

2017 APPLICATION TO HOST YOUTH TOURNAMENTS

Below are the guidelines to help you with your tournament application and hosting a tournament to ensure that you have a wonderful and successful event. If at any time you need assistance or have questions, please contact us at the Oklahoma Soccer Association office: 800-347-3590. Thank you for your tournament interest and good luck with your event!

Section 1. The Tournament Application

- 1.01 OSA had adopted the United States Youth Tournament and Travel Manual for clubs/leagues and countries wishing to host a tournament. In addition to the requirements to be met by USYS, the following OSA policies and procedures apply.
- 1.02 Only teams, clubs, or leagues affiliated with Oklahoma Soccer Association may be granted permission to host a tournament.
- A. OSA approved private organization may provide sponsorship for a tournament. However, permission to conduct the tournament is granted only to an affiliated club or league.
 - B. The Tournament Director/Contact Person must be a club member.
 - C. The Hosting Club must be in full compliance with OSA Risk Management Policies. All adult volunteers, 18 years old or older (coaches, managers, referees, trainers, tournament staff, concession workers, etc.) attending an OSA sanctioned tournament must be risk management approved prior to the tournament.
- 1.03 All tournament applications must be completed in full, all fees paid and a post tournament report must be completed from the prior year before a tournament is reviewed.
- 1.04 OSA affiliated organizations wishing to invite teams from a foreign country must also turn in a tournament application to US Soccer (www.ussoccer.org).

Section 2. How to apply to host a Tournament:

- 2.01 The application process has been simplified and includes the following:

Applications to Host a Tournament can be found on the OSA web site at www.oksoccer.com under "Tournaments"

1. Complete the USYS Tournament Application & the USYS Hosting Agreement.
 2. Pay application fee by check or credit card for the amount required for your tournament.
 3. Provide a copy of the tournament rules.
- 2.02 **The tournament application** deadline for 2017 is **October 15, 2016**. Clubs that are changing their hosting date from the previous year will be reviewed starting November 1, after same date tournament renewals have been completed. Tournament applications after October 16 will be considered after all on time applications have been reviewed. The late fee for applications is \$250.00. Tournament applications for 2016 will not be accepted after June 1.
- 2.03 **What are Restrictive and Unrestrictive Tournaments?** – A "restrictive or closed" tournament is a tournament that only US Youth Soccer and/or OSA members may participate. "Closed" tournaments will not have to seek any additional insurance or need to indemnify OSA. "Unrestrictive or open" tournaments may have any US Soccer affiliate member participate and include teams from outside of USYS/OSA membership. In "Open" tournaments, the following text is added to the hosting form, rules and invitation. *"All teams & tournament participants must abide by the Oklahoma Soccer Association's & US Youth Soccer's policies, rules, & regulations & are subject to their disciplinary actions. All teams wishing to participate in an "open" tournament that are not USYS members will be required to provide proof of liability insurance paperwork indemnifying OSA from harm.*
- 2.04 **Child Find & Weather/ Lightning Procedures** – each tournament must have the procedures, actions, and methods of communication that the tournament committee will enact to locate and insure the safety of a reported missing child during the tournament. In addition, a weather and lightning plan is to be included on the procedures, actions, and method of communication that the tournament committee will enact while monitoring weather conditions to ensure the safety of all participants. These two policies are not required to be turned in with the application but must be available to the Youth Board on request.
- 2.05 **Number of players on the field and rosters:**

Guest players are allowed in *recreational tournaments* in all age groups: Under 12-19 with a maximum of 3, Under 10 with a maximum of 2, Under 8 & Under 6 are limited to 1 and no more than the age group roster limit allows as noted below. Players must be age appropriate for that age group. Competitive & Academy teams may have up to 5 guest players.

All Tournaments hosted August-December will be under the US Soccer Initiatives:

<u>Age Group</u>	<u>Level</u>	<u>Players on Field</u>	<u>Max roster size</u>	<u>Note:</u>
Under 6 & below	All	4 v 4	8 players	Festival format only
Under 7 & 8	All	4 v 4	8 players	
Under 9 & 10	All	7 v 7	12 players	
Under 11 & 12	All	9 v 9	16 players	
Under 13 & 14	Rec	11 v 11	18 players	
Under 15-19	Rec	11 v 11	22 players	
Under 13-19	Comp	11 v 11	22 players	
Under 19/20 (optional)	All	11 v 11	22 players	

2.06 State Tournament weekend dates are considered **“black out”** weekends; clubs *may not* host tournaments on the following State Tournament dates:

- **April 29-30, 2017** President’s Preliminaries U11-U14
- **April 29-30, 2017** State Cup Preliminaries U11-U14
- **May 7-8, 2017** President’s & State Cup U11-U14 Finals
- **May 20-21, 2017** President’s & State Cup U15-U18 Preliminaries
- **May 26-29, 2017** President’s & State Cup U15-19 Finals
- **October 14-15, 2017** Kohl’s Festival & Tournament of Champions (formally Governors)

Section 3. Review and approval of your tournament:

3.01 The OSA office will review the tournament application, check the status of the host organization and will contact the hosting organization if any information needs to be clarified. The hosting organization will then be notified on tournament approval and sanctioning from the OSA Office after the October 1 deadline. Invitations to the tournament may be issued after the tournament has been approved and a copy of the hosting agreement is posted on the tournament website.

3.02 The **OSA logo is required to be posted** on the tournament website for easy recognition of the benefits and services that are provided by our USYS sanctioned tournament. Please contact the OSA if a copy is needed.

Section 4. Tournament fees & bond:

4.01 The fee schedule for tournaments is:

	Application	Team Fee
1. State Tournaments (teams within Oklahoma)	\$50.00	\$5.00/team
2. National Tournaments (teams invited from out of state)	\$75.00	\$5.00/team
3. International Tournaments (teams outside US, Canada, (Mexico)	\$100.00	\$5.00/team

4. Bond – only required for new tournaments or as required by the Youth Council for tournaments that have had prior problems or complaints. The bond amount is \$1,500.00 and held for 30 days after the tournament.

4.02 **Fines** - The minimum fines for hosting invitational tournaments, hosting teams or playing exhibition/friendly games without sanctioning are:

1. Teams outside your Club: \$1,500.00
2. Teams outside Oklahoma: \$2,500.00

Section 5. Credentials:

5.01 USYS verified player pass or State approved player pass will be accepted unless otherwise specified in the Tournament Rules. Teams participating, as members of another USSF Affiliate organization must have membership passes provided by that organization. If Foreign teams are attending, follow US Soccer requirements for player identification.

Section 6. On completion of your Tournament:

6.01 A post tournament report is required within fifteen (15) days of the completion of the tournament. All tournament ejections in which a suspension was not served (if during the last game for that team) need to be faxed to 918-6272693 (or scanned & emailed to oksoccer@oksoccer.com) to the OSA office within 24 hours of completion of the tournament. A post tournament report can be completed online at www.oksoccer.com under “tournaments”. Tournament game reports should be retained for 60 days after the tournament.