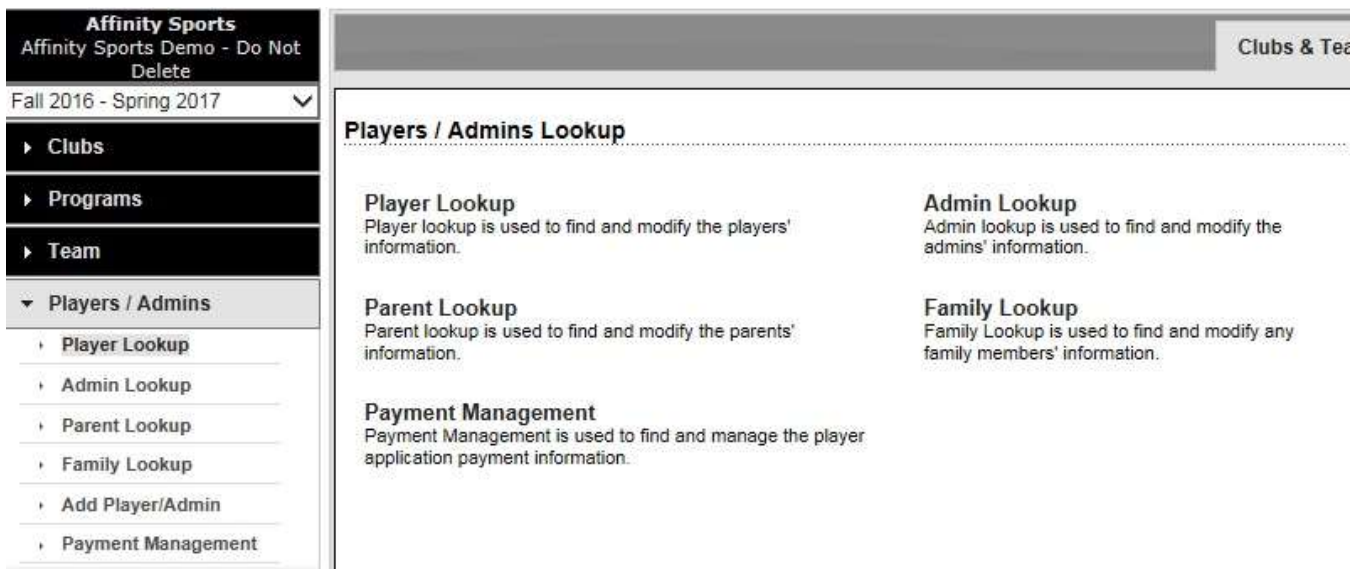


To print the required admin credentials for admins please follow the steps below. There are 2 methods to printing credentials. The first method is for printing them in a batch/bulk. The second method is printing them for one individual from their admin info page.

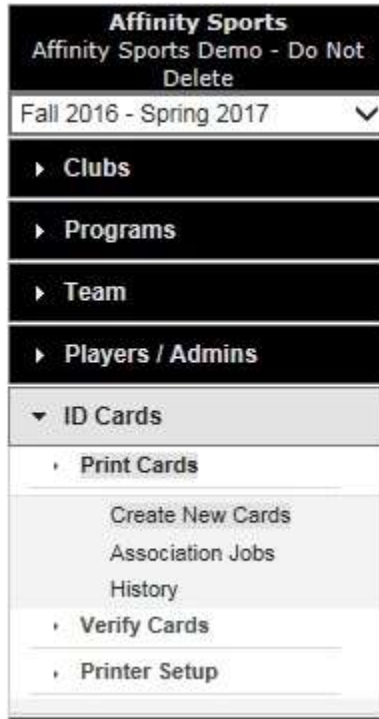
To begin log in with your username and password.



Once logged in make sure you are on the correct season. This is the dropdown in the upper left hand corner.



Select **ID Cards** on the left navigation.



Select **Create New Cards**

**ID Cards / Print Cards / Create New Cards** Page Size: 50

<b>Select State</b> Massachusetts Youth Soccer	<b>Select Play Type</b> All Play Levels	<b>Application Status</b> Accepted All Status	<b>Search By</b> Last, First Name
<b>Select Club</b> Affinity Sports Demo - Do Not Delete	<b>Select Gender</b> All Genders	<b>Print Status</b> All	<b>Search For:</b> <input type="text"/>
<b>Select Program</b> Affinity Sports Demo	<b>Select Age Group</b> All Age Groups	<b>Card Type:</b> Administrator	<input type="button" value="Search"/>

In the search fields select, **State**, your **Club**, **Program**, and Card Type **Administrator**.

Search

**ID Cards / Print Cards / Create New Cards** Page Size: 50

<b>Select State</b> Massachusetts Youth Soccer	<b>Select Play Type</b> All Play Levels	<b>Application Status</b> Accepted All Status	<b>Search By</b> Last, First Name
<b>Select Club</b> Affinity Sports Demo - Do Not Delete	<b>Select Gender</b> All Genders	<b>Print Status</b> All	<b>Search For:</b> <input type="text"/>
<b>Select Program</b> Affinity Sports Demo	<b>Select Age Group</b> All Age Groups	<b>Card Type:</b> Administrator	<input type="button" value="Search"/>

Max 500 cards can be printed in one batch (1 - 1) of 1

<input checked="" type="checkbox"/>	PC	Name	Team	Team ID	ID	
<input checked="" type="checkbox"/>	0	Brady, Tom	Strikers	0M416-01TB14-0120	20297-651829	A

(1 - 1) of 1

Your admins will appear. Place a check in the box to the far left.

Click the button “[Print Admin Credentials](#)”

This will open a new window that is a PDF. You can save this file or print directly from the window that opens.

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# 2017

Massachusetts Youth Soccer Association

**Tom Brady**



Affinity Sports Demo

Compliance Exp: 6/30/2019

SECID #: 8316



The second method is to search for an admin from your admin look up. Click on the admin record to go into the Administrator Info page. Scroll down towards the bottom of the page by their birthdate. You will have a Print ID Card button shown.

This will allow you to print 1 admin credential for that admin.

### Edit Administrator

Name:  
Tom Brady

ID Number:  
20297-651829

Administrator Info   Additional Info   Applications   Disciplinary   Children   Events



CORI Verified  
Last Mod by Affinity Sports @ Mar 19 2016  
10:57AM

Update

Team:  
Strikers  
Team Number:  
0M416-01TB14-0120

[Set up SMS Messaging](#)

Legal First Name\* Tom Middle / Initial Legal Last Name\* Brady Suffix

Business Title President Alias (Nickname)

Address 1\* 1 Patriot Pl  verify address

Address 2

Address 3

Country\* United States of America County Norfolk

City\* Foxboro State/Province\* MA Zip / Postal Code\* 02035-1374

Home Phone\*\* (508) 543-0350 Work Phone\*\*

Mobile Phone\*\* SMS [Set up SMS Messaging](#)

Email Address Gender\* Male

Relationship to children No Relationship Years Coaching Experience

Select Level of Play  
 Competitive  Recreational

Drivers License Number B97800000 State MA

Expiration January 11 2020

Please check all positions you would be interested in.\*  
 Assistant Coach  Head Coach  Referee  
 Team Assistant  Team Captain  Team Manager  
 Team Parent

Additional Information Required:

Coaching Certification Level No License Coaching License #

Obtained License Date License Expire Date

Risk Status: Approved Risk submit to state on

Risk expire on 6/30/2019 Risk return from state on

Birth Month\* August Day\* 3 Year\* 1977 [Print ID Card](#)

