



# Alabama Soccer Association

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## ASA Coaching Requirements

All coaches in Alabama are required to have coaching certification. The required certification is based upon the age and the level of the players being coached. Below is a description of the requirement and the corresponding course that fulfills it.

Division IV – (In House Recreational):

Age of Players	Certification Recommended
Under 5 and Under 6	U6 YM1
Under 7 and Under 8	U8 YM1
Under 9 and Under 10	U10 YM2
Under 11 and Up	U12 YM2

Division III – (Intermediate):

Age of Players	Certification Recommended
Under 9 and Under 10	U10 YM2
Under 11 and Up	U12 YM2

Division II – (Competitive): Required for both Head Coach and Assistant Coaches

Age of Players	Certification Required
Under 11 and Under 12	State "E" License
Under 13 and Up	State "E" License, State "D" License encouraged

Division I: (Competitive): Head Coach

Age of the Players	Certification Required
Under 13 and Up	State "D" license, National License encouraged

Division I: (Competitive): Assistant Coaches

Age of the Players	Certification Required
Under 13 and Up	State "E" license minimum

## Waiting Period Between Courses

There is no waiting period between the youth modules and the 'E' certificate. However, it is recommended that you attend only the course that corresponds with the age of the players that you are coaching. The material in these courses is age specific and to ensure proper development, players' should be presented only age appropriate information.

There is a 6 month waiting period between receiving the 'E' certificate and attending the 'D' course. This waiting period ensures that candidates are given an opportunity to apply what they have learned.

## Equivalency Policy

Alabama Soccer Association has developed a list of license equivalents for non-USSF certified coaching certifications. These license equivalencies are provided below.

- NSCAA National Diploma = ASA State 'D' Certificate
- AYSO Advanced = ASA State 'E' Certificate

- All other domestic certifications/licenses from any other organizations will be evaluated on an individual basis by the Technical Director
- All certifications/licenses from foreign countries will be evaluated on an individual basis by the State Director of Coaching

### **Enrollment Policy**

ALL courses are open to any coach from any club or association, who meet the course pre-requisite requirements, on a first come first serve basis.

### **Registration Policy**

ALL applicants for ALL courses must pre-register with the Alabama Soccer Association preferably at least 10 days prior to the scheduled course, as courses may be cancelled if there are not enough applicants. Applications should be made online at [www.alsoccer.org](http://www.alsoccer.org) under 'Admin''/Coaching Courses'. Payment may be made by credit card or check but must be received at the state office before the course begins.

### **Applicant Acceptance Policy**

All applicants meeting all the course pre-requisites and with a completed application are accepted on a first come, first serve basis.

### **Refund Policy**

All candidates who withdraw from a course are subject to the following restrictions:  
No refunds. However, the fee paid will roll over to the next available course, but must be completed within one year.

### **Walk-up Candidates**

All candidates are required to pre-register.

### **Attendance/Participation Policy**

Candidates are required to attend and actively participate in all scheduled course session both field and classroom. If you are disabled and need special accommodations please contact the Technical Director at the ASA office at 205-991-9779, so arrangements can be made.

### **Make-up Policy**

If an unforeseen emergency forces you to miss part of a course, you are required to make-up only that part at another course. This make up requirement must be fulfilled prior to receiving certification/license.

**No certificates/licenses will be issued without attendance at all course sessions and completion of all course material and examinations.**

### **Instructional Staff**

The Alabama Soccer Association Instructional Staff is under the guidance of the Technical Director. The State Director of Coaching will assign ALL instructors for ALL courses. All ASA instructional staff will hold a National license from the United States Soccer Association.

The following are the instructional staff license guidelines for each course:

- Youth Module Level I & II = National Youth and a National 'C' or higher
- 'E' course = National 'B' or 'A' only
- 'D' course = National 'B' or 'A' only

### **Cancellation Policy**

The Alabama Soccer Association reserves the right to cancel a course for the following reasons:

- Unsafe or hazardous weather conditions

- Lack of availability of adequate facilities
  - Prior commitment of Instructional Staff
  - Lack of the required number of pre-registered candidates:  
Each course has a minimum number of pre-registered candidates required to conduct the course. The following is the required number of candidates for each course that must be registered with ASA at least 10 days prior to the scheduled start date.
    - Youth modules Levels I = No minimum
    - Youth module Level II = No minimum
    - 'E' course = 14 candidates
    - 'D' course = 24 candidates
- If these required numbers aren't met by the deadline, the course may be canceled.
- If the course is cancelled, fees paid made be refunded or may be allowed to roll over to the next available course.

### **Alabama Soccer Association's Coaching Course Responsibilities:**

- Have coaching course information available on the ASA Website.
- Notify applying organizations in writing/or email of host application acceptance.
- Handle registration activities. All candidates for all courses are required to registrar no later than 10 days prior to the scheduled course start date.
- Accept the candidates upon receipt of the completed applications on a first come first serve basis
- Coordinate the execution of the course with the site coordinator
- Provide a qualified instructor. The Technical Director will assign and select all instructors.
- Make the final determination whether a course will be taught based on the number of pre-registered candidates.
- Provide the site coordinator all the needed course materials 5 days prior to the start of the course.
- Mail (or email) to all candidates results and certificate/license from the course.

Note: certificates will be sent by email.

### **Site Coordinators Responsibilities**

- Coordinate all facility issues between the hosting organization and ASA.
- Have access to a cell phone.
- Attend ALL course events to ensure proper access to all facilities. The site coordinator may attend the course as a candidate at no charge.
- Assist with locating accommodations for candidates and/or instructors if needed.
- Receive course material from ASA 5 days prior to the course and bring all the material to the first night of the course.
- Coordinate water availability for all field sessions.
- Coordinate and arrange for player participants as needed. Site coordinator and ASA will work together to determine number of players.
- Serve as a point of contact for the course and the candidates for the following situations: weather issues, driving directions, and course cancellation.

### **Site Requirements:**

#### **U6/U8, U10 & U12 Modules**

- Classroom space with a blackboard or white board, desks/tables, chairs and projection screen.
- One classroom space is required for each module level. An LCD projector is highly recommended, but not required.

- Outdoor field space- a field is required for each of the module levels. If the course takes place in the afternoon daylight could be an issue and lights will be required.
- Alternate indoor field space - this will serve only as an emergency weather alternative. A gymnasium size space is required for each course.
- Player Participants: Age appropriate players must be provided for each module. The requirements are as follows:
  - U6/U8            Module 6 to 8 players, who are U6 players and 8 to 10 players who are U8 players
  - U10 Module    10 to 12 players, who are U10 players
  - U12 Module    12 to 14 players, who are U12 players
- Restroom facilities for both classroom and field sessions.

#### **`E' Course**

- Classroom space with a blackboard or white board, desks/tables, chairs and projection screen.
- One classroom space is required for each module level. An LCD projector is highly recommended, but not required.
- Outdoor field space- a field is required. If the course takes place in the afternoon daylight could be an issue and lights will be required.
- Alternate indoor field space- this will serve only as an emergency weather alternative. A gymnasium size space is required for each course.  
Player Participants: Age appropriate players may be asked for the license.
  - E License        16 – 18 players who are U-13 or older players
- Restroom facilities for both classroom and field sessions.

#### **`D' Course**

- Classroom space with a blackboard or white board, desks/tables, chairs and projection screen.
- One classroom space is required for each module level. An overhead projector is highly recommended, but not required.
- Outdoor field space- a field is required. If the course takes place in the afternoon daylight could be an issue and lights will be required.
- Alternate indoor field space- this will serve only as an emergency weather alternative.
- A gymnasium size space is required for each course.
- Player Participants: Age appropriate players may be asked for the license.
  - D License        16 – 18 players who are U-13 or older players
- Restroom facilities for both classroom and field sessions.