



August 10, 2017

To: Presidents, CORI Submitters and Registrars

From: Mary Relic, CORI /Risk Administrator

Subject: Fall 2017 – Spring 2018 Adult/CORI Registration and Credential updated information.

As we move closer to the start of the Fall 2017 – Spring 2018 soccer season, I have additional information to share with you...

Adult Credentials:

- We ask that all adults that will continue to coach/volunteer for the Fall 2017 - Spring 2018 soccer year reuse their plastic sleeve and lanyard from the previous year.
 - Please issue your adult members a new Adult Credential insert for the Fall 2017 - Spring 2018 soccer year.
 - You also have the option to laminate and hole punch your organizations Credentials.

Adult Registrations in the Affinity ShareView System:

- For adult's that will not be coaching/volunteering for your organization at any time during the Fall 2017 – Spring 2018 season, please cancel their Application to your organization.
 - Remember that adult registrations are for the year, not season; therefore, do not cancel applications for any adult that will or has volunteered/coached for your organization at any time during the Fall 2017 – Spring 2018 soccer year.
 - We expect every organization to have their adult registration information up to date in the Affinity ShareView system by April 1st, 2018.
 - Please **Do NOT** cancel Applications for Adults/Admins you know or feel will be participating in the spring.
 - Please **Do NOT** cancel the MA Adult or Adult/CORI Registration(s) if the adult has an application to another organization in their account.
 - If you have adults listed in your organization that you know are not participants of your organization, please send their information to the CORI Administrator via email at mrelic@mayouthsoccer.org to make certain they are moved to the correct organization.

We will send out a reminder prior to the spring season with the information needed to ensure you have your adult registrations in the Affinity ShareView system up to date.

How to Cancel an Application for an Admin

<https://usys-assets.ae-admin.com/assets/968/15/How%20to-%20Cancel%20The%20Application.pdf>

Please review the webpages listed below as they contain more information.

Adult/CORI Registration

www.mayouthsoccer.org/members/adult_registration/

CORI Submitter Information

www.mayouthsoccer.org/programs/cori_submitter_information/

Thank you all for your continuing efforts to keep our children safe!

Contact me at mrelic@mayouthsoccer.org if you have any questions.

Mary Relic
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Massachusetts Youth Soccer Association