



MASSACHUSETTS YOUTH SOCCER ASSOCIATION ACCIDENT MEDICAL CLAIM FORM

GUIDELINES FOR SUBMITTING A YOUTH SOCCER ACCIDENT CLAIM FORM

1. Complete **ALL** questions on the Youth Soccer Accident Claim Form.
2. Have the coach or another local official that witnessed the accident sign **Section III** (COACH OR LOCAL OFFICIAL VERIFICATION).
3. Sign the claim form in **Section VI** (STATEMENT OF CERTIFICATION/AUTHORIZATION TO RELEASE INFORMATION.)
4. File this new report of claim within 30 days of the date of accident or as soon thereafter as is reasonably possible.
5. If you have other insurance, submit your itemized bills to the other carrier first. You will receive a payment Explanation of Benefit worksheet (EOB) from your other carrier. Do **NOT** wait until your other carrier has processed all your bills before filing a Youth Soccer Accident Claim Form.
6. You may attach itemized bills and your other carrier's EOBs that are ready at the time of submitting this Claim Form.
7. E-mail the Claim Form to your State Association for verification and authorized state signature.
8. Upon receipt of the claim form from your state association K&K Insurance will forward an acknowledgement form advising you of receipt of your claim. All future correspondence concerning your claim should be directed to K&K Insurance at the address and phone number listed on your acknowledgement.

HELPFUL REMINDERS

1. If you have primary insurance, a \$500 Deductible applies to each covered accident for the 9/1/18-9/1/19 policy year. If you do not have primary insurance, a \$750 Deductible applies to each covered accident for the 9/1/18-9/1/19 policy year. All claims are subject to a Physical Therapy max limit of \$2,000 and an Orthopedic Appliance limit of \$1,000.
2. Each itemized bill **MUST** show the following:
 - Provider of Service's Name
 - Provider's Address
 - Provider's Federal Tax ID#
 - Provider's Telephone #
 - Date of Service
 - Diagnosis Description or Codes (ICD-10)
 - Procedure Description or Codes (CPT)
 - Charge for each Procedure
3. Additional bills to be submitted at a later date (after the initial submission of your claim) should be mailed directly to K&K Insurance with the following information: Name of the claimant, date of the accident, and name of the State Youth Soccer Association.
4. Please allow time to properly process your claim.
5. Please respond promptly to any correspondence requesting additional information. It is the Parent / Guardian / Claimant's responsibility to request this information from the provider of service or from your primary carrier.
6. An Explanation of Benefits will be sent to you by K&K Insurance.

MOST FREQUENTLY ASKED QUESTIONS

What is an itemized bill?

An itemized bill is a detail of the procedures performed by a licensed provider of service; i.e. Hospital, Clinic, Physician, etc.

What if I don't have an itemized bill?

The Parent/Guardian must request this information from the provider of service. Some providers only mail a balance due statement. K&K Insurance is unable to process this charge without an itemized bill. Again, request this information from the provider service. Explain that you have Youth Soccer Excess Accident Coverage.

Can you process this claim with my other insurance carrier's worksheet alone?

No, the Payment Explanation (EOB) from your other insurance does not have complete information to process this claim.

What if I don't have my other carrier's payment explanation (EOB)?

The Parent/Guardian must request the EOB from their other insurance carrier.



POLICY NUMBER:
BAX-301713-00

POLICY YEAR: 9/1/18 – 9/1/19

IMPORTANT
This claim form must be e-mailed to your state association listed below:
Massachusetts Youth Soccer Association
Attention: Tara Petricca
tpetricca@mayouthsoccer.org

SECTION I TO BE COMPLETED BY CLAIMANT, PARENT OR GUARDIAN

1. Name: (LAST) _____ (FIRST) _____ (MIDDLE) _____
2. Date of birth: ____ / ____ / ____ 3. Sex: Male Female
4. Home Address: (STREET) _____
(CITY) _____ (STATE) _____ (ZIP CODE) _____
5. Type of claimant: Player Coach/Asst Coach Other: _____
6. Accident date: ____ / ____ / ____
7. Description of injury (Indicate LEFT or RIGHT; i.e. Left Leg): _____

8. Did accident occur during (✓ all that apply) game practice tournament indoor soccer
 sanctioned/sponsored activities travel directly and interruptedly to or from activity premises
9. Describe how injury was obtained: _____

10. Name of field / facility where accident occurred: _____

SECTION II STATISTICAL INFORMATION

1. Name of local association or league: _____
2. Name of club (if applicable): _____
3. Name of team: _____
4. Age Division: (U-12, U-10, etc): _____
5. Competitive Recreational
6. Time: Morning Afternoon Evening After Hours
7. Location: On Field Sidelines Spectator Area Other
8. Disposition: On-site Care Only Ambulance Personal transportation Refused care
9. Surface: Dirt Grass Artificial Turf Other (please list)
10. Surface condition: Dry Wet Icy Irregular
11. Position: Goalie Forward Defender Other (please list)
12. Activity: Running w/ ball Running w/o ball Defending Other (please list)
13. Situation: Hit by ball Collision w/ Participant Non-contact injury Other (please list)

SECTION III COACH OR LOCAL OFFICIAL VERIFICATION

Signature of Coach or Local Official	Coach or Local Official Name (print)	Date
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SECTION IV AUTHORIZED STATE OFFICIAL *

I, _____, of the _____ certify that the above claimant was a registered player, coach, assistant coach, or participant at the time the accident occurred.

Signature of Authorized State Official	Title	Date
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* Must be signed by the authorized state soccer association administrator with the state soccer office.



CLAIMANT'S NAME: _____

FAILURE TO COMPLETE THIS FORM MAY RESULT IN UNNECESSARY DELAY IN THE PROCESSING OF THIS CLAIM.

SECTION V PARENT / GUARDIAN / CLAIMANT INFORMATION

Father / Guardian / Claimant

Mother / Guardian / Claimant

Name: _____

Name: _____

Address: _____

Address: _____

City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Home Phone: (_____) _____ - _____

Home Phone: (_____) _____ - _____

Employer: _____

Employer: _____

Phone: (_____) _____ - _____ Ext. _____

Phone: (_____) _____ - _____ Ext. _____

Email: _____

Email: _____

Is claimant covered under ANY other insurance policy? Yes No

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ - _____

Insured Name: _____

Insured ID #: _____ Insured Group # / Name: _____

If your son or daughter has medical insurance coverage as an eligible dependent from a previous marriage as mandated in a divorce decree, please give name, address and phone number of responsible party: _____

SECTION VI STATEMENT OF CERTIFICATION/AUTHORIZATION TO RELEASE INFORMATION

Any person who knowingly, and with intent to injure, defraud or deceive any insurer or insurance company, files a statement of claim containing any materially false, incomplete, or misleading information or conceals any fact material thereto, may be guilty of a fraudulent act, may be prosecuted under state law and may be subject to civil and criminal penalties. In addition, any insurer or insurance company may deny benefits if false information materially related to a claim is provided by the claimant.

I hereby authorize any physician, hospital, or other medically related facility, insurance company, or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, to disclose, whenever requested to do so by K&K Insurance or its representative, any and all such information. A photocopy of this authorization shall be considered as effective and valid as the original.

Signature of Parent / Guardian / Claimant

Date

SECTION VII ASSIGNMENT OF BENEFITS

ALL BENEFITS WILL BE MADE PAYABLE TO DOCTORS AND HOSPITALS INVOLVED, UNLESS ACCOMPANIED BY PAID RECEIPTS.

Coverage Underwritten by: Nationwide Life Insurance Company
Claims Administrator: K&K Insurance Group
1-800-237-2917

APPLICABLE IN ALABAMA

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

APPLICABLE IN ALASKA

A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.

APPLICABLE IN ARIZONA

For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

**APPLICABLE IN ARKANSAS,
DELAWARE, KENTUCKY, LOUISIANA,
MAINE, MICHIGAN, NEW JERSEY,
NEW MEXICO, NEW YORK, NORTH
DAKOTA, PENNSYLVANIA, RHODE
ISLAND, SOUTH DAKOTA,
TENNESSEE, TEXAS, VIRGINIA, AND
WEST VIRGINIA**

Any person who knowingly and with intent to defraud any insurance company or another person, files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact, material thereto, commits a fraudulent insurance act, which is a crime, subject to criminal prosecution and [NY: substantial] civil penalties. In LA, ME, TN, and VA, insurance benefits may also be denied.

APPLICABLE IN CALIFORNIA

For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

APPLICABLE IN COLORADO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to

defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

APPLICABLE IN THE DISTRICT OF COLUMBIA

Warning: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.

APPLICABLE IN FLORIDA

Pursuant to S. 817.234, Florida Statutes, any person who, with the intent to injure, defraud, or deceive any insurer or insured, prepares, presents, or causes to be presented a proof of loss or estimate of cost or repair of damaged property in support of a claim under an insurance policy knowing that the proof of loss or estimate of claim or repairs contains any false, incomplete, or misleading information concerning any fact or thing material to the claim commits a felony of the third degree, punishable as provided in S. 775.082, S. 775.083, or S. 775.084, Florida Statutes.

APPLICABLE IN HAWAII

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

APPLICABLE IN IDAHO

Any person who knowingly and with the intent to injure, defraud, or deceive any insurance company files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

APPLICABLE IN INDIANA

A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

APPLICABLE IN KANSAS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal

or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

APPLICABLE IN MARYLAND

Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

APPLICABLE IN MINNESOTA

A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

APPLICABLE IN NEVADA

Pursuant to NRS 686A.291, any person who knowingly and willfully files a statement of claim that contains any false, incomplete or misleading information concerning a material fact is guilty of a felony.

APPLICABLE IN NEW HAMPSHIRE

Any person who, with purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

APPLICABLE IN OHIO

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

APPLICABLE IN OKLAHOMA

WARNING: Any person who knowingly and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

APPLICABLE IN WASHINGTON

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

FRAUD CLAIMS (2016/04)

Dear Participant: If you have an appointment with a doctor as the result of a sport related injury, please show this document to the doctor's insurance secretary. You should be identified as a member of the following preferred provider networks and/or their affiliates.

Dear Doctor or Provider: This document indicates that this patient is a participant in the following preferred provider networks and/or their affiliates:

