



July 20, 2017

To: Presidents, CORI Submitters and Registrars

From: Mary Relic, CORI /Risk Administrator

Subject: Fall 2017 – Spring 2018 Adult Registration **Migration** and Adult/CORI Registration updated information.

Please read the following information carefully as effective June 1st, 2017 we have changed the registration process for the Fall 2017 – Spring 2018 soccer year.

Migration: Migration is a process that we used to register adults/admins that were previously registered in the Fall 2016 – Spring 2017 soccer year **into** the new Fall 2017 – Spring 2018 soccer year. This negates the need for these adults/admins to complete the registration process for the new soccer year.

If your member's **CORI will be expiring** during the Fall 2017 – Spring 2018 soccer year, they have been migrated, or registered into the new soccer year, but are **required to complete the Adult/CORI Registration** as this will trigger a CORI request. A CORI check will then be processed for them to ensure that they have a Risk Expire Date that is current through the Fall 2017 – Spring 2018 soccer year.

If non-returning adults/admins have been migrated into your organization, please cancel their applications for this new soccer year. Instructions for this are on the left side of the Adult/CORI Registration webpage located on the Mass Youth Soccer website under the red ADMINISTRATION tab, or you may use the link below.

- Please Do NOT cancel Applications for Adults/Admins you know or feel will be participating in the spring.
- Please Do NOT cancel the MA Adult or Adult/CORI Registration(s) if the adult **has** an application to **another** organization in their account.

How to Cancel an Application for an Admin

<https://usys-assets.ae-admin.com/assets/968/15/How%20to-%20Cancel%20The%20Application.pdf>

Adult/CORI Registration: Adult Registration and CORI submissions have been merged. The adult registration and CORI request are now completed through one registration link/portal. This single link/portal will register you and your members for your club as well as the CORI request simultaneously.

All **new** members are required to complete the Mass Youth Soccer Adult/CORI Registration process for the Fall 2017 – Spring 2018 soccer year directly with Mass Youth Soccer.

New CORI Expire Date: The CORI Approved expiration date was changed on June 1st, 2017 to include a one-year grace period in which the adult is required to complete a new CORI Request. This will ensure that the adult receives a full three-year CORI Approval from Mass youth Soccer Assoc.

- The CORI Approval expiration date will show a four-year clearance expiration date; when the CORI expiration date reaches its third year, the Risk Status will change to Grace Period with the expiration date staying in the Risk Status Expire date section.
- When the adult's Risk Status changes to Grace Period, the adult is required to complete the Adult/CORI Registration process as soon as possible. This will allow us to complete the new CORI check on that adult without the adult's Risk Status expiring; thus, they will not have a break in their ability to actively participate in your organization's activities (The adult will receive an email with the information needed to complete their Adult/CORI Registration that will trigger their CORI Request)

Please review the webpages listed below as they contain more in-depth information.

Adult/CORI Registration

www.mayouthsoccer.org/members/adult_registration/

CORI Submitter Information

www.mayouthsoccer.org/programs/cori_submitter_information/

Thank you all for your continuing efforts to keep our children safe!

Contact me at mrelic@mayouthsoccer.org if you have any questions.

Mary Relic
CORI/Risk Administrator
Massachusetts Youth Soccer Association