

Volunteer Registration Options for WYSA Club Volunteers

Options for Team Staff/Volunteers to register and receive the Risk Management application link

Option 1: Complete a Volunteer registration when registering a child with the Club through the Demosphere Club registration system:

When a submitter registers a child to participate in a club program, the submitter also has the option to register a volunteer with the associated registration. On step 3.1 of the registration process, after the participant registration has been completed, the individual has the option to register a volunteer:

The screenshot shows a web interface for "Registration Step 3.1 - REGISTER ANOTHER". At the top right, there is a "Register Another" button. Below the header, the question "Do you have an additional registration to make?" is displayed. Three buttons are presented: "Register a Participant", "Register a Volunteer", and "No, Proceed to Next Step". The "Register a Volunteer" button is highlighted with a red rectangular box.

Once the volunteer is registered, the club admin will have a volunteer record accessible to them for review and team placement.

Option 2: Complete a Volunteer registration directly with the Club through the Demosphere Club registration system:

Volunteers also have the option to complete a volunteer only application with the Club for a particular program. When clicking on the Club registration link and selecting the program, volunteers have the option to submit a volunteer only registration in step 1.3:

The screenshot shows a web interface for "Registration Step 1.3 - SELECT ORDER ITEM". At the top right, there is a "Select Order Item" button. Below the header, the question "What would you like to do?" is displayed. Three buttons are presented: "Register a Participant", "Register a Volunteer", and "Make a Donation". The "Register a Volunteer" button is highlighted with a red rectangular box.

Once the volunteer registers, their registration will appear in the volunteer pool in the Registration Management tab for that season where club admins can review the registration record and then place the volunteer on a team.

***Please note: In order to receive a risk management application, your volunteer role must be coach, assistant coach or team manager. The club must also place you on a team and approve your registration record. Once this criteria has been met, you will receive the risk management application.**