it is in their interest to help.
- Identify your equipment and supply needs and look for sources to get them donated or to acquire them at the lowest cost to you. Ask existing organizations where they get there equipment and see if you can set up a way to acquire used equipment from them.
- Develop instruction agendas and plans of action for: administrators, coaches, and referees.

**Implementation**

In order to promote the Soccer Across America program at the local levels and gain community involvement and awareness, certain equipment, services and financial support is needed. Some of these needs are:

- Leadership, high-profile spokespersons and role models
- Local organization, implementation and administration through volunteer coordinators
- Caring volunteers willing to commit sufficient time to the program as referees, coaches, managers, drivers and chaperons
- Equipment
- Fields or open playing areas
- Transportation
- Corporate, private and community financial support

**Costs Involved**

The cost of participation varies depending upon your registration fees, insurance premiums and uniform and equipment costs.

At all times, cost should be kept to a minimum for all possible participants. Grants are available through US Youth
Soccer and the U.S. Soccer Federation Foundation. There are other philanthropic entities, such as the Shriners, which offer assistance. Research other avenues of funding such as local, state and federal government grants and community groups such as the Lions Clubs, Rotary Clubs, Chambers of Commerce, etc. Approach local retailers, companies or corporations for cash or in-kind donations.
PORT OF SUBS OPEN LEAGUE POLICIES & PROCEDURES

NOTICE: the Arizona Youth Soccer Association (AYSA), in administering the Port of Subs Open League, reserves the right to make corrections and clarifications to these policies and rules as it deems necessary, and when needed, to provide interpretations of the policies and rules as to their intent.

1. PLAYERS AND ROSTERS

   1.1 For each specific age group, players must be born on or after August 1 as shown in Appendix A.

   1.2 Maximum roster size shall be limited by age group as shown in Appendix A.

   1.3 50% of the registered players to a team must play each game; the other 50% of the roster may come from “of age” players from other teams. Such players shall be designated as “loan” players. Loan papers are not required.

   1.4 No player may play more than the equivalent of two total game minutes in one day. Game minutes are the length of the game for the age group of the player as shown in Appendix B.

   1.5 Players playing in other, competitive leagues may not play in a Port of Subs Open League match. Refer to Appendix C for the list of these leagues.

2. SEASON

   2.1 The league will host one or two seasons, each season consisting of six games. The number of seasons by age group is shown in Appendix A.

   2.1.1 Teams may enter one or both seasons.

2.2 Blackouts

   2.2.1 Season 1: Each team will be granted two blackouts, in which they may indicate two specific weekends on which league games will not be scheduled.

   2.2.2 Season 2: Each team will be granted three blackouts, in which they may indicate three specific weekends on which league games will not be scheduled.

   2.3 Coaching Conflicts: Teams may request that the league not schedule games with conflicting times for two teams coached by the same person. Both teams must
participate in the Port of Subs Open League. The league will make try to schedule around the two team’s schedules. However, there may be occasions where it is not possible.

2.3.1 A team may utilize a substitute coach, provided that substitute is properly registered both with the club and with AYSA. The coach need not be formally assigned to that team, but must be a coach within the same club.

2.3.2 In order for the league to consider potential coaching conflicts, both teams must list the coach as the official head coach for the team within GotSoccer. The spelling of the coach’s name must be identical for each.

2.4 Games will be played as a series of home and away games, as scheduling permits. Ideally, in a 6-game season, a team will have three home games and three away games. However, due to field availability, blackouts, and coaching conflicts, this is often not possible.

2.4.1 Clubs must furnish home fields of sufficient quality and quantity to allow the potential of 50% home games. In cases where home fields are not available on a specific weekend, the home club may contract for an “outside” field, or the game may be scheduled at the opponent’s field. The home team may be called on to pay reasonable amounts for game day expenses, examples of which are shown in Appendix D.

2.4.1.1 In cases where a team supplies no home fields for the duration of the season, team’s home game expenses will be reimbursable to the hosting club. Examples of home game expenses are shown in Appendix D.

2.5 Rescheduling Games:

2.5.1 Once the schedule has been published, the dates of games may not be changed except for the following reasons:

2.5.1.1 The field is closed by the city or other governing entity.

2.5.1.2 Inclement weather.

2.5.1.3 Scheduling errors made by AYSA.

2.5.1.4 AYSA deems it in the best interest of Arizona soccer.

2.5.2 The home club may change the times of the games on the scheduled date (the date may not be changed) to better accommodate referee and/or field scheduling. However, the home club must contact the opposing team within a
reasonable amount of time of the scheduled game to determine if a change would pose a coaching or team game conflict. Both teams must agree to the change and are requested to work together to resolve scheduling issues.

3 SCORE CARDS AND GAME DAY ROSTERS

3.1 The home team is responsible for printing the score card from GotSoccer, bringing it to the match, and presenting it to the referee.

3.2 All players participating in the match must be noted on the score card. This includes player names, player ID number, and jersey number. Players listed on the score card but not participating in the match must be crossed off. Loan players must be designated as such and included on the score card. Hand-written information is acceptable.

3.3 At the conclusion of the match, both coaches must sign the score card. The home team is then responsible for calling the results in to GotSoccer, including the score, red cards and yellow cards. Basic instructions are included at the top of the score card.

3.3.1 A coach who refuses to sign the score card, regardless if he/she agrees with the outcome or any portion of the match will be considered as having been ejected from the match. Suspension rules will apply.

3.3.2 Score cards should be kept on file by the home team until the end of April of the seasonal year. If, in the event of a roster discrepancy in the Open/State Championships, the home team must furnish the roster to AYSA upon request.

4. UNPLAYED MATCHES

4.1 If a team fails to play a scheduled game, the team will be fined $250.00, to be paid before their next game. Additionally, the coach may be required to attend a league D & R hearing.

4.2 If a team fails to play a second scheduled game, the team will be fined $500.00. The coach and the club’s Director of Coaching will be required to attend a league D & R hearing, and may be subject to suspension.

4.3 All unpaid fines become the debt of the club. Policies and Match Rules

MATCH RULES

1. GENERAL

1.1 Opposing coaches and players should shake hands after each game.
1.2 Coaches and players should shake hands with the referee after each game.

1.3 Spectators should not coach or instruct players during the game.

1.4 No foul language or gestures.

1.5 No derogatory comments to players, referees, coaches, or spectators.

1.6 Suspend or abandon matches when lightning is near.

1.7 No alcoholic beverages or smoking materials shall be consumed or allowed near the playing area.

1.8 No dogs near the playing area. Many field venues (parks) have more stringent rules where dogs are not allowed at all anywhere in the park or school. It is strongly recommended that coaches and managers request that spectators do not bring dogs to matches.

2. THE FIELD

2.1 Field Dimensions: Refer to Appendix B for suggested field dimensions by age group. Reasonable variations are allowed.

2.2 Markings: Distinctive lines not more than five (5) inches wide.

- A halfway line shall be marked out across the field.
- A center circle should be marked with a radius as shown in Appendix B.
- Corner arcs should be marked with a radius as shown in Appendix B.

2.3 Goal Area: Distances are shown in Appendix B as yards from each goal post and yards into the field of play. The points described are joined by a line parallel with the goal line.

2.4 Penalty Area: Distances are shown in Appendix B as yards from each goal post and yards into the field of play. The points described are joined by a line parallel with the goal line.

2.5 Goals: The height and width of goals by age group are shown in Appendix B. Reasonable variations are allowed.

2.6 If the field does not meet the above qualifications, and the field is considered playable by the referee, then the game will be played. A written complaint should be
sent to the league at the conclusion of the match to allow the league to help correct future problems.

2.7 The hosting club (usually the home team) picks the side of the field that coaches / teams will sit on. Both teams will sit on the same side of the field with ALL spectators sitting on the opposite side of the field. The home team shall sit on the north / west side of the half line. The visiting team shall sit on the south / east of the half line.

3. THE BALL

3.1 Ball size for each age group is shown in Appendix B.

3.2 Each team shall be prepared to supply a game ball. The referee shall choose the ball to be used.

4. NUMBER OF PLAYERS AND SUBSTITUTIONS

4.1 Maximum number of players on the field for a team including a goalkeeper is shown in Appendix A.

4.2 Maximum number of players on the roster is shown in Appendix A.

4.3 Minimum number of players required to form a team AND start a game is shown in Appendix A.

4.4 Substitutions: With the permission of the referee, substitutions may be made:

4.4.1 Prior to a throw-in, by the team possessing the ball.

4.4.2 By either team prior to a goal kick.

4.4.3 After a goal is scored, by either team, prior to the kick-off.

4.4.4 After an injury when the referee has stopped play, by either team.

4.4.5 When a player has been cautioned. Only the cautioned player may be substituted.

5. PLAYER EQUIPMENT

5.1 Tennis shoes or soft-cleated soccer shoes. No toe cleat or metal cleats/spikes allowed.

5.2 Shin guards are mandatory.
5.3 All field players on a team shall wear similar colored jerseys, similar colored shorts, and similar colored socks. The color of the jerseys may differ from the color of the shorts and/or socks. Likewise, the color of the shorts may differ from the color of the jerseys and/or socks. Both socks must be of the same color, but the color may differ from that of the jerseys and/or shorts.

5.3.1 A legible, unique number is required on the back of each jersey (no duplicate numbers).

5.3.2 Players and substitutes may not change or remove their jerseys/numbers during the match.

5.3.3 Socks must be pulled up to completely cover the shin guards.

5.3.4 Only undergarments (sliders, etc.) which are the same color as the predominant color of the shorts, may be worn.

5.4 The home team as designated in the schedule, regardless of the actual physical location of the game, will wear the team’s LIGHTEST colored jersey. The visiting team will wear the team’s DARKEST colored jersey. If both teams are wearing similar colored jerseys, the visiting team must change to its alternate jersey. If an alternate jersey is unavailable, the visiting team may wear pinnies to differentiate the two teams. (Edited on 10/21/2013)

5.4.1 At the direction of the referee, a goalkeeper may be required to change jerseys, regardless of home/visitor status.

5.5 No jewelry (necklaces, bracelets, rings, earrings) or metal hair bows/pins. Bracelets are defined as any object encircling the wrist or arm. Exception: Medical Alert bracelet or necklace. These must be taped down. Taping of earrings/studs is NOT considered an exception. These must be removed.

5.6 Players with splints, casts, braces, or other such devices may participate, if, in the opinion of the referee, these devices do not present an inherent danger to any player.

6. REFEREE

6.1 One (1) center referee, properly licensed. Referee shall be assigned and paid by the home club.

6.2 In the event a referee does not show up for the match, upon agreement by both coaches, a referee may be appointed on-site for purposes of playing the match. If both coaches cannot agree, then the match must be rescheduled.
6.3 The referee’s judgment as to whether the field is suitable for play shall be final.

6.3.1 Exception: The entity (city parks department, etc.) which controls the fields may close the field as required.

6.4 Referee’s decisions on points of fact connected with the game shall be final.

6.5 Rule infraction should be briefly explained to the offending player.

6.6 Prior to the start of the match, the referee shall:

6.6.1 Verify the identity of each player by comparing the photo on the AYSA player pass with the player.

6.6.2 Ensure that each coach participating has a proper AYSA coach’s pass.

6.6.3 Ensure that each player participating is properly noted on the score card, including player names, ID number, and jersey number. If a player does not have an AYSA player pass, the referee may allow the player to participate, with the understanding of:

6.6.3.1 The referee will advise the non-offending team of the missing information.

6.6.3.2 The referee will allow the offending team until halftime to produce the AYSA game is declared a forfeit and the forfeit rules apply.

6.6.3.3 The referee will note this information on the score card and the home team will call the game into GotSoccer as a 4-0 score.

6.6.3.4 If a roster/score card is not available, the offending team will provide the referee a written list of the player’s names, complete with ID number and jersey number.

6.6.3.5 The fact that there is missing information is not a valid reason to not play the game or to protest the game. Policies and Match Rules

6.6.3.6 Upon completion of the game and receipt of a game report, the league will review the situation. Disciplinary action against coaches and players could result, as well as forfeiture of the game, should the league find evidence of illegal players.

6.7 Upon the completion of the match, the referee shall:
6.7.1 Report in writing the identity and details of the offense of any participant who has been cautioned or sent off, or has committed equivalent misconduct prior to, during or after the completion of the match.

6.7.2 Return the rosters/scorecards and player passes to the appropriate team representatives.

7. LINESMEN (ASSISTANT REFEREES)

7.1 Two assistant referees, acting as linesmen, shall assist the center referee.

8. DURATION OF GAME

8.1 The game shall be divided into two equal halves. Each game duration shall be as shown in Appendix B. In times of hot weather, the referee may, at his/her discretion, separate the game into equal quarters, allowing for a two-minute water-break between quarters. The referee should inform the coaches prior to the start of the match of this intent.

8.2 There shall be a half-time break of five minutes.

8.3 It is the referee’s discretion as to whether time will be added to the match to compensate for time lost due to serious injuries or other significant stoppages in play. Under normal circumstances, typical injuries will not result in time added to the match. Subsequent games scheduled following the conclusion of the current game may factor into the referee’s decision, i.e. need to stay on schedule.

8.4 If the game is called by the referee before the start of the second half, it shall be considered abandoned and must be replayed. If the second half has started the game will end and the score at that time will be recorded as the final score.

9. THE START OF PLAY

9.1 A coin toss determines which team is on each end of the field at the start of the match. The team which wins the coin toss chooses the end of the field they will attack. The other team kicks off for the first half.

9.2 Teams switch ends of the field for the second half of the match. The team which did not kick off in the first half kicks off to start the second half.

9.3 Opponents must be ten yards from the center mark while kick-off is in progress.

9.4 The ball must move forward on the initial kick/touch.
9.5 If a team has the minimum number of players as shown in Appendix A, then the
  game may start. If it any time during the match the team does not have the minimum
  number of players available, then the game is considered a forfeit for the team that
does not have enough players. The results of the game will be recorded as a 4-0 win.

10. BALL IN AND OUT OF PLAY

10.1 Ball must completely cross the touch line to be considered out of bounds.

10.2 Ball must completely cross the goal line to be considered a goal.

10.3 The ball is still in play even if it hits a corner flat, goal post, crossbar, or the referee.

10.4 If there are American football-style goal posts that are not part of the actual goal,
or anything in addition to the two goal posts and a crossbar, the ball is out of play if it
hits these items, even if the ball stays on the field. Policies and Match Rules

11. METHOD OF SCORING

11.1 Standard score-keeping shall apply. A team will be awarded one point (goal) each
time the ball completely crosses the goal line between the goal posts and under the
crossbar, regardless of who touched the ball last (defender or attacker).

11.2 Matches may end in a tie. Play will not be extended (no overtime, no kicks from the
mark, etc.).

12. OFFSIDE

12.1 Offside shall be called.

13. FOULS AND MISCONDUCT

13.1 All fouls will conform to FIFA rules.

14. FREE KICKS

14.1 Penalty kicks shall conform to FIFA rules

14.2 The kicking team may request, at its discretion, that opponents be ten yards away
from the ball before the kick is taken.

15. PENALTY KICKS

15.1 Penalty kicks shall conform to FIFA rules.

16. THROW-INS
16.1 Throw-ins shall conform to FIFA rules.

17. GOAL KICKS

17.1 Goal kicks shall conform to FIFA rules.

18. CORNER KICKS

18.1 Opponents must be ten yards away from the ball. Policies and Match Rules

Appendix A: Age Group Player, Roster, and Season Information

<table>
<thead>
<tr>
<th>Group</th>
<th>DOB Cutoff</th>
<th>Roster Size</th>
<th>Seasons</th>
<th>Players on field</th>
<th>Players to form team/start game</th>
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<tbody>
<tr>
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<td>14</td>
<td>2</td>
<td>8</td>
<td>6</td>
</tr>
<tr>
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<td>2</td>
<td>8</td>
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<td>11</td>
<td>6</td>
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<td>8/1/2001</td>
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<td>2</td>
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<td>22 / 18</td>
<td>1</td>
<td>11</td>
<td>7</td>
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Notes to Appendix A.

1. The DOB Cutoff dates shown above apply to the 2014-15 seasonal year.

2. When two numbers are shown for Roster Size, the larger number indicates the maximum number of players allowed on the team roster and the lower number indicates the number of players that may be suited and available to play in a match.

3. Seasons is the planned number of seasons in the seasonal year.
Appendix B: Age Group Field and Equipment Information

<table>
<thead>
<tr>
<th>Group</th>
<th>Game Length</th>
<th>Field Width</th>
<th>Cent Circle</th>
<th>Corner Arc</th>
<th>Goal Area</th>
<th>Pen Area</th>
<th>Goals</th>
<th>Ball Size</th>
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<td>6/6</td>
<td>18/18</td>
<td>8/24</td>
<td>5</td>
</tr>
</tbody>
</table>

Notes to Appendix B.

1. Game length is the length of a game in minutes.
2. Field length is the length of the game field in yards.
3. Field width is the width of the game field in yards.
4. Cent circle is the radius of the game field center circle in yards.
5. Corner arc is the radius of the game corner arc in feet.
6. Goal area first number is the distance from each goal post in yards and the second number is the distance into the field of play in yards.
7. Pen area first number is the distance from each goal post in yards and the second number is the distance into the field of play in yards.
8. Goals first number is the height of the goal in feet and the second number is the width of the goal in feet.

Appendix C: List of Leagues Which Cannot Loan Players to POSOL Teams

- Chipotle State League
- Far West Regional League
- National League Policies and Match Rules
Appendix D: List of Home Game Expenses and Sample Amounts

<table>
<thead>
<tr>
<th>Group</th>
<th>Ref fees</th>
<th>Field rent/game</th>
<th>Field lining (allocated)</th>
<th>Other</th>
<th>Assignor</th>
<th>Rounded Total per game</th>
</tr>
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<tr>
<td>U8</td>
<td>$20</td>
<td>$6</td>
<td>$8</td>
<td>$3</td>
<td>$8</td>
<td>$45</td>
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<tr>
<td>U10</td>
<td>$55</td>
<td>$6</td>
<td>$8</td>
<td>$3</td>
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<td>$80</td>
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<tr>
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<td>$10</td>
<td>$3</td>
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<tr>
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<td>$85</td>
<td>$8</td>
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<td>$3</td>
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<tr>
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<td>$10</td>
<td>$12</td>
<td>$3</td>
<td>$8</td>
<td>$150</td>
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</table>

Other = field supervision, field setup / put away, net/flag/goal use.
PORT OF SUBS OPEN LEAGUE TEAM APPLICATION PROCESS AND INFORMATION

The purpose of this information is to assist teams in quickly registering for Port of Subs Open League Season 2 correctly. The GotSoccer Season 2 application is open and ready for use. Please refer to the AYSA web pages (www.azyouthsoccer.org) to access the application or search GotSoccer events to locate. Below is important information to understand in order to register correctly for Season 2.

1. After the completion of POSOL Season 1 on November 22, the results of promotion / relegation for Season 1 will be available on the AYSA POSOL web page. This should occur no later than November 25, 2014.

2. Teams returning to POSOL after playing Season 1 do not owe additional fees as Season 1 fees cover both seasons. New teams playing POSOL Season 2 will pay a fee for their Season 2 participation.

3. Blackout dates can be entered during initial registration and can be modified through the date indicated on the POSOL web page. Scheduling game dates using team provided blackouts is one of the very first steps in the game scheduling process. Teams need to make sure the team blackout dates are accurate and are provided by the blackout entry deadline. No exceptions.

4. Three blackout dates are provided and can be used on up to three Saturdays. Enter blackouts ONLY if needed as extraneous use of blackouts severely complicates the game scheduling process and slows down the process, resulting in delays in creating game schedules.

5. January 10, 2015, is a high school placement test date for some schools. For that date, U14 games will be scheduled 2pm and later if possible; it will depend on home field availability for late games on fields defined by Clubs for their U14 players. This is not a guarantee. Efforts will be made to schedule this way but there are many variables that inhibit creation of a “perfect” schedule. If your team has a large number of players testing this date, use a blackout.

6. Season 2 game schedules for Dec 13 and 20 will be created as soon as possible and posted via GotSoccer, adhering as closely as possible to the schedule shown on the POSOL web page. Game dates for the entire season will be shown as soon as the Dec 13 and 20 schedule is posted. However, January, February, and March game locations and game times will not initially be available. Since blackout date resolution is among the
first steps in the scheduling process, game dates are set at that time. Even though the
game location and game time may not be shown, a great deal of work has already been
done to get games placed on a game date that works for both teams, given the blackout
date resolution work that has already been done. Once a game date is shown on
GotSoccer, that game is considered set and will not be changed even though a game
location and game time is not shown. Please do not ask that a game date be changed
because it looks like a game is still in the process of being scheduled. Setting game dates
is done early; game location and time is done later. Since TEAMS want to know game
dates for the entire season as soon as possible, game dates for the whole season are
being provided early since they are known early; the game dates are set even though
game location and time is not yet shown.
PIMA COUNTY JUNIOR SOCCER LEAGUE BYLAWS

These Bylaws govern the operation and maintenance of Pima County Junior Soccer League (PCJSL), an Arizona non-profit corporation (the “League”), which is an affiliate of the Arizona Youth Soccer Association (“AYSA”), United States Youth Soccer and the United States Soccer Federation.

ARTICLE I

Membership

Any person interested in the objectives of the League, who is willing to uphold its policies and subscribe to its Bylaws, may become a member as hereinafter provided.

A. Voting Members

Voting members shall elect the Board of Directors of this Association; vote on the amendments to the Constitution, Bylaws, Rules and Regulations; approve the budget; and conduct any other business at the Annual General Meeting.

1. Clubs.

2. Members of the Board of Director.

3. Proxy voting will be permitted when presented in writing or by verifiable email.

B. Associate Members

Associate Members may participate in the discussion and debate at the Annual General Meeting, but may not vote.

1. All registered players and their parents or guardians shall be Associate Members.

2. All registered coaches, assistant coaches and administrators shall be Associate Members.

3. All visitors who are not Voting Members shall be Associate Members.

C. Removal of a Member

1. Should the Board of Directors, upon the recommendation of the Discipline and Rules Committee, find the conduct of any member (whether player, parent, coach, assistant coach, or board member) detrimental to the best interests of the League or the purpose for which it was formed, the Board of Directors may take such action as the Board of Directors may deem reasonable, including, but not limited to, suspension or removal.
from the membership in the League. Such action shall require an affirmative vote of two thirds of the Board of Directors.

2. Any person who has been convicted of or becomes a defendant in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended from all soccer-related activities. Suspensions under this bylaw shall be determined by the appropriate Disciplinary Committee or the Board of Directors. Matters detrimental to the welfare of youth players shall include crimes of moral turpitude and felonies. The person has a right to appeal the suspension only over whether the matter which is the substance of the accusation, if true, is detrimental to the welfare of youth players.

3. On completion of the litigation, the suspended person may inform the body suspending the person under section 2 of this bylaw that the litigation has been completed and request that the suspension be terminated and the person reinstated. The suspending body may grant the request of the person or, if the decision of the litigation was adverse to the person, may continue the suspension for a period specified by the suspending body, fine the person, terminate all membership of that person with the suspending body and its members, or any combination of those authorized penalties.

4. Any Board member who is absent without excusable cause for three (3) consecutive meetings of the Board of Directors shall thereby forfeit, without additional formality, the right to hold his/her respective office for the duration of the current term. 5. After showing just cause and by a 2/3 majority, the Board of Directors may remove an Officer not performing the duties of the office for which he or she was elected.

ARTICLE II

Board of Directors and Officers

A. Authority

1. Subject to the limitations of the Constitution, Bylaws, Rules and Regulations and the laws of the State of Arizona, all of the League’s powers shall be exercised by or under the authority of the Board of Directors. The Board of Directors shall control all business and other affairs of the League.

2. The primary form of communication used by PCJSL will be electronic. It is the responsibility of each voting member to provide a valid email address and to confirm any official email from PCJSL requesting a response. If an email address is not available, the PCJSL Secretary should be notified.
3. Number and Qualification. The affairs of the League shall be governed by a Board of Directors comprised of not less than three (3) persons, not more than twelve (12) persons, as established from time to time by resolution of the Board of Directors of the League.

4. Power and Duties. The affairs of the League shall be administered by the Board of Directors.

5. Other Duties. In addition to duties imposed by these Bylaws or by resolution of the voting members of the League, the Board of Directors, on behalf of the League, shall have the right to do all acts necessary or appropriate, including the right to govern the finances of PCJSL.


7. Granting or denying membership in the League to clubs and teams and establishing requirement for participation and membership in the League.

8. Fixing, determining, levying and collecting assessments to be paid by members toward the gross expenses of the League and, by a majority vote of the Board of Directors, to adjust, decrease or increase the amount of such assessments and to determine the liability of the different classes of members in the League for such assessments. The Board of Directors, or its agents, may establish any reasonable system for collection periodically of assessment. In determining the amount of assessment to be levied from time to time, the Board of Directors shall estimate the common expenses of the League, which expenses shall include, among other things, the cost of affiliation of the League with the Arizona Youth Soccer Association, a field development fund, and the creation of a reasonable contingency or other reserve or surplus fund, as well as other costs and expenses relating to the business of the League and its goals.

9. Collecting delinquent assessments by means set by the Board of Directors for failure to pay assessments.

10. Establishing a bank account or accounts for the common treasury and for all separate funds as may be deemed advisable by the Board of Directors.

B. Elections

The Board of Directors of the League shall be elected at the Annual General Meeting.

C. Vacancies
Vacancies that occur during the seasonal year shall be filled by a vote of the majority of the remaining members of the Board of Directors according to the following provisions:

1. It must be deemed necessary by a majority vote of the remaining Board of Directors that the vacancy be filled so that the business of the League may be effectively conducted.

2. A member of the League who is in good standing is identified who is willing to fill the position.

3. The position shall be filled only for the duration of the unexpired term of the vacated position at the end of which time the members of the League shall nominate and elect a Board Member during the Annual General Meeting.

D. Election and Term of Office

1. Except as otherwise set forth herein, the members of the Board of Directors shall be elected at the regular annual meeting of the League by a plurality vote for a term of two (2) years commencing at the conclusion of the AGM and shall hold office until their successors are elected and qualified. The President, Secretary, District II Commissioner and Vice President of Competition shall be elected in odd numbered years. The Treasurer, Vice President, and Registrar, shall be elected on even years. Referee, Director of Coaching, Field Commissioner, Communications Commissioner and Regional Presidents shall be elected yearly. The person serving as President shall automatically be a member of the Board of Directors in the year immediately succeeding the year of his term and becomes President Ex-Officio. The President Ex-Officio does not have a vote. The Board of Directors shall consist of a President Ex-Officio, President, First Vice President, Vice President – Competition, Secretary, Treasurer, Registrar, Director of Coaching, Fields Commissioner, Referee Commissioner, Communications Commissioner and the Special Projects Commissioner.

2. Prior to each annual meeting of members of the League, the Board of Directors shall nominate a slate of nominees for the Board of Directors by office. Additionally, four (4) or more voting members entitled to vote for directors may nominate, by signed petition(s), nominee(s) for the Board of Directors, by filing such petition(s), together with the written consent of the nominee(s), with the Secretary of the League. Nominations from the floor will be accepted at the AGM.

E. Officers

The League may, through the act of the Board of Directors, appoint certain officers. The officers of the League may include, but not be limited to, the following:
1. President
The President shall be the Chief Executive Officer of the League and shall be subject to the control of the Board of Directors and have general supervision, direction and control of the business and the officers of the League. The President shall preside at all meetings of members of the League and at all meetings of the Board of Directors. The President shall be an ex-officio member of all committees and shall have the general powers and duties of management usually vested in the President of an organization, and shall have other powers and duties as may be prescribed by the Board of Directors or by the Bylaws.

2. First Vice-President
In the absence or disability of the President, the Vice-President, if so requested, shall perform all of the duties of the President and when so acting, shall have all of the powers of, and be subject to all the restrictions upon the President. The Vice-President may be assigned to special projects as directed by the President. The Vice-President shall serve as the Chairperson of the Discipline and Rules Committee and the Risk Management Review Committee.

3. Vice-President of Competition
The Vice President of Competition shall be responsible for overseeing all League competitions. The Vice-President of Competition shall oversee the appropriate person, company, agency or committee responsible for scheduling games held under the auspices of the League. He or she will review all cancellations and assign or assign with the assistance of a committee, duly approved by the Board of Directors, appropriate sanctions and/or fines for said cancellations.

4. Secretary
The Secretary shall keep a book of minutes of meetings at such place as the Board of Directors may order, of all meetings of the League and all meetings of the Board of Directors, with the time and place of holding, whether regular or special, and if special how authorized. The Secretary shall reserve an appropriate space for meetings of the members of the League and of the Board of Directors as required by the Bylaws. The Secretary shall keep, or cause to be kept, a book or books containing true and correct copies of all documentation submitted to the Secretary by any Directors or officers of the League, including copies of correspondence sent in the name of the League by any Director or officer, to be kept in the official records of the League in a current and up-to-date status at all times. The Secretary shall maintain a calendar of events and reports due and bring these to the attention of the appropriate Director responsible for the same. The Secretary shall tender all
such documents and records to the successor Secretary immediately following the next annual election, and shall have other powers and perform other duties as may be prescribed by the Board of Directors and the Bylaws.

5. Treasurer
The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the organization, including accounts of its assets, liabilities, capital, receipts, disbursements, gains, losses, surplus and any other accounts. The Treasurer shall deposit or cause to be deposited all moneys and other valuables in the name of and to the credit of the organization at least monthly. The Treasurer shall disburse, or cause to be disbursed, the funds of the organization pursuant to the annual budget approved by the Board of Directors. All accounts shall be paid by check, which shall bear the signature of the Treasurer, President or other individual approved by the Board of Directors. Disbursements for non-budgeted expenditures in excess of $250 must be approved by a majority vote of the Board of Directors. The President may approve non-budgeted expenditures up to and including $250. The Treasurer shall render to the President and Board of Directors, whenever requested, an account of all of the League’s transactions as Treasurer and of the financial condition of the League. The books of accounts shall be at all reasonable times open to inspection by any member of the Board of Directors. The Treasurer shall tender all such records and accounts to the successor Treasurer immediately following the next annual election. The Treasurer shall submit or oversee the submission of annual IRS and State of Arizona tax returns and Arizona Corporation Commission Non-profit Annual Report. Neither the Treasurer nor any signer of any checks shall be a family member or have any direct relationship with any other officer of the League.

6. Registrar
The Registrar shall organize and coordinate all procedures for player registration within the Registrar’s jurisdiction, including, but not limited to: developing registration forms, verifying or overseeing the verification of player birth certificates, registering players with the Pima County Junior Soccer League (PCJSL), AYSA, and US Youth Soccer, providing player passes, overseeing transfers and drops and insuring proper forms are presented for these actions, maintaining current and past copies of the League database, maintaining accurate registered player records, providing flighting forms, scholarship forms and other PCJSL or AYSA administrative forms, as requested, to the Board or Directors and Coaches.
The Registrar shall maintain the registration database, which shall be deemed part of the official records of the League, and shall tender all such documents and records to the successor Registrar immediately following the next annual election, and shall have such other powers and performs such other duties as may prescribed by the Board of Directors or by the Bylaws.

7. Referee Commissioner
The Referee Commissioner shall be responsible for recommending the assigning referees for all PCJSL games to the Board of Directors for their approval. The Referee Commissioner shall be responsible for organizing and conducting clinics, registration, licensing and training of all referees not licensed and trained by the Arizona Youth Soccer Association. He or she shall coordinate and cooperate with the Arizona Youth Soccer Association in such training and in the licensing of referees. The Referee Commissioner shall also be responsible for receiving all grievances lodged against referees and it shall be the duty of the Referee Commissioner to forward such grievances or protests to the appropriate League Vice President or appropriate committee as designated by AYSA. The Referee Commissioner should facilitate communication from the League, its members, its coaches and to the designated State and local referee administrators. He or she shall also be responsible for facilitating communication from the referee administrators and referee community to the Board of Directors.

8. Director of Coaching
The Director of Coaching shall represent the coaches of PCJSL. He or she shall be responsible for providing information, training and, where appropriate, licensing of coaches for all the teams within the jurisdiction of the League. Licensing should be coordinated, as necessary, with Arizona Youth Soccer Association, United States Youth Soccer and the United States Soccer Federation. As part of this responsibility, he or she shall be responsible for making sure that all appropriate rules, forms and other information is available to all the coaches within PCJSL, either as a written manual or as web-based information at the direction of the Board of Directors. The Director of Coaching will work in conjunction with the Arizona Youth Soccer Association Director of Coaching and the Director of Coaching for the clubs within PCJSL. The Director of Coaching will provide two-way communication between the Arizona Youth Soccer Association Director of Coaching, the PCJSL Board of Directors and the PCJSL coaches and member clubs.
9. Fields Commissioner
The Fields Commissioner shall be responsible for working towards establishing and obtaining new fields within the boundaries of the League and for maintaining and improving existing fields within the boundaries of the League. He or she shall further be responsible for reserving facilities and working with each member Club to insure that each field is used fairly and equitably by member clubs, based on their length of membership within PCJSL and their number of players. The Fields Commissioner shall further be responsible for overseeing the maintenance and game field preparation, working in conjunction with the Board of Directors of PCJSL, the member Clubs of PCJSL, AYSA and with other leagues formed under the auspices of AYSA and providing playing opportunities to PCJSL member clubs, as well as governmental agencies regulating fields, parks, and recreation.

10. Communications Commissioner
The Communications Commissioner shall be responsible for communications between the league, clubs and members. He or she shall also be responsible for promoting the interests of PCJSL through communications with governmental agencies providing fields and/or other services to PCJSL and its member clubs, through communication with the local press and through communications with AYSA. The Communications Commissioner will also oversee operations of the website, www.pcjsl.com.

11. Special Projects Commissioner
Special Projects Commissioner shall be responsible for overseeing Pima Cup.

ARTICLE III

Committees

The Board of Directors may appoint certain committees for any purposes in the interests of the League. The following committees shall be standing committees of the League.

A. Discipline and Rules Committee

The Vice-President shall appoint a committee annually for approval by the Board of Directors to conduct all necessary Discipline and Rules hearings. The Chairperson shall be the Vice-President, unless his/her team is involved, in which case another Committee Member will assume Chairperson duties. If any member of the Discipline and Rules Committee has a child playing for any Club, Team or Coach involved in a particular hearing, or any other connection with the Club, Team or Coach, then that member
shall not participate in any way in the hearing. A committee member with a conflict shall be replaced by the purposes of the hearing by the Chairperson. All complaints received by the Discipline and Rules Committee shall be in writing and shall be logged in as to the date received and nature of the complaint.

The best interests of the League may be served if relevant parties to the complaint are requested to appear at a hearing. If a hearing is held it is clearly a fact-finding session in which the parties are able to state their respective cases. At the conclusion of the hearing, all non-committee individuals will be excused and the Committee shall decide on a course of action. All complaints shall receive a written reply from the Committee. All proceedings of the Discipline and Rules Committee shall be conducted in accordance with the AYSA Protest, Appeal and Disciplinary Hearing Procedures, as promulgated by AYSA from time to time.

B. Ad Hoc Committees

The Board of Directors shall form Ad Hoc Committees as necessary. Meetings shall be conducted as a committee of the whole. An Ad Hoc Committee shall have a specified purpose, designated power or authority to do its job, have a time limit for reporting or completing its duties, and a budget, if necessary.

ARTICLE IV

Meetings

The Board shall meet in general session monthly or bi-monthly, at a minimum, but will be subject to the call of a special session by the President as may be necessary from time to time for the operation of the League. An Annual General Meeting of the membership of the organization shall be held once per year.

A. Regular Meetings

1. Order of Business

   A. The order of normal business shall be conducted during regular Board meetings may be as follows:

      A. General Information Session

      B. Call to Order

      C. Roll Call
D. Introduction of Visitors
E. Acceptance of the Minutes from the previous meeting
F. Board Member Reports
G. Unfinished Business
H. New Business
I. For the Good of Soccer
J. Adjournment

B. The presence of a majority of the voting members of the Board shall constitute a quorum to transact business at any meeting of this organization.

B. Special Meetings

Special Meetings of the Board of Directors, for any purpose or purposes may be called at any time by the President or Vice-President, or if either is absent of refuses to act, by twenty-five (25) percent of the Board of Directors membership. Notice of the time and location of the special meeting shall be emailed or delivered to each director at his/her address of record.

C. Annual General Meeting

An Annual General Meeting (“AGM”) of the League shall be held yearly in compliance with the rules of Arizona Youth Soccer Association.

1. Order of Business

A. The Board of Directors shall set the specific date, time and location of the meeting.

B. The Board of Directors shall notify all members, both voting and associate, at least thirty days in advance of the date, time and location of the meeting.

C. Any bylaw amendments will be delivered to each member of the Board of Directors and to each President of all member clubs in writing or by confirmed email at least 30 days prior to the Annual General Meeting.

D. All those present will be considered a quorum for the purpose of transacting business.

E. The order of Business for the Annual General Meeting may be as follows:
A.

a. Call to Order
b. Roll call
c. Approval of Minutes of Previous AGM
d. Officers Reports
e. Old Business
f. Proposed Budget
g. Amendments to Constitution/Bylaws/Rules and Regulations
h. New Business
i. Election of Officers
j. For the Good of Soccer
k. Adjournment

ARTICLE V

Voting

A. Regular Meetings

Each member of the Board of Directors and each Club President will have one (1) vote during regular monthly meetings. The Club President may designate a representative by written proxy or email proxy to be presented at the meeting to cast their vote in their absence. No person may carry more than one vote.

B. Annual General Meetings

The voting strength at the Annual General Meeting is as follows:

1. Each member of the Board of Directors will have one vote.

2. Each club in good standing shall have votes in proportion to the number of registered players (according to AYSA records and not the clubs) as follows:

   A. 7-200 players- 1 vote
   B. 201-400 players- 2 votes
   C. 401-600 players-3 votes
D. 601-800 players-4 votes
E. 801-1000 players-5 votes
F. 1001 and above-6 votes

3. The club vote shall be cast by the Club President of a person designated in writing by them to carry the vote of the Member Club.

4. Proxies. Proxies shall be permitted subject to the following conditions: One person may carry the vote for one club or BOD member only.

5. Any person entitled to vote under these sections shall not be permitted to give away or exchange their vote in order to accept the proxy vote of another person or club.

ARTICLE VI
Registration

A. Fee Determination

The registration fee shall be determined annually by the Board of Directors no later than March 1st and ratified at the Annual General Meeting.

B. Registration Process

The times, locations and dates for official registration of players each year shall be chosen by its member clubs, although League-wide registrations may be held when agreed upon by a majority at a regular meeting.

C. Completed Registration

League fees are due and payable at registration of players to PCJSL by the member Clubs. Clubs who have not paid all League fees within 30 days of billing will receive a notice of delinquency and may be called to a hearing to determine if they are in bad standing within PCJSL.

ARTICLE VII
League Records and Reports

A. Records

The League shall maintain adequate and correct accounts, books, and records of its business and properties. All such books, records and accounts shall be kept in the State of Arizona, County of Pima, as fixed by the Board of Directors.
B. Inspection of Books and Records

All books and records shall be open to the Directors or members of the League within 10 days of a written request to inspect such records and books. The original copy of these Bylaws, as amended or otherwise altered to date and certified by the secretary, shall be open to inspection for the members of this organization.

C. Contracts

The Board of Directors, except as otherwise provided in the Bylaws, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the League, subject to the following provisions:

The Board of Directors must approve, in advance, any expenditure of over $250 for any non-budgeted item. Anyone failing to comply with this provision may be subject to immediate removal from the office by a vote of the simple majority of the Board members present in hearing held during a legally constituted meeting. The organization reserves the right to recover equivalent funds from the person(s) responsible for unauthorized expenditures.

D. Filing Responsibilities and Financial Review

The Treasurer and the Board shall direct the accomplishment of the following:

The proper execution and submittal of tax forms (local, state, and federal) as legally required.

The proper execution and submittal of forms as required by state or federal agencies to maintain the legal, tax-exempt status of the organization.

The review of the League's financial records, at least bi-annually, will be performed by a reputable independent third party who has no direct relationship with any member.

The fiscal year of the League shall be determined by the Board of Directors.

ARTICLE VIII

Financial Disclaimer

The League shall not assume, nor be liable for the personal debts and/or financial responsibilities, either implied or incurred, of any member player, coach, manager, team assistant, referee or Board Member.
ARTICLE IX
Responsibilities

A. All Club members shall be responsible for governing their Club members.

B. Any person found guilty of violating the Constitution, Bylaws, or Rules and Regulations of this Association may be asked to appear before the Board of Directors or the Discipline and Rules Committee in order to explain his/her actions.

C. A plea of ignorance of the constitution, Bylaws, or Rules and Regulations of this Organization is not sufficient and violators may expect appropriate action from the Board of Directors.

D. All Member Clubs, have at a minimum, one of their members attend PCJSL Board meetings. Clubs that miss 3 meetings in a row or more than 4 in a year, AGM to AGM, would be subject to disciplinary action and possible fine and/or dismissal from PCJSL.

E. All Member Clubs will submit, at a minimum, one of their members to run for a PCJSL Board member position at the AGM or be available for one year to serve as needed on any of the PCJSL committees.

F. All Member Clubs will supply, at minimum, one volunteer for each PCJSL game day. These persons will be used as site manager, field marshalls, game monitors, and in other uses, as needed to improve the quality of the PCJSL playing experience. Clubs that do not supply volunteers will be assessed a fee of $100, per requirement not met, these funds to be used to hire help as needed.

ARTICLE X

Liability Protection and Indemnification of Officers, Directors, Employees and Agents

A. All officers of the League and its teams shall be covered against personal liability claims by the AYSA for performing acts and duties directly related to the work of the League and the AYSA.

B. Subject to the provisions of Arizona Revised Statues Section 10-3612, and the further provisions hereof, the League shall indemnify any and all of its existing and former members of the Board of Directors, officers, employees, and agents for, from and against any and all expenses incurred by them and each of them that may arise from any claims, proceedings, lawsuits or legal action (“Claims”) brought or threatened against any of them by third parties for or on account of any action or omission alleged to have been committed while acting within the scope of service to the League; except no indemnification shall be provided hereunder to the extent that such Claims are as a result of gross negligence or willful misconduct by the
individual seeking indemnification hereunder. As used herein, “agents” does not include parents of players of the League or players of the League and no indemnification may be sought by such parents or player hereunder, unless such individuals are acting as an officer of the League or at the express direction of an officer of the League. Furthermore, no parent of a player or any player shall be considered an agent of the League while traveling to or from a match or practice. Any existing or former member of the Board of Directors, officer, employee, or agent shall report to the President of the League that such individual has incurred or may incur expenses for any actions or omissions done while acting within the scope of service as Director, officer, employee or agent of the League. The League shall have the right to refuse indemnification to any person otherwise entitled to indemnification if that person unreasonably refuses to permit the League, at its own expense and through counsel of its own choosing, to defend the action.

ARTICLE XI

Amendments

A. Any League member may submit a proposal to amend the Bylaws at the Annual General Meeting.

B. Adoption of a proposed amendment requires a two-thirds vote of the membership present at the AGM.

C. Any amendment of these Bylaws adopted at the AGM shall become effective immediately.

D. Any amendments, rules or fees passed at the AGM of the AYSA, USYSA or the USSF, which may affect these Bylaws, shall be distributed to all Club Presidents in and will become effective upon distribution.
PIMA COUNTY JUNIOR SOCCER LEAGUE RULES

Schedule changes will only be allowed for 72 hours after the schedule is given to Club Presidents at the beginning of each season. The only changes allowed within this time period will be due to a non-compliance issue with scheduling rules, i.e. scheduling a team for more than two games in a day, scheduling a team on a requested black-out date (when black-outs are allowed), etc. These changes can only be made by a club president or Director of Coaching (DOC). Coaches/managers cannot request changes directly.

Forgiveness for Schedule changes created by an emergency situation will be considered by the league scheduling committee on a case-by-case basis. Having a coach who is out of town, a player who cannot play, forgetting to enter a date when your team is entering a tournament, entering the wrong date, etc. are NOT emergencies and will be treated as violations of this policy. Violations of this policy are defined but not limited to:

- Canceling the game in advance;
- Failing to show for a game;
- Forfeiting for lack of cards;
- Forfeiting for insufficient number of players;
- Forfeiting because there is no Risk Management cleared coach with a Coach’s Card;
- Forfeiting for arriving late;
- Having the game terminated for any reason for which your team is at fault;
- Arranging another game and not playing the game as scheduled. If your team still chooses to violate the policy and not play a scheduled game, you MUST follow each of these steps:

  1. NOTIFY THE OPPOSING COACH. The league will not do this for you. Give that coach time to notify his/her team. Contact information can be found by contacting the Club president or registrar as noted on the web page; if this doesn’t work, contact any PCJSL board member for assistance.

  2. NOTIFY YOUR CLUB PRESIDENT

Violations of the Schedule Change policy subject your club to the following fines:

<table>
<thead>
<tr>
<th>PCJSL Schedule Change Fines</th>
<th>1st Violation</th>
<th>2nd Violation</th>
<th>Subsequent Violations</th>
</tr>
</thead>
<tbody>
<tr>
<td>greater than 7 days</td>
<td>$50</td>
<td>$100</td>
<td>Double previous fine</td>
</tr>
<tr>
<td>less than 7 days and greater 24 Hrs. ***</td>
<td>$100</td>
<td>$200</td>
<td>Double previous fine</td>
</tr>
<tr>
<td>less than 24 Hrs. or failure to show for match ***</td>
<td>$150</td>
<td>$250</td>
<td>Double previous fine</td>
</tr>
</tbody>
</table>
***In addition to the fines listed above, the canceling team’s club will be charged for referee fees for games cancelled less than 1 week in advance. All Schedule Change fines are immediately due and payable and will be billed to your club on a monthly basis. PCJSL Reschedule Policy In fairness to all members of the league, a game that is not played on its originally scheduled date should be rescheduled. This should be done in cooperation with the team you were scheduled to play, using your club or your opponent’s club to secure fields. The Canceling team is responsible for contacting the opposing Team and finding a place, time and date where the game can be played. Games not rescheduled within the same game season are subject to a $200 fine to the cancelling team. NOTE – For purposes of rescheduling the cancelled match, do not contact any PCJSL board member or assignor. Instead, follow the policy below. Requests received without following the policy will not be honored. As soon as the reschedule date, time, and location have been confirmed by both coaches, one of the CLUB PRESIDENTS OR DOCs of the respective teams must send an email copying the following Board Members:

- Kadar Hamilton (in charge of Cancellations) at PCJSL.VPComp@gmail.com
- Bob Barton (Fields) at PCJSL.FieldCommissioner@gmail.com
- Maggie Barton & Karen Phillips (referee assignors) at PCJSL.refcoordinator@gmail.com
- Ted Schmidt (President) at PCJSL.Pres@gmail.com
- Mark Hamilton (Vice President) at PCJSL.VP@gmail.com Email requests received from coaches or team managers will not be honored.

The email from your club president or DOC must be sent to the five addresses above at least 7 (seven) days before the date you are rescheduling the match. Emails received less than seven days before the rescheduled match may not give referee assignors adequate time to obtain referees and you risk not having referees for the match.

Eligible Players Revised 10/24/2013

For any youth to be eligible to compete in any PCJSL league game, they must be registered through Arizona Youth Soccer Association and have a valid, laminated player pass with a picture. The coach must be in possession of a signed emergency release form for that player.

*AYSA policy 5171 states “A registered player of any member association of AYSA may not participate in any practices, games, tournaments, tryouts/evaluations of another club without the home club’s permission, if outside the defined tryout window. Home club’s permission is a signed AYSA Player Loan Form....”

Game Card Revised 11/13/2012
The GotSoccer game card is the official document for all PCJSL games. Referees should not start a game unless it is completely filled out with players’ names, numbers, etc. Be sure to indicate the number of loan players. If you have any questions concerning how many loan players can be used, please check the Loan Player Policy Rule.

At the conclusion of the game, check the score before signing the card. Scores are posted from these cards. Make sure the correct score is attributed to the correct team. Also, if a red card has been given during the game, confirm the right player is indicated on the card. The game card is consulted on any question about a game – the score, red cards, etc. Coaches and referees need to work together to make sure it is correct.

The GotSoccer League program now lets teams print the Game Cards for their upcoming league games directly from their team pages.

a.) Teams can then login into their accounts at www.gotsport.com
b.) The teams have to click onto your league link displayed on the Main Menu page.
c.) Next, the teams have to click onto the Schedule tab.
d.) To print the game cards the team must click on the Game Number.

Loan Player Policy Revised 3/14/2013

1. A team’s player passes are also club passes allowing players unlimited motion within their club in the spirit of player development.
Explanation: Players may play for other teams within their club without any paperwork or limitations other than following existing rules of play, i.e., players may not play in a younger age group and can only participate in two games on any one day.

2. For the second half of PCJSL, while we will accept State League teams as an entity, individual State League players may only roster on loan to a U18 or older team.

3. To play a PCJSL League game, a team must have a minimum of 5 players (u11 and younger) or 7 players (u12 and older) who are registered to their team on the game roster.
Explanation: The two policies above must be used within the guidelines of Policy #3, i.e., you could not play a game with only 4 or fewer registered players (younger) or 6 or fewer registered players (older) with the remainder of the roster coming from loan/club players.

4. No player registered to a team participating in the Arizona State League, may play in a Pima County Junior Soccer League match.

Risk Management

Every person who works directly with youth, including but not limited to team managers, team moms, coaches, assistant coaches, trainers, parents who help on a regular basis, etc. must be cleared through the PCJSL Risk Management Program. At that time an Administrative Pass will
be issued to them as proof they have been Risk Management cleared. The Risk Management form is available under forms at www.pcjsl.com. The form should be completely filled out using the proper name – not nicknames. The original, completed form can be given to a Club Registrar to submit or mailed directly to Pat Dunham, c/o 6675 E. 22nd St., Tucson, AZ 85710. Any club who is found to be allowing an adult to work with players without this clearance may be subject to a bad-standing hearing.

**Sideline Seating** Revised 8/14/2013

In all games under the jurisdiction of AYSA, both players and coaches will be on one side of the field and all the parents on the other side. The coaches will decide which side will be the “team” side and will notify the referee prior to the game. Spectators should be seated between the coaching box (an area approximately 10 yards to each side of the center line) and the goal box and at least two yards from the side touch line. No one may sit behind a goal.

**Suspension Fulfillment** Revised 10/24/2013

When a coach, assistant coach, administrator, spectator or player is given a suspension for a red card or ejection from the field, a Suspension Fulfillment Form (available at www.pcjsl.com under forms) must be completed and signed by the referees officiating at the game(s) where
they are “sitting out.” Coaches, assistant coaches and administrators may not participate in any manner, including cell phones. Any person serving a red card should not sit in the immediate vicinity of the team and/or its spectators although they may be at the park. A team administrator is responsible for having the Suspension Fulfillment Form signed by the referees. A player shall serve his/her game suspension(s) with the team to which they are officially rostered with AYSA. If the player is multiple rostered, the suspension shall be served on his/her primary team. Red card sanctions received in PCJSL games must be served in PCJSL games except when the misconduct is referred to AYSA then AYSA will determine the sanction.

**Uniforms** Revised 3/14/2013

**No Hard Casts.**

Players in PCJL are prohibited from wearing uniforms with their name imprinted on them. Sponsor names can appear on a uniform unless the sponsor/product could be deemed detrimental to youth, i.e., liquor or beer, a tobacco company, gambling, etc.

Uniforms should be identifiable as a “team” uniform. Referees will have final authority for accepting players in uniforms that are slightly different from the standard uniform of that team. All uniforms shall have a number and numbers will not be repeated on the field by players playing on the same team.

In cases of conflict as determined by the referee, the home team is responsible for providing a jersey of an alternate color. It is not the intent of the League to create a forfeit because of jersey conflicts. Pennies, bibs, etc. may be used. It is strongly suggested that teams who do not have alternate jerseys have t-shirts in a color contrasting their uniform, pennies or bids available. However, in cases where the home team does not have an alternate jersey but the opposing team does, it is expected that in the spirit of sportsmanship the opposing team will wear their alternate jersey.

**Protect Your Players and Yourself !!**

**PROTECT YOUR INSURANCE STATUS. MAKE SURE THAT ANY SCRIMMAGES WITH UNAFFILIATED TEAMS ARE PRE-AUTHORIZED.**

As you prepare for the season, remember that if you are going to scrimmage or play an unaffiliated (not a member of PCJSL, AYSA or US Youth Soccer) team, you must get permission from AYSA/PCJSL first or your insurance coverage may be compromised. Please make sure that when you scrimmage, you are playing an affiliated team so insurance coverage is not in question. If you have any question about the affiliation status of a team, please contact Pat Dunham at 440-5259.

**Mercy Rule** Revised 3/13/2012
For U11 teams and above, after the completion of the first half of play, if there becomes a goal differential of 8 goals, the game/match will be halted. The leading team at that time will be declared the winner of the completed game/match. If not 8 at half, intent would be to stop game when it reaches 8. If both coaches agree then game can continue.

**Tie Breaker**

The following criteria shall be used, in sequence, as tiebreakers when two or more teams are tied in points in divisional standings:

1. Head-to-head competition between the tied teams. Note: This criterion will not be used if more than two teams are tied and no single team has defeated all others with which it is tied.
2. Goals differential (goals scored minus goals allowed). A limit of four will be counted per match.
3. Least goals allowed. A limit of four will be counted per match.
4. Most goals scored. A limit of four will be counted per match.
5. Most wins.
6. Most shutouts.
7. In the event a tie remains between teams which may be promoted/relegated at the end of the 1st season (U11-U18 only) or the end of the seasonal year, the tied
PIMA COUNTY JUNIOR SOCCER LEAGUE CODE OF CONDUCT

Pima County Junior Soccer League and the Arizona Youth Soccer Association strive to provide the best possible environment for youth players and play an important role in promoting the physical, social and emotional development of young people. Therefore, it is essential for parents, coaches, spectators and officials to encourage youth athletes to embrace the values of good sportsmanship. Furthermore, parents, coaches, spectators and officials involved in youth sports events should be models of good sportsmanship and should lead by example by demonstrating fairness, respect and self-control. Pima County Junior Soccer League and the Arizona Youth Soccer Association are committed to establishing an environment that is safe and fosters optimal learning opportunities for all our players.

To maintain the reputation of the League and the learning environment that PCJSL and AYSA have formulated this Code of Conduct and requires that you commit to be responsible for your words and actions while attending, coaching, officiating or participating in AYSA or PCJSL and that you conform your behavior to the following Code of Conduct:

1. I will treat coaches, players, opponents, referees, spectators and all other individuals with respect.

2. I will not engage in any behavior which would endanger the health, safety or wellbeing of any coach, parent, player, participant, referee or any other attendee.

3. I will not use drugs, alcohol or tobacco products while involved in any youth soccer activities, whether training, attending or officiating games.

4. I will not use profanity, obscenity or any other offensive language.

5. I will endeavor to ensure that no parents, spectators or anyone associated with my team to use profanity, obscenity or any other offensive language while within the hearing of players or officials.

6. I will not engage in verbal or physical abuse towards any other coach, player, parent, spectator, participant or official.

7. I will be punctual, arriving at games and practice well before the start time to have cleats, shin guards and other training gear to be checked.
All players should communicate any and all injuries, illness, conflicts or problems to the head coach in a timely manner, including their intent to participate in school sports or activities.

As a spectator and/or parent:

1. I will calmly watch play and not shout instructions to my child or other players.
2. I will not question the calls of the referee or the actions of coaches.
3. I will provide encouragement to any and all players.
4. I will support my child’s efforts to be on time and prepared for all training sessions, games and other team related activities.
5. I will make sure my child comes to training sessions and games with appropriate equipment.
6. Except in the case of an emergency, I will refrain from entering the team bench area and discussing issues with the team or coach, unless asked to do so by the coach.

Anyone who fails to conform to the preceding Code of Conduct or if a spectator receives a red card by an official while attending, coaching, training, officiating or participating in any event sanctioned by the PCJSL will be subject to the penalties listed:

1. First Offense: Must watch an interactive training video regarding anger management and good behaviors at games.
2. Second Offense: $250 fine.
3. Third Offense: $500 fine and expulsion for one year.

All charges will be made directly to the Parent/Fan/Coach, NOT the Club.
PIMA COUNTY JUNIOR SOCCER LEAGUE RISK MANAGEMENT PROGRAM POLICY STATEMENT

Purpose

Ensure compliance with the United States Youth Soccer Association, Bylaw 214. STATE ASSOCIATION RESPONSIBILITIES, Section 2.

Mission

Ensure a safe environment for members of AYSA.

Goals

v 100% disclosure form submittal
v 100% criminal background check

1. General Requirements

   a. Communicate the AYSA Risk Management policies to all clubs and leagues.

   b. Any person participating in a AYSA sanctioned program who becomes involved as a defendant in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended from all AYSA activities until completion of the litigation. *(What is detrimental to the welfare of youth players shall be determined by the AYSA Program Managers)*

   c. The requirement to meet the of the AYSA Risk Management Program standards is determined by AYSA. *(AYSA understands that programs or events may require persons to fill positions that require contact with youth players and that these positions may not meet the strict definition of coach or administrator)*

   d. AYSA reserves the right to require fingerprinting before or during their participation in the Arizona Youth Soccer Association soccer program.

   e. Record storage will be under lock and key and only accessible to the Risk Management Program members and his or her duly appointed alternate.

   f. Since criminal histories are a matter of public record, Arizona Youth Soccer Association cannot guarantee that no other person and/or entity will discover the circumstances of a denial, suspension or revocation.
g. Any allegation received by AYSA of child abuse will be immediately submitted to the appropriate civil authorities.

2. Disclosure

a. All persons required to participate in the AYSA RMP must fill out an employment/volunteer disclosure statement.

b. Filling out the disclosure statement gives AYSA the permission to perform a criminal history check.

c. Disclosure statements are good until the beginning of the AYSA season year (September 1), thus the disclosure form is good for one seasonal year.

d. The Disclosure Forms shall be used only for the purpose of registering, denying, suspending and revocation of privileges. Information may be used in the hearing process for the denial, suspension or revocation of privileges by the Risk Management Program Manager(s) and any committees deemed necessary for the implementation and monitoring of the AYSA RMP.

e. Disclosure Forms and any supporting documents will be filed at the Arizona Youth Soccer Association office. Any record may be reproduced for use during a hearing and/or appeal of denial, suspension or revocation as needed. Any record reproduced for such use will be collected and destroyed at the conclusion of the hearing and/or appeal.

3. RMP Process

a. The Disclosure Form and privileges may be reviewed and granted by the following Club/League positions:
   i. President Club/League
   ii. Club/League RMP Manager
   iii. Designated Club/League Alternate

b. RMP Status:
   i. Condition Alpha (CA) – No incidents of concern are noted on the Disclosure Form / no incidents of concern have been noted on the background check. This person is approved for unrestricted participation in all Club/League programs / events. AYSA pass may be issued as soon as possible
   ii. Condition Bravo (CB) – some incidents of concern are noted on the Disclosure Form / some incidents of concern have been noted on the background check. This person is approved with restrictions for participation in all Club/League programs / events. AYSA pass can be issued when person has agreed to the restrictions.
   iii. Condition Charlie (CC) – notable incidents of concern are evident on the Disclosure
Form / notable incidents of concern are evident on the background check. This person is not approved for participation in any Club/League program / event. Person will be notified by with 30 days by mail of any restrictions, including copies of the Disclosure Form and /or Background Check.

c. Notable events of concern includes, but is not limited to, any previous violations having to do with child abuse, or any incident or accumulation of incidents that may be detrimental to the welfare of youth participating in Club/League programs / events.

d. Any person suspended will NOT receive an AYSA pass.

e. Refusal to submit a Disclosure Form shall result in automatic suspension.

f. Failure to disclose a felony, crime of violence, crime against a person or any other offense that could be deemed detrimental to the welfare of youth players shall result in probation or suspension.

4. Club/League Risk Management Hearing

g. The AYSA pass will not be issued until the hearing process is completed. Person will be notified by with 30 days by mail of any restrictions, including copies of the Disclosure Form and /or Background Check.

h. Any person having a restriction or suspension levied against them by the Club/League Risk Management Program may request a Club/League Risk Management Hearing.

i. The request for hearing must be submitted in writing to the Club/League Risk Management Manager.

j. A hearing will be held within 30 days of receipt of the request and chaired by at least one of the reviewers named in this policy.

k. Person requesting hearing must agree that other parties outside of the Club/League Risk Management Program will be allowed to review the Disclosure for and / or Background check in question for purposes of the hearing.

l. If the person receiving the restriction or suspension is not satisfied with the outcome of the Club/League Risk Management hearing they may appeal to AYSA using the current AYSA bylaws and policies to request the appeal.
FUTBOLITO BIMBO SOCCER LEAGUE BYLAWS

PART I - GENERAL

Bylaw 101 - NAME

This organization shall be referred to as Club Futbolito Soccer Club (CFSC), a member of Futbolito Bimbo Soccer League (FBSL).

Bylaw 102 – PURPOSE

1. It is the mission of CFSC to foster the physical, mental, and emotional growth and development of the youth of Maricopa County, particularly that area known as Phoenix’s inner city, through the sport of soccer at all levels of age and competition.

2. The objectives of FBSL are to:
   a. promote and further develop the game of soccer;
   b. organize the game of soccer for youth under the age of 19 in the greater Phoenix area, particularly among the Hispanic community;
   c. administer and conduct local competition;
   d. be a good representative of organized youth soccer and in particular FBSL with regard to AYSA, US Youth Soccer, US Soccer and other interested parties.

3. CFSC shall not discriminate against any individual on the basis of race, color, religion, age, sex, or national origin.

4. CFSC is part of FBSL and therefore shares in FBSL’s tax-exempt status under the Internal Revenue Code.

5. CFSC is part of FBSL and therefore shares in FBSL’s non-profit corporation status, organized and existing under the laws of the State of Arizona.

Bylaw 103 – AFFILIATION

CFSC shall be a member of and comply with the authority of the FBSL, AYSA, United States Youth Soccer and US Soccer.

Bylaw 104 – LAWS OF THE GAME

The Laws of the Game as authorized by FIFA, and modified for youth play by US Soccer, US
Youth soccer or AYSA shall apply to youth soccer games scheduled by FBSL.

Bylaw 105 – EQUAL OPPORTUNITY

1. CFSC shall provide an equal opportunity to athletes, coaches, trainers, managers, administrators and officials to participate in youth soccer competitions without regard to that individual’s race, color, religion, national origin, age or sex.

2. Individuals serving on the Board of Directors or a committee of CFSC shall be selected without regard to that individual’s race, color, religion, national origin, age or sex.

Bylaw 106 – SEASONAL AND FISCAL YEARS

The seasonal and fiscal year of CFSC each begin on September 1 of one calendar year and end on August 31 of the following calendar year. Bylaw 107 – USE OF NAME, LOGO AND COLORS.

No one may use the name, initials or any of its trade names or any of its logos except as provided under these bylaws or except with the express written consent of CFSC /FBSL.

Bylaw 108 – ROBERT’S RULES OF ORDER AND QUORUM

1. Except as provided in these bylaws, all meetings shall be conducted in accordance with the latest authorized edition of Robert’s Rules of Order.

2. A quorum at any meeting shall be a majority of the total number of eligible votes present for that meeting.

Bylaw 109 – AUTHORITIES

1. CFSC shall be governed by its bylaws as presently constituted except in those matters reserved to FBSL whose governing documents shall take precedence over and supersede the governing documents of CFSC to the extent applicable under Arizona State Law.

2. CFSC will not join any organization that has requirements that conflict with AYSA’s governing documents.

3. The legislative and judicial powers of CFSC, except those that are otherwise delegated, shall be vested in a Board of Directors.

4. In any and all matters no addressed by these bylaws, the governing documents of FBSL and AYSA shall take precedence.
Bylaw 110 – DISSOLUTION

If CFSC dissolves for any reason, its properties and assets shall become the property of AYSA to be put in trust until a new Club can be formed serving a similar population and purpose.

Bylaw 111 – DEFINITIONS

Unless otherwise provided, definitions applicable to these Bylaws shall be as listed in AYSA Bylaws 112.

PART II – MEMBERSHIP

Bylaw 201 - MEMBERSHIP

Membership in CFSC is open to all soccer teams without regard to race, color, religion, age, sex or national origin upon payment of appropriate fees.

Bylaw 202 – MEMBERSHIP CATEGORIES

CFSC has the following categories of membership:

1. Team

Bylaw 204 – GENERAL RESPONSIBILITIES

In addition to the other requirements of these bylaws:

1. Falsification of records shall be grounds for removal from future participation and/or membership in this Association;

2. A plea of ignorance to the bylaws, policies and procedures of CFSC is not sufficient and appropriate action will be taken by the Board of Directors;

3. Any person found guilty of violating the Bylaws, policies and procedures of CFSC may be asked to appear before the Board of Directors to explain their actions.

Bylaw 205 – ADMISSION TO MEMBERSHIP

Any team wishing to become a member of CFSC must apply to the Club President. All applications shall be considered.

Bylaw 206 – RESPONSIBILITIES OF MEMBERSHIP

1. In addition to other requirements of these Bylaws, all members of CFSC shall comply with the following:
a. annually register with FBISL every player, coach and administrator;

b. register all players prior to their first game appearance;

c. register a minimum of two (2) coaches with each team;

d. ensure that players with foreign birth certificates submit any and all required documentation;

e. ensure that players coming from another club/team within AYSA or from another NSA, submit any and all required documentation;

f. pay any and all fees due to FBISL by the appropriate deadline;

g. be responsible for governing those teams/persons associated with their operations.

h. ensure that teams affiliated with FBISL do not play games against non-US Soccer affiliated teams without prior written approval. Teams that fail to comply may be subject to disciplinary action including suspension;

i. ensure that player passes issued by AYSA/FBSL are used in every match;

j. ensure that all AYSA registration policies and procedures are followed.

Bylaw 207 – SUSPENSIONS, FINES AND TERMINATIONS

1. The Board of Directors may suspend, fine or terminate a club’s/member’s membership in CFSC if the Board determines that;

   a. the conduct of the member is adverse to the best interests of CFSC and the purpose for which this league has been founded;

   b. the member has failed to abide by the Bylaws of CFSC, FBISL or AYSA;

   c. the member has failed to pay fees due and payable to FBISL within a specified time;

2. A suspended member may apply for reinstatement by submitting a written request. Such requests will be considered by the BOD in a timely manner.

3. CFSC will recognize suspensions and rulings of all organizations under the jurisdiction of FBISL and AYSA when notified thereof.
Bylaw 208 – RESIGNATIONS

Any member may resign from CFSC by submitting a written resignation.

Bylaw 209 – GENERAL MEETINGS

All coaches are responsible for attending the required monthly Board of Directors’ meetings held during the FBSL monthly meetings. Meeting times and location(s) will be noticed two weeks prior to the dates.

Bylaw 301 – ANNUAL GENERAL MEETING

1. The Annual General Meeting of CFSC will take place between May and July of each seasonal year on a date to be selected by the FBSL Board of Directors. Time, location and any proposed changes to the Bylaws will be noticed at least 30 days prior to the meeting.

2. Each team shall have one vote.

3. Each coach within CFSC shall have one vote in addition to the team vote.

4. The meeting shall follow that agenda established by AYSA.

Bylaw 302 – OFFICERS AND BOARD OF DIRECTORS

1. The Board of Directors of FBSL shall be comprised of the President and Secretary.

2. The President shall be elected in even-numbered years for a two-year period.

3. The Secretary shall be elected in odd-numbered years for a two-year period.

4. Officers shall take office upon the conclusion of the Annual General Meeting.

5. Registration and financial affairs shall be handled by FBSL.

Bylaw 701 – GRIEVANCES, PROTESTS AND APPEALS.

CFSC shall follow the procedures as set forth in the AYSA Bylaws. Any proceedings necessary shall be conducted by FBSL.

Bylaw 901 – PROPOSING AMENDMENTS

Any proposed amendment to the Bylaws of CFSC shall be forwarded no later than 45 days prior to the proposed date of the AGM.

Proposed amendments submitted in compliance with the above shall be distributed to all eligible clubs/members at least 30 days prior to the proposed date of the AGM.
An amendment to the Bylaws requires a 2/3 approval vote of those present at the meeting and is effective on September 1st of the seasonal year immediately following.

Amendments passed at the AYSA AGM that may affect CFSC shall be adopted as of the following September 1 whether presented at the CFSC / FBSL AGM or not.

RATIFICATION

The ratification and signature of both of CFSC’s Board of Directors shall be sufficient for the establishment of these Bylaws.
YAVAPAII SOCCER COACH HANDBOOK

This handbook is provided by Yavapai Soccer to help all involved in our League to have a positive and enjoyable soccer experience. By setting forth procedures, operations, attitudes and courtesies to be observed, we promote good sportsmanship among our players, coaches and spectators.

Coaches are expected to read the Handbook before the season starts, and refer to it throughout the season as situations arise. Please also share the Handbook and its contents with your team parents. Coaches and parents are partners with the League in teaching and modeling good sportsmanship. When coaches and parents understand the rules and etiquettes of soccer, our children benefit. Let’s work together to make our players’ soccer experience one that is positive and fun.

About Yavapai Soccer . . .

Yavapai Soccer. is a non-profit educational organization run by local volunteers. We serve youth ages 3 to 18, from Prescott Valley to Prescott to Chino Valley to Dewey to Cordes Junction. Our growing League offers a variety of programs for players and parents to learn and enjoy the game of soccer:

- Recreation League fields boys and girls teams in ages pee-wee through U19 for play in the Fall and opportunities for tournament play after the Recreation Season.

- Academy Training Program offers technical training taught by select coaches.

- Select Teams offer an advanced level of play and travel in leagues and tournaments throughout the year.

- The Referee Certification and Youth Referee Program offers certification and paid game refereeing during the Recreation season, and focuses on continuing education and retention.

- The Yavapai Cup is hosted by Yavapai Soccer and attracts teams from Arizona and neighboring states, as well as local Recreation and Select teams.

Yavapai Soccer is proud to be affiliated with the Arizona Youth Soccer Association (AYSA), US Youth Soccer, and the United States Soccer Federation (USSF). US Youth Soccer offers increasingly competitive soccer opportunities through participation in the youth National Championship and Olympic Development Program. Yavapai Soccer’s rules and regulations come from these associations as they are applied nationwide to all involved with USSF soccer programs and leagues.
Philosophies

Yavapai Soccer strives to teach children the game and spirit of soccer, while stressing skill building, sportsmanship and safety. Coaches and parents are a team in this effort, and parental support of the children, coach and League are key to making your child’s soccer experience a positive one. To understand the contents of this Handbook, you should always be aware of our motto:

“Kids Come First”

We ask you to support this theme by recognizing the value of developing youngsters in:

* learning the game *
* building skills *
* building character *
* acquiring team spirit *
* gaining personal confidence and pride *
* setting objectives and striving toward them *

Although our teams play in a Recreation league where all children play regardless of ability, each game is still inherently competitive. Competition is natural. Competition builds team spirit and provides goals to work towards. And as in any competition, there is a “winner” and a “loser” based on the score of the game. We encourage coaches to keep this part of the game in perspective. If “winning the game” is not the focus of your coaching effort, your kids will be winners no matter what the score.

The winning of games should not be viewed as a measure of success for your players or yourself. The winning of games should not be more important than building skills, team spirit or individual character.

Focus instead on praising each child for giving their best effort. Remember that a team reflects the attitude and amount of effort put forth by its coach – win or lose, your players are taking steps toward learning and loving the game of soccer. Praise, encourage and promote fun.

Players Code

- Play the game for the game’s sake.
- Be generous when you win.
- Be graceful when you lose.
- Be fair always, no matter what the cost.
- Learn and follow the laws of the game.
- Work for the good of your team.
- Accept the decisions of the officials.
- Believe in the honesty of your opponents.
- Conduct yourself with honor and pride.
Our soccer league is for the kids – strive to put them first in all you do. Help them to learn the game and the value of good sportsmanship while having fun.

Things Coaches Need To Know!

Game Scores – No game scores will be kept in PeeWee through U8.

Ties – All ties will stand in all regular season games in all age groups.

Forfeiture – If a team does not have the required number of players on the field at game time, the game may be played with one team short of players (must have the minimum number of players allowed for that age group or it is a forfeit). Or, at the discretion of the referee and both coaches, the game may be played with both teams playing short but with an equal number of players on the field.

Substitutions – All substitutions must first be recognized by the center referee. Substitutions must be made from the coach’s box at midfield, with the outgoing player leaving the field before the substitute enters. Substitutions may be made only by a team who has possession of the ball after it goes out of bounds over the sidelines (your throw-in). Either team may substitute on a goal kick, but no substitutions are allowed on a corner kick. The referee has the discretion to disallow substitutions in the last two minutes of the game, and to limit substitutions if they become frequent enough to disrupt the flow of the game.

Fouls – Please remember that many infractions are called at the referee’s discretion, taking into account whether or not an advantage was gained through the foul and whether or not the player “played the ball.” Advantage can be a hard concept to grasp, but it is very important to understanding calls that may – or may not – be made by the referee.

Practices – Please ask your team parents for the courtesy of their prompt arrival to and pickup from practices and games. For the safety of your players, coaches should wait after practice until all players have been picked up.

Inclement Weather – In case of inclement weather for practices: a coach may cancel practice, but must make every effort to notify each player as soon as possible. In case of inclement weather for games: only the league or referee may postpone or cancel a game, and only upon inspection of the field conditions at game time. Teams must report to the field for their scheduled game time, unless prior notification has been given. For lightning safety, when you see lightning, count the time until you hear thunder. If this time is 30 seconds or less, seek proper shelter. If you can’t see the lightning, just hearing the thunder is a good back-up rule. Wait 30 minutes or more after hearing the last thunder before leaving shelter. Lightning can jump up to 10 miles out from the associated storm putting you and your team at risk.
Referees

All of Yavapai Soccer’s referees are certified and serve our League as volunteers. We have a large youth referee corps, all fully certified, who carry the same authority as adult referees. The goal of our referees is to be part of teaching our children the game, rules and etiquettes of soccer. A referee’s call often involves an explanation to players, who learn from the event and play on. The intent, especially in the younger age groups, is not to punish but to teach. Please encourage your parents and players to look on the referee not as an enemy, but as a partner in developing our children’s understanding of the game. They deserve the respect of coaches, players, parents and spectators at all times. Without their service, our League could not exist.

Please refer to Yavapai Soccer Rules for more information on treatment of referees and discipline.

Age Division Guidelines

<table>
<thead>
<tr>
<th>Age Division</th>
<th>Ball Size</th>
<th>Players Per Side</th>
<th>Max Players Per Team</th>
<th>Keeper</th>
<th>Referees</th>
<th>Game Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pee Wee</td>
<td>3</td>
<td>3</td>
<td>9</td>
<td>No</td>
<td>No</td>
<td>32 minute game 4 – 8 min. periods, 5 min half</td>
</tr>
<tr>
<td>U6</td>
<td>3</td>
<td>3</td>
<td>9</td>
<td>No</td>
<td>Center</td>
<td>32 minute game 4 – 8 min. periods, 5 min half</td>
</tr>
<tr>
<td>U8</td>
<td>3</td>
<td>4</td>
<td>10</td>
<td>No</td>
<td>Center</td>
<td>40 minute game 4 – 10 min. periods, 5 min half</td>
</tr>
<tr>
<td>U10</td>
<td>4</td>
<td>7</td>
<td>12</td>
<td>Yes</td>
<td>Center + 2 AR’s</td>
<td>40 minute game 2 – 20 min. periods, 5 min half</td>
</tr>
<tr>
<td>U12</td>
<td>4</td>
<td>9</td>
<td>14</td>
<td>Yes</td>
<td>Center + 2 AR’s</td>
<td>50 minute game 2 – 25 min. periods, 5 min half</td>
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<tr>
<td>U13-U15</td>
<td>5</td>
<td>11</td>
<td>16</td>
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<td>Center + 2 AR’s</td>
<td>70 minute game 2 – 35 min. periods, 5 min half</td>
</tr>
<tr>
<td>U16-U18</td>
<td>5</td>
<td>11</td>
<td>16</td>
<td>Yes</td>
<td>Center + 2 AR’s</td>
<td>80 minute game 2 – 40 min. periods, 5 min half</td>
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</tbody>
</table>

* Note 1: To determine age division, check age chart on www.yavapaisoccer.com
** Note 2: Guidelines reflect Mandatory National Guidelines changes per USSF as of 2012.

Take the Lead: Tips for Coaches

As the coach of a youth soccer team, your role as a leader and teacher is important. Young players look up to you and are influenced by how you handle every situation. That’s why it’s so important that you follow these suggestions:

- GUIDE your players toward improvement through education, practice and encouragement.
- PLAY all team members in all games.
- TEACH good sportsmanship among teammates and opponents alike.
- BE AWARE of each team member’s needs and address them accordingly.
- COMMUNICATE your goals, concerns and aspirations for the team to the team’s parents.
- ENCOURAGE your team to set personal goals – and have a ball achieving them!
- KEEP YOUR COOL when dealing with a bad call or opposing opinion.
- REMEMBER why you choose to coach youth soccer and always keep those reasons alive.

Conduct – Coaches, Players, Spectators

The following rules will be strictly enforced by the referees in accordance with the Rules and Regulations of Yavapai Soccer...

Coaches and players of both teams (U9 and above) shall occupy one side of the field. Parents and spectators shall occupy the opposite side of the field.

Coaching is permitted only within a 10-yard strip along the sideline at midfield (called the technical area), which will be clearly marked (U8 and above).

Substitutions must be made from the half line, taking players off before sending players on. Coaches and/or spectators may not move up and down the sideline with the play, or may not stand at or around the goal box or goal line area.

Coaches, players and spectators (in U9 and above) must remain a minimum of two yards behind the sideline at all times to permit the assistant referee access to move with the play.

Good sportsmanship is a major objective both on and off the field. Yavapai Soccer may consider disciplinary action against coaches and teams which have parent, coach or fan behavior problems. Enforcement of the “Good Sportsmanship” rule will be strict, as the League believes that our youth deserve the best sporting environment possible.
Yavapai Soccer encourages players to shake or touch hands with their opponents and the referees after the game. It is good form for coaches to shake hands with each other and the referees. Any foul language or abusive behavior by players, coaches or parents during this post-game period will be considered a cardable offense.

Coaches are not allowed to assign or trade players amongst themselves. All player assignments are made only by the Director of Recreation. Such action may result in suspension of the coaches.

Please do not accept registrations and/or money at the field. Ask parents to contact the Registrar or Director of Recreation.

Give all players a fair and equal opportunity to play the game, regardless of ability. Also give all players a fair and equal opportunity to play different field positions. Consistent lack of attendance at practices, without prior coach approval may affect playing time.

Limit the amount of coaching during games. Give positive encouragement and suggestions, not detailed instructions. Never yell at a player, referee or another coach.

Only properly registered and assigned players may play on or with a team. Each player must be a paid, fully registered member of Yavapai Soccer to practice with a team, receive a uniform, and play in League games. Illegal players may result in liability to the coaches and the League, and suspension of the player and coach. Please work with Yavapai to assure players are legitimately those listed on team rosters.

All coaches must submit a volunteer application for background check. For the safety of the youths participating in Yavapai Soccer, a background check form submission and approval is required for all head coaches. The application must be submitted before coaching any games.

Team Organization

Team Parent. Each coach may recruit a team parent to help with team organization and a snack schedule (if desired – Yavapai Soccer suggests fruit and water at halftime, and perhaps juice and a healthy snack after the game). Teams are responsible for their own trash pickup, and to make sure all team members’ balls, equipment, jackets, water bottles, etc. are picked up from the field after each practice and game.

Team Banners, The making of a team banner is optional. Often parents make the banner, or members pitch in to have one professionally made. They are great for team pictures, and displaying team spirit at games.

Opening Ceremony, Teams are encouraged to attend, in uniform the Opening Ceremonies for Yavapai Soccer. Yavapai Soccer participates in Yavapai Soccer Night with the College.
Roughriders game at the Mountain Valley Park Amphitheater in Prescott Valley. Yavapai Soccer players in uniform get in free! Sit as a team, cheer on the Roughriders, and march in the halftime parade! Please watch the website for date and details.

Pictures, Watch the website for more information on the date, time & place for pictures.

Equipment / Safety

The following FIFA / Yavapai rules apply to all players and will be enforced by Yavapai and its referees:

Shin guards are required by FIFA / Yavapai Soccer for each player at all practices and games. This rule will be enforced by Yavapai and its referees. Soccer cleats are strongly recommended, but not required. If a baseball shoe is worn, the toe cleat must be removed before the child will be allowed to play.

Uniforms are provided by Yavapai Soccer, and no exceptions will be allowed. Shorts or sweats of matching color only may be worn under uniforms. No player may cover the uniform with another shirt, sweatshirt, jacket, etc., and no team or player may affix patches or other insignia to their uniform. Shirts must be tucked into the shorts and socks must be pulled up over the shin guards.

Players should bring their own water to all practices and games. A soccer ball of the appropriate size is strongly recommended for each player to bring to practice.

Wearing of jewelry of any kind will not be allowed during practices or games, includes pierced earrings.

Goalkeepers must wear a color to distinguish themselves from the field players. A goalie jersey may be provided by Yavapai Soccer for some teams. Goalies may wear long pants, gloves, pads, rubber helmet or soft-billed cap. Baseball caps are not permitted.

Players may wear gloves or knee pads with the permission of the referee. Bandannas, sweat bands, hair ties, etc. may be worn when properly secured and do not pose a distraction to others or give an advantage to the wearer.

Guidelines for “Playing Up” & Coach / Player Requests

1. “Playing Up”
   • Yavapai Soccer strongly discourages youth players from "playing up" in an older age group.
   • Playing up is discouraged because: it is not in the best interest of the vast majority of recreational players, causes administrative headaches, is discouraged by the State AYSA
league, has potential for causing player injury, and is a potential liability risk for Yavapai Soccer and its volunteers. If a player is determined to play up - then we encourage them to try-out for a Select team.

- Playing up must be approved by the Director of Coaching and the rationale must be documented and presented to the Board of Directors. The Board of Directors may over-rule any play-up decision.

2. Coach and Team Requests by Parents and Players

- Coach requests by players & parents in the Recreational League are only allowed in the Pee-Wee and U6 age groups. Yavapai Soccer will attempt to fulfill coach requests in these younger age groups when possible – however there should be no expectation that a coach request will be met. These requests must be communicated in writing to the Director of Recreation.

- Yavapai Soccer will NOT accept coach requests by parents or players in U8 and older age groups for any reason including transportation needs. This rule is because of the extreme difficulty in fulfilling coach requests and the subsequent disappointment.

3. Player Requests by Coaches

- Yavapai Soccer strives to balance the competitiveness of teams as much as possible in the Recreational League while providing some team continuity.

- To provide some team continuity, returning head coaches in the U8 and higher age groups may request a few players from their previous teams. These players must have previously played on a head coaches' team. A U8 team may have up to 3 coach requests, U10 - up to 4, U12 and higher - up to 5.

- The son or daughter of each team's coach and assistant coach will be an assigned player to that team and thus be a part of that team's total player requests.

- Coach requests must be submitted in writing to the Director of Recreation by the final regular registration deadline. The Director of Recreation may accept coach requests before or after this deadline at the Director's discretion.

- Coaches that wish to retain more players for team continuity are encouraged to discuss transitioning the team to the Select League with the Director of Select.

Conduct Rules and Regulations

The following pages are conduct excerpts from the Yavapai Soccer Rules and Regulations, revised 2008, which govern our youth soccer programs. Please read and
refer to these rules throughout the season, and contact the Field Marshall fieldmarshall@YavapaiSoccer.com with any questions or concerns.

RULE 3 - CONDUCT
It is a privilege, not a right, to be a member of the Yavapai Soccer. Any member, player, coach, parent or anyone associated with Yavapai Soccer, who, in the opinion of the Board of Directors, conducts themselves in a manner which would bring discredit or which is not in the best interest of Yavapai Soccer may receive disciplinary action or suspension from Yavapai Soccer.

RULE 4 - ACCOUNTABILITY
A. Each member and team shall be held primarily accountable for the conduct of persons associated with the member or team, in any manner whatsoever.
B. During any game sanctioned or scheduled by Yavapai Soccer, a referee may stop the game and eject any spectator from the grounds (field of play and areas surrounding the field and fields near the field upon which the game is being played), if in the opinion of the referee, the offender is guilty of violent conduct, serious foul play, or the use of foul or abusive language, or if the conduct is deemed to be interference by the offender as designated in FIFA Laws of the Game (link available on the Yavapai Soccer website).
C. Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein, including cautions, ejections and standard suspensions. Any other individual who may be reasonably construed as being associated with a team, such as relatives and spectators, shall also be subject to the jurisdiction and authority of the League. Any coach or team official shall be held responsible for the actions of any individual(s) at any match that, in the opinion of the referee, is a supporter of that team.
D. All red cards or ejections shall result in a minimum one game suspension. Referees' decisions are final and may not be overturned unless a technical error has been made by said referee.
E. At no time shall drinking of alcoholic beverages be permitted at any game or practice sanctioned or scheduled by Yavapai Soccer.

RULE 5 - GRIEVANCES, PROTESTS & APPEALS
Any hearing of a protest, appeal, allegations of misconduct or grievance must be the result of a written cause of action including the signature of the party (ies) requesting the action. No hearing or other administrative action shall result from circumstances of charges that are only communicated verbally or by email. Proper documentation of all Protest, Appeal, and Disciplinary Hearing matters must be maintained. All actions taken
must be in accordance with the procedures and time frames set forth in Yavapai Soccer Rules.

1. As a Level 1 Authority, Yavapai Soccer shall hear initial protests, appeals and allegations of misconduct arising from events within its jurisdiction. These matters shall be GAME RELATED COMPLAINTS only or complaints referred to them by AYSA.

RULE 6 - CENSURE AND SUSPENSION

A. When any person assaults or abuses an official, jurisdiction shall vest immediately with the Yavapai Soccer Board of Directors.

An “official”, for the sole purpose of this specific Yavapai Soccer regulation, shall be defined as the referee, official linesman, referee assignor(s), referee administrator, player, coach, team administrator, tournament director(s), tournament staff or any officer or member of the Board of Directors, AYSA or its member leagues and clubs. Misconduct towards officials may occur before, during and after the match, including travel to and from the match. “Assault” shall be defined as an intentional act of physical violence upon an official and shall include, but not be limited to, hitting, kicking, punching, choking, spitting at, or on, grabbing or bodily running into an official, kicking or throwing any object that could inflict injury, damaging an official’s uniform, equipment or personal property.

“Verbal Abuse” shall be defined as a verbal statement which implies or threatens physical harm to an official or the official’s property.

“Physical Abuse” shall be defined as, but not limited to, using foul or abusive language toward the official, threatening the official with remarks that carry implied or direct threat of physical harm, and spewing a beverage on an official or his property.

“Suspension” shall be defined as a complete cessation of any and all affiliated activities (directly and indirectly). All benefits of membership are removed. Suspension from an affiliated organization (club, league, US Club Soccer, US Youth Soccer, AYSA) is suspension from them all. When suspended, a member may not play for or practice with any team; may not coach or in any way assist in the instruction, training or management of a team or any of its players; may not hold any official position of responsibility within any affiliated organization.

B. It shall be mandatory upon the Board of Directors of Yavapai Soccer to execute the provisions of this regulation within thirty (30) days of notification of the offense.

C. Penalties shall be in accordance with the following guidelines:
1. Assault against a referee or assistant referee or any other adult reasonably construed to be an official as stated above.
   a. For a minor or slight touching of the referee or the referee’s uniform or personal property, suspension at least three months from the time of the assault.
   b. For other assaults, suspension at least six months from the time of the assault.
   c. If there is serious injury, a five year minimum suspension or more is warranted.
   d. Verbal Abuse - an automatic suspension of at least three scheduled matches.
   e. Physical Abuse - an automatic suspension of at least three scheduled matches.
   f. When the official involved is a youth of age to play in this Association, the minimum penalties shall be three times greater than a, b and c, above.
AIA BYLAWS, ARTICLE 14: GENERAL PROVISIONS

RULES / PROCEDURES

14.1.1 The AIA Constitution and Bylaws shall govern contests in sports and activities sanctioned by the AIA.

14.2 PRACTICE

14.2.1 No practice, contest, chalk talk or films are permitted on Sunday during the school year.

14.2.1.1 The school year shall commence the first week of permissive football practice.

14.2.2 AIA member schools may only practice with or scrimmage against their own school team during the interscholastic season of that sport. The interscholastic season for each individual sport is as set forth in the appropriate Article of the AIA Bylaws.

14.3 MAXIMUM TEAMS PER SPORT / STUDENT GRADE LEVEL FOR TEAM PARTICIPATION

14.3.1 A member school shall have only one varsity team per sport.

14.3.1.1 Only students in the 9th, 10th, 11th and 12th grades may participate on a varsity team.

14.3.2 A member school may have multiple junior, junior varsity and freshman teams per sport.

14.3.2.1 A junior team shall be limited to 10th and 11th grade students.

14.3.2.2 A junior varsity team shall be limited to 9th, 10th and 11th grade students, with the exception of the 1A Conference.

14.3.2.2.1 EXCEPTION: Open cross country races at cross country invitational meets.

14.3.2.3 A freshman team shall be limited to 9th grade students, except for the 1A Conference and 2A Conference which may also play 10th grade students.

14.4 NONSCHOOL PARTICIPATION

14.4.1 A student who is a member of a school team shall not practice or compete with any other group, club, organization, association, etc., in that sport during the interscholastic season of competition. This rule applies to the following team sports:
football, baseball, basketball, volleyball, soccer, softball, track relay and swimming relay teams. For purposes of this rule, the interscholastic season of competition shall begin with the first regularly scheduled game and conclude with that particular team's final game. Any student violating the above rule shall forfeit his/her eligibility for a minimum of the balance of the season for that sport or up to a maximum of one calendar year.

DETERMINATION: An individual student may take private lessons anytime except during the school day or during school practice sessions. Schools shall not pay for, arrange or in any way provide these individual private lessons. Individual private lessons shall not be used to circumvent or evade the non-school participation rule and any such use of private lessons will be considered a violation of the non-school participation rule. (Ex. Bd. 2/18/03)

DETERMINATION:

Q: May a student athlete practice or compete for any non-AIA team after the school’s first regularly scheduled high school game and retain that year’s high school eligibility?

A: No. The player has participated with a non-AIA team after the first scheduled high school game, so that player has forfeited that year’s eligibility. (Ex. Bd. 2/17/04)

14.4.1.1 EXCEPTION: Athletes are permitted to tryout for and compete with the U. S. Soccer Federation national team training camps and/or matches, as well as training camps or matches as a roster player in the Olympic Development Program state, regional, and/or national team.

DETERMINATION:

Q: May an unattached swimmer or runner participate on a relay team during the school season of competition?

A: No. The AIA Executive Board determined that participation on relay teams other than the high school relay team during the school season of sport would be in violation of Section 14.4 Non-school Participation. Participants would be subject to forfeiture of their eligibility for the balance of the season. (Ex. Bd. 12/77)

14.4.1.2 Any swimmer or runner, who competes outside of their school team during the season of sport, must compete UNATTACHED.

14.4.2 Attendance at summer activities shall be voluntary and no student athlete shall be prohibited from participating on athletic teams for failing to attend the summer activities.
14.5 INDIVIDUAL COMPETITION

14.5.1 A student competing as an individual and in his/her name shall not be coached by, transported by, financed by, or chaperoned by the school or school personnel. He/She shall not be identified as a representative of the school. He/She shall not use any school equipment when competing.

14.6 SUSPENDED GAME PROTOCOLS - After further review of AIA bylaws, policy and NFHS rules, the AIA Executive Board on 13 September 2011 reviewed and addressed concerns related to games being interrupted because of events beyond the control of the responsible administrative authority. Games shall be continued from the point of interruption unless the teams agree to terminate the game. In the event of a cancellation, postponement, termination, or forfeiture of a game due to inclement weather, the following guidelines will be applied and put in place to promote cooperation between the school administrators, coaches and officials promoting the safest environment at all AIA events.

CATASTROPHIC OR POTENTIAL CATASTROPHIC INJURY

(Game is stopped and player has a defined catastrophic injury, or evaluation is in process)

1. Official(s) have determined that either a catastrophic injury has occurred, or that the injury sustained is potentially catastrophic (Decision reached following consultation with available medical personnel or trainers).

2. FB: Rule 3.3 and/or Rule 3.4 will be invoked. All other sports shall be handled as per the rulebook.

WEATHER RELATED SCENARIO

1. In all sports, the NFHS “Guidelines on Handling Contests During Lightning Disturbances”, found in all sports rulebooks for outdoor sports, will be followed (Located in Rule Book Appendixes).

2. The decision to stop play and resume play is determined by the officials. This decision can and should be made in consultation with school administrators and/or coaches.

3. Pressure to complete or resume a game should never outweigh the safety of the players or fans.

4. In the event that a Football Game has been suspended and is in a lightning delay, the following options are available for conclusion of the event:

   a) Wait out the delay and complete the game when conditions warrant.
b) Complete the suspended game from the point of interruption at a later date.

c) One team forfeits to the other and statistics are nullified.

d) The teams agree to terminate the contest at the point of interruption, keep the score, and the statistics up to the point of interruption shall count. The game is entered on www.aiaonline.org with the score of the game.

e) In the case where a game is tied and terminated during regulation play or OT, teams may elect to split power points. The game is entered on www.aiaonline.org as a tie.

f) Game is “Cancelled”, and games counted for computation of power points is reduced by one for the affected teams. The game is entered on www.aiaonline.org as a cancelled.

14.7 ALL-STAR COMPETITION

14.7.1 POSITION STATEMENT

The member schools of the AIA oppose all-star competition during the school year and shall oppose all efforts of any organization, agency or individual to establish such competition.

14.7.2 During the school year, administrators and coaches shall decline any invitation to participate in all-star competition, shall refrain from recommending any student athlete for all-star competition and shall refuse to provide use of any high school facility for all-star competition, unless specifically sanctioned by the Executive Board. IA Bylaws; Article 14. General Provisions 2014-2015

14.8 TRYOUTS - Students who participate in more than two tryouts in any sport during that sport's season of competition shall become ineligible for the remainder of that sport's season of competition.

14.9 CLINICS / SUMMER CAMPS - A student may receive financial assistance to attend summer camps to improve his/her individual skills. Schools providing transportation for summer activities is a local option.

14.10 COACHES / PLAYER PARTICIPATION - Contest participation outside the season of sport between coaches and players of a single school for fund raising or entertainment purposes will not jeopardize the eligibility of any high school player.

14.11 AIA PASSES - There shall be three types of AIA passes; specifically, a Lifetime Pass, Complimentary Pass and Press Pass. The AIA Executive Board shall have the responsibility and authority to approve and issue all three types of passes and may, at its discretion, issue any
type of pass to any individual it deems deserving. An AIA pass which has been approved and issued in accordance with the provisions of Article 14, Section 14.11 of the AIA Bylaws shall grant admittance to any AIA sanctioned event. Should a pass be found in the possession of a person other than the named holder, said pass will be confiscated and the named holder will lose the privilege of an AIA pass for one year from the date of confiscation.

14.11.1 Lifetime Pass - A Lifetime Pass shall admit the named holder and one guest to any member high school interscholastic competition. The holder of a Lifetime Pass shall not be eligible for any other type of AIA pass.

There shall be four categories under which an application for a Lifetime Pass may be submitted. An application for a Lifetime Pass shall be submitted on Form 14.11 (Request for Lifetime Pass).

14.11.1.1 Retired - Officially retired superintendents, associate superintendents, assistant superintendents and principals who served in that capacity (separately or combined) for an AIA member school a minimum of five years prior to official retirement. Officially retired school administrators (i.e., athletic director/director of activities and athletics or district-level director of activities and athletics) who had direct responsibility and control over AIA interscholastic athletics and/or activities at an AIA member school for a minimum of ten years prior to official retirement.

14.11.1.1.1 An individual shall be considered officially retired when he/she is receiving retirement pay.

14.11.1.2 25 Years of Service - Athletic administrators, coaches, officials, athletic trainers and spirit line sponsors who have completed 25 separate years of specific service or combined service as an athletic administrator, coach, official, athletic trainer or spirit line sponsor at AIA member schools.

14.11.1.3 AIA Executive Board Member - A member of the AIA Executive Board who has served a full term of office.

14.11.1.4 Meritorious - A superintendent or principal of an AIA member school may submit a request for a meritorious Lifetime Pass on behalf of an individual he/she believes has contributed to the overall goals and objectives of the AIA on the state level. Such a request shall indicate the rationale for the request, including documentation of the individual's contribution to Arizona's interscholastic athletic or activity programs.
14.11.2 Complimentary Pass - A Complimentary Pass shall admit the holder and one guest to any member high school interscholastic competition.

14.11.2.1 Each year member schools that have paid their annual dues and fees shall receive the number of complimentary passes specified below under their Conference classification:

- 1A Conference Member School 17
- 1A Conference District Office 10
- 2A Conference Member School 18
- 2A Conference District Office 10
- 3A Conference Member School 19
- 3A Conference District Office 10
- 4A Conference Member School 30
- 4A Conference District Office 15
- 5A Conference Member School 31
- 5A Conference District Office 15
- Associate Member School 15

14.11.2.1.1 Upon receipt of a completed annual “Member High School Profile,” the AIA office shall mail the allowed number of complimentary passes by certified mail/return receipt requested. The member school and district office shall be responsible for determining which school personnel and governing board members are to receive a complimentary pass.

14.11.2.1.1 Any individual who has been issued a Lifetime Pass shall not be eligible to receive a Complimentary Pass. (See Article 14, Section 14.11, Paragraph 14.11.1)

14.11.2.1.2 Replacement of a Complimentary Pass - A request for replacement of a complimentary pass must be approved by the AIA Executive Board.
14.11.2.2 Meritorious - A superintendent or principal of an AIA member school may submit a request for a meritorious Complimentary Pass on behalf of an individual he/she believes has contributed to the overall goals and objectives of the AIA. Such a request shall indicate the rationale for the request, including documentation of the individual's contribution to Arizona's interscholastic athletic or activity programs.

14.11.3 Press Pass - A Press Pass shall admit the named holder only to any member high school interscholastic competition. Media personnel assigned to cover interscholastic events may be provided a Press Pass. Media organizations shall submit a list of the employees they desire to hold a Press Pass for AIA Executive Board consideration.

14.12 NATIONAL ANTHEM - The AIA encourages the playing of the national anthem at all athletic contests. This may be accomplished through the use of tapes, recordings or live groups.

14.13 DRUGS, ALCOHOL, TOBACCO

14.13.1 AIA POSITION STATEMENT – SUPPLEMENTS, DRUGS AND PERFORMANCE ENHANCING SUBSTANCES

The Arizona Interscholastic Association (AIA) views sport, and the participation of student-athletes in sport, as an activity that enhances the student-athlete’s well-being by providing an environment and stimulus that promotes growth and development along a healthy and ethically based path.

• It is the position of the AIA that a balanced diet, providing sufficient calories, is optimal for meeting the nutritional needs of the growing student-athlete.
• It is the position of the AIA that nutritional supplements are rarely, if ever, needed to replace a healthy diet.
• Nutritional supplement use for specific medical conditions may be given individual consideration.
• The AIA is strongly opposed to “doping”, defined as those substances and procedures listed on the World Anti-Doping Agency’s Prohibited List (www.wada-ama.org).
• It is the position of the AIA that there is no place for the use of recreational drugs, alcohol or tobacco in the lifestyle of the student-athlete. The legal consequences for the use of these products by a student-athlete are supported by the AIA.

In pursuit of Victory with Honor, the AIA promotes the use of exercise and sport as a mechanism to establish current fitness and long-term healthy lifestyle behaviors. It is the position of the AIA that the student-athlete, who consumes a balanced diet,
practices sport frequently and consistently, and perseveres in the face of challenges, can meet these goals.

14.13.2 At least annually, each member school shall communicate to its students participating in interscholastic activities the AIA Position Statement on the use of supplements, drugs and performance enhancing substances. (See Form 14.13)

14.13.3 Any coach or competitor using tobacco, alcoholic beverages or misusing drugs while participating in interscholastic competition shall be disqualified from the contest or tournament.

14.14 CONCUSSION EDUCATION- All student athletes shall complete the Brainbook online concussion education course. Student athletes participating in sports as of the 2011-12 school year shall complete the course. All student athletes shall complete the course prior to participation in practice or competition. Note: The Brainbook online concussion education course must be completed by a student athlete only once.

14.15 STUDENT INSURANCE - It is recommended that each student athlete have on file with the principal or his/her designee proof of insurance coverage or a waiver prior to practice.

14.16 DISCRIMINATION

14.16.1 A school may sponsor separate teams for members of each sex in a particular sport or a mixed-sex team in a particular sport, except that a school shall not offer the following sports on a mixed-sex team basis: softball / badminton / volleyball.

14.16.2 To compensate for the lack of opportunity for girls in interscholastic activities, the following sports shall be offered for girls only: badminton / softball.

14.16.3 A school may offer volleyball only for girls and not offer volleyball for boys.

14.16.4 Since boys historically have had ample opportunity for participation, and currently have available sufficient avenues for interscholastic participation, boys are not allowed to qualify for girls teams in the following sports: badminton / softball / volleyball. To allow boys to qualify for girls' teams in these three sports would displace girls from those teams and further limit girls' opportunities for participation in interscholastic athletics.

14.16.5 A school may offer badminton, softball and volleyball for boys if sanctioned by the AIA membership in accordance with the AIA Constitution and Bylaws.
14.16.6 Whenever a school provides a team(s) for boys and a team(s) for girls in the same sport, girls shall not be permitted to qualify for the boys' team(s) in that sport, nor shall boys be permitted to qualify for the girls' team(s) in that sport.

DETERMINATION: The Executive Board determined that baseball and softball are considered two separate sports and that the current AIA Constitution and Bylaws does not contain a rule, which excludes girls from participating in baseball. (Ex. Bd. 2/20/96)

14.16.7 In the case of a mixed-sex team and a single-sex team, the mixed-sex team shall compete only against a boys' team or another mixed-sex team.

14.17 HEAT ACCLIMATIZATION & EXERTIONAL HEAT ILLNESS MANAGEMENT POLICY

14.17.1 It is the position of the AIA that prevention is the best way to avoid exertional heat stroke. Prevention includes educating athletes and coaches about:

1. Recognition and management of exertional heat illnesses;

2. The risks associated with exercising in hot, humid environmental conditions;

3. The need for gradual acclimatization over a 14 day period;

4. Guidelines for proper hydration;

5. Implementing practice/competition modifications according to local temperature and relative humidity readings.

14.17.2 Definitions

Exertional heat illness includes the following conditions, ordered from the least to the most dangerous:

1. Exercise associated muscle cramps: an acute, painful, involuntary muscle contraction usually occurring during or after intense exercise, often in the heat, lasting approximately 1-3 minutes.

2. Heat syncope: also known as orthostatic dizziness, it refers to a fainting episode that can occur in high environmental temperatures, usually during the initial days of heat exposure.

3. Exercise (heat) exhaustion: the inability to continue exercise due to cardiovascular insufficiency and energy depletion that may or may not be associated with physical collapse.
4. Exertional heat stroke: a severe condition characterized by core body temperature > 40°C (104°F), central nervous system (CNS) dysfunction, and multiple organ system failure induced by strenuous exercise, often occurring in the hot environments.

Heat Acclimatization Protocol

Days 1 – 5:

- Days 1 through 5 of the heat-acclimatization period consist of the first 5 days of formal practice. During this time, athletes may not participate in more than 1 practice per day.
- If a practice is interrupted by inclement weather or heat restrictions, the practice should recommence once conditions are deemed safe. Total practice time should not exceed 3 hours in any 1 day. In addition to practice, a 1-hour maximum walk-through is permitted during days 1-5 of the heat-acclimatization period. However, a 3-hour recovery period should be inserted between the practice and walk-through (or vice versa). (Note: A walk-through is defined as no contact with other individuals, dummies, sleds or shields)
- During days 1–3 of the heat-acclimatization period, in sports requiring helmets or shoulder pads, a helmet is the only protective equipment permitted. The use of shields and dummies during this time is permissible as a non-contact teaching tool.
- During days 4–6, only helmets and shoulder pads may be worn. o Football only: On days 4–6, contact with blocking sleds and tackling dummies may be initiated

Days 6 - 14:

- Beginning no earlier than day 6 and continuing through day 14, double-practice days must be followed by a single-practice day.
- On single-practice days, 1 walk-through is permitted, separated from the practice by at least 3 hours of continuous rest. When a double-practice day is followed by a rest day, another double-practice day is permitted after the rest day
- On a double-practice day, neither practice should exceed 3 hours in duration, nor should student-athletes participate in more than 5 total hours of practice. Warm-up, stretching, cool-down, walk-through, conditioning, and weight-room activities are included as part of the practice time. The 2 practices should be separated by at least 3 continuous hours in a cool environment.
- Beginning on day 7, all protective equipment may be worn and full contact may begin.
- Full-contact sports may begin 100% live contact drills no earlier than day 7.
- Because the risk of exertional heat illnesses during the preseason heat-acclimatization period is high, we strongly recommend that an athletic trainer be on site before, during, and after all practices.

14.17.3 Hydration Strategies
• Sufficient, sanitary, and appropriate fluid should be readily accessible and consumed at regular intervals before, during, and after all sports participation and other physical activities to offset sweat loss and maintain adequate hydration while avoiding overdrinking.

• Generally, 100 to 250 mL (approximately 3–8 oz.) every 20 minutes for 9- to 12-year-olds and up to 1.0 to 1.5 L (approximately 34–50 oz.) per hour for adolescent boys and girls is enough to sufficiently minimize sweating-induced body-water deficits during exercise and other physical activity as long as their pre-activity hydration status is good.

• Pre-activity to post-activity body-weight changes can provide more specific insight to a person’s hydration status and rehydration needs. Athletes should be well-hydrated before commencing all activities

• (see guideline box format)

• The following guidelines are suggested:  

<table>
<thead>
<tr>
<th>Condition</th>
<th>% Body Weight Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Well hydrated</td>
<td>+1 to -1</td>
</tr>
<tr>
<td>Minimal dehydration</td>
<td>-1 to -3</td>
</tr>
<tr>
<td>Significant dehydration</td>
<td>-3 to -5</td>
</tr>
<tr>
<td>Serious dehydration</td>
<td>&gt;-5</td>
</tr>
</tbody>
</table>


14.17.4 Return to Play Following Exertional Heat Stroke

The following is the protocol for return to play following heat stroke:

1. Refrain from exercise for at least 7 days following the acute event.

2. Follow up in about 1 week for physical exam by a licensed physician (MD, DO).

3. When cleared for activity by a licensed physician, begin exercise in a cool environment and gradually increase the duration, intensity, and heat exposure for 2 weeks to acclimatize and demonstrate heat tolerance under the direction of a licensed healthcare professional

4. If return to activity is difficult, consider a laboratory exercise-heat tolerance test about one month post-incident.

5. Athlete may be cleared for full competition if heat tolerance exists after 2–4 weeks of training.
The AIA also recommends that any athlete suspected of having suffered exertional heat exhaustion be referred to a licensed physician for follow-up medical examination and clearance.
The AYSA complies with the Ted Stevens Olympic and Amateur Sports Act. The text of the act is as follows:

§220525. Granting sanctions for amateur athletic competitions

(a) PROMPT REVIEW AND DECISION.—For the sport that it governs, a national governing body promptly shall—

(1) review a request by an amateur sports organization or person for a sanction to hold an international amateur athletic competition in the United States or to sponsor United States amateur athletes to compete in international amateur athletic competition outside the United States; and

(2) grant the sanction if—

(A) the national governing body does not decide by clear and convincing evidence that holding or sponsoring an international amateur athletic competition would be detrimental to the best interest of the sport; and

(B) the requirements of subsection (b) of this section are met

(b) REQUIREMENTS.—An amateur sports organization or person may be granted a sanction under this section only if the organization or person meets the following requirements—

(1) The organization or person must pay the national governing body any required sanctioning fee, if the fee is reasonable and nondiscriminatory.

(2) For a sanction to hold an international amateur athletic competition in the United States, the organization or person must—

(A) submit to the national governing body an audited or notarized financial report of similar events, if any, conducted by the organization or person; and

(B) demonstrate that the requirements of paragraph (4) of this subsection have been met.

(3) For a sanction to sponsor United States amateur athletes to compete in international amateur athletic competition outside the United States, the organization or person must—

(A) submit a report of the most recent trip to a foreign country, if any, that the organization or person sponsored for the purpose of having United States amateur athletes compete in international amateur athletic competition; and
(B) submit a letter from the appropriate entity that will hold the international amateur athletic competition certifying that the requirements of paragraph (4) of this subsection have been met.

(4) The requirements referred to in paragraphs (2) and (3) of this subsection are that—

(A) appropriate measures have been taken to protect the amateur status of athletes who will take part in the competition and to protect their eligibility to compete in amateur athletic competition;

(B) appropriate provision has been made for validation of any records established during the competition;

(C) due regard has been given to any international amateur athletic requirements specifically applicable to the competition;

(D) the competition will be conducted by qualified officials;

(E) proper medical supervision will be provided for athletes who will participate in the competition; and

(F) proper safety precautions have been taken to protect the personal welfare of the athletics and spectators at the competition.
AYSA - AFTER SCHOOL PROGRAM "KICKIN' IT AFTER SCHOOL"

WHAT:
AYSA has created and is looking to expand an after school soccer skills training program for all students, including “At Risk” students called, “KICKIN' IT AFTER SCHOOL”. The program is six (6) weeks in length and the curriculum is structured to either introduce or enhance the sport of soccer to students in grades 1-6.

WHERE/WHEN:
The goal is to deliver this program into all eight (8) AYSA geographical districts. Our staff works with each AYSA District Commissioner to select a school district(s), then to select one school per for the fall semester and another school for the spring semester. Thus, AYSA has a goal to conduct 16 of these clinics during the 2011-2012 school year.

HOW:
Prior to each six (6) week course, AYSA would select a teacher or staff member(s) to participate in the program as an assistant(s). Coaching tactics would be taught to these staff members prior, during and after the course has been completed. The goal is to have our program continue after we have been there. Additionally, AYSA will leave all equipment used in the program behind with each school so they can continue the program at each school.

DESIRED RESULTS:
1. Provide a safe activity and environment for participants following school each day;
2. Provide high level training from the coaching staff;
3. Provide physical fitness activities for children encouraging exercise;
4. Introduce and/or enhance the philosophy of personal and community RESPECT.