



OKLAHOMA SOCCER ASSOCIATION
P.O. BOX 35174 • TULSA, OK 74153
TULSA 1-800-347-3590
www.oksoccer.com

COACHING EDUCATION COURSE - APPLICATION TO HOST FORM

Thank you for expressing an interest in hosting an OSA Coaching Course. In order to insure that all requirements for such an event are met, please complete the following information and submit it along with your \$50 non-refundable deposit for each course. Applications should be submitted 30 days prior to the earliest proposed date. This will enable OSA sufficient time to schedule your clinic and assign instructors.

Mail applications to - OSA, ATTN: Coaching, P.O. Box 35174, Tulsa, OK 74153

Please supply at least two proposed dates for your clinic. Remember, the clinics are scheduled on a first come, first serve basis.

Name of hosting club: _____

Contact person _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number _____ **Cell Phone** _____

Email: _____

Coaching course information

Please check the course you wish to host (use separate application for each course):

- Youth Module I (U6 & U8) - 4 1/2 hours [1/2 field session 1/2 classroom]
- Youth Module II (U10) - 4 1/2 hours [1/2 field session 1/2 classroom]
- E Certificate (U12) - 19 hours [Friday, Saturday, Sunday]
- Goalkeeper course - 6 hours [can be split into two 3 hours sessions in evenings]
- D Course - 40 hours [2 weekends]

Proposed dates

First choice: _____

Second choice: _____

***In order to be approved, hosting club must agree to OSA terms and requirements.

Checklist for club applying to host an OSA Coaching Course

Financial obligations: Coaching courses fees are set and are not to be altered. *No club may use the coaching course as a fundraiser.*

- Youth Module I (U6 & U8) - \$15 online ****Minimum 10 candidates required***
- Youth Module II (U10) - \$15 online ****Minimum 10 candidates required***
- E Certificate - \$75 online ****Minimum 14 candidates required***
- Goalkeeper Course - \$35 online ****Minimum 12 candidates required***
- D Course - \$125 online ****Minimum 16 candidates required***

*The minimum number of candidates must be registered and paid at least ten (10) days prior to the start date of the course(s).

Site requirements:

- Classroom with table and chairs
 - * YM I & II courses require classroom facility for the first 2 hours of the course
 - * E course requires classroom: Friday 6:00 - 9:00 pm; Saturday & Sunday from 9:00 am - 10:45 am
- Outdoor field space or indoor facility (indoor facility is no longer a requirement - however, preference will be given to hosting sites that can provide this type of facility)
- Restroom facilities for both classroom and field sessions.
- Site Coordinator available for all course times.
- To be able to provide an "age appropriate team" for each of the field sessions

Site Coordinators Responsibilities:

- Coordinate all facility issues between the hosting organization and OSA.
- Have access to a cell phone.
- Attend ALL course events to ensure proper access to all facilities. The site coordinator may attend the course as a candidate at no charge.
- Assist with location accommodations for candidates and/or instructors if needed.
- Receive course material from OSA prior to the course and bring all the material to the first night of the course.
- Conduct sign-in at the first night of the course.
- Coordinate water availability for ALL field sessions.
- Coordinate and arrange for player participants as needed. Site coordinator and OSA will work together to determine number of players. (This is a MUST!!)
- Serve as a point of contact for the course and the candidates for the following situations: weather issues, driving directions and course cancellation.

Enrollment Policy:

- All courses are open to any coach from any club or association, who meet the course pre-requisite requirements, on a first come first serve basis.
- All candidates must pre-register with Oklahoma Soccer Association 10 days prior to the scheduled start of the course. If the minimum number of candidates is not pre-registered on time, the course may be canceled.
- The maximum number of candidates will be determined by the size of the facility and the availability of instructors needed to maintain a good candidate to instructor ratio.
- Candidates are responsible for downloading and printing the pre-course materials and completing all exams prior to attending field sessions.