

Georgia Soccer Seeking a Member Support Specialist

Georgia Soccer is seeking a high energy person as our new Member Support Specialist. This exciting entry level position provides support to the entire organization and multiple department including: Olympic Development Program, Tournaments, Membership, Events, Marketing, Sponsorship fulfillment, Social media and Web marketing, Merchandise, and Special projects.

This exciting position provides a great opportunity at the entry level to learn a variety of skills and experiences. This is perfect for someone who wants to do different things throughout the year.

Primary Responsibilities

- Help coordinate the Olympic Development Program
- Tournament Support
- Contribute to social media and web marketing for the organization
- Sponsor deliverables – helping ensure fulfillment of sponsorship agreements
- Contribute ideas for new projects & programs for Georgia Soccer
- Support relationships with members & external audiences (media, members)
- Assist with administrative tasks
- Merchandise Inventory
- Special events and Promotions

Qualifications:

- Must be a College Graduate
- Must be able to move heavy tents and tables as part of setting up and taking down events
- Must be available nights and weekends since that is when soccer is played
- Some work experience a plus
- Soccer experience is a plus, but not required - must be familiar with soccer
- Must be able to work independently

To Apply: Please submit a resume and cover letter to: jobs@georgiasoccer.org