



**CEO, ED & PRESIDENT
WORKSHOP
January 26, 2019**

**AGM WEEKEND
2019**

Define the Meaning

1. Purpose
2. Process
3. Payoff



Purpose — Self-reflect for 5 minutes, then we will open discussion...

- 1. What is the Purpose of this group meeting?**
- 2. What are you looking to get out of a meeting like this?**
- 3. Why is it important?**

Process — Ask the group & open discussion...

- 1. How often should we meet?**
Monthly Call, Quarterly Face-to-Face meeting, etc.
- 2. How should we communicate?**
Program to communicate (Slack, E-mail w/ Stakeholders, Sharepoint, etc.)

Payoff – Need the group to self-reflect for a few minutes, then we will have a discussion...

What does success look like for this group at the end of 2019?

What are the benefits of us committing to a group like this?

BE CREATIVE



Identify the topics you want to discuss:

Activity:

- 1.) 5 minutes of personal reflection:** Everyone needs to write down all the topics they would like to discuss with this group throughout 2019
- 2.) 2 minutes organizing:** After everyone has written their topics down, then we need to rank the topics in order of importance
- 3.) 2 minutes for chronological order:** Put in more chronological order for discussion (For example, it was important for us to define the Purpose, Process, & Payoff before we asked what topics, because that set the tone for a more clearer conversation.)

Topic Examples:

1. How are clubs handling background checks who are not legal citizens
2. How can we all do a better job of recruiting referees working together
3. Rural club operations and how to manage a club on volunteer basis
4. How can we offer more coach training



Everyone share their top 5 topics & write them down on a flip chart for everyone to see.

If there are duplicates or similar topics, then just put a check mark next to it.

After everyone shares, we should see 3 to 5 topics rise to the top, so we want to pick the top 5 topics to discuss in the group over the next couple months.

Pick 1 Topic to discuss:

What is going well?

What is not going well?

What improvements need to be made?

How are we working well on this topic together?

How are we NOT working well on this topic together?

What are the benefits of us working through this topic?

What does success look like when we work through this topic?

Every group shares their thoughts on the above questions, along with discussion on what others think on each question

Identify clear action items as everyone is talking & record them

Next Steps:

Identify Committees or Action Groups that can help gather information, solution the topic, or provide feedback before the next time this group meets.

Decide the timeframe until the next meeting



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One Word:

Going around the room use one word on how you felt your experience went and where you are headed with this group



“A small body of determined spirits fired by an unquenchable faith in their mission can alter the course of history.”

-Mahatma Gandhi

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