



Out of state team how to add coaches and team admins

In all league applications ensure you are logged into your account.

The screenshot displays the user interface of the Nebraska League application. At the top, there are five user profile cards, each with a 'View Details' button and a list of actions: '- Update Photo -', '- Print Documents -', and '- View Payments -'. The second card from the left is highlighted with a red border and contains a photo of a man. Below the profiles is a navigation menu with tabs for 'Personal Info', 'Applications', 'Details', 'Certificates', 'Teams', 'Events', and 'Referee Schedules'. The 'Teams' tab is selected. Underneath, there are two sub-tabs: 'Teams' and 'Tournament & Schedule Apps.'. A table is visible with the following data:

Team	Team Id	Season	View
FSC Chaos	04054-001RB12-0049	2017-2018 Season	Team Info Apply to Tournament

At the bottom of the screenshot, a JavaScript console message is visible: `javascript:this.photoWindow = window.open("../upload/view.aspx?sessionguid=85...`



Next Select your **team** tab (Red Arrow) and Go to your **Tournament and Schedule Apps** tab (Yellow Arrow). Once these are selected select **View Tourney App.** (Green Arrow).

The screenshot shows a user interface for the Nebraska League. At the top, there are five user profile cards, each with a 'View Details' button and a list of actions: '- Update Photo -', '- Print Documents -', and '- View Payments -'. The second card from the left is highlighted with a red border and a red arrow pointing to the 'Teams' tab in the navigation bar below. The navigation bar includes 'Personal Info', 'Applications', 'Details', 'Certificates', 'Teams', and 'Referee Schedules'. Below the navigation bar, there are two sub-tabs: 'Teams' and 'Tournament & Schedule Apps.', with a yellow arrow pointing to the latter. The 'Tournament & Schedule Apps.' sub-tab contains a table with the following data:

Team (and Team ID)	Tournament / Schedule	Status	Submitted On	View
FSC United 04054-001RB12-0055	2017 Fall Nebraska League F17	Final	07-11-2017	View Tourn. App. Schedules/Game Scoring

A green arrow points to the 'View Tourn. App.' link in the table.



Once you are in the Tourney Application page. Please select the **Contacts** Tab (Red Arrow).

2017 Fall Nebraska League F17
NEBRASKA STATE SOCCER

Message Center | SignOut **AFFINITY SPORTS**

Chad Manning
2017-2018 Season

Sign Out
Help Center

New Application Information FAQ My Account

FSC United - Fremont, NE - 12(2006) Boys
04054-001RB12 << Back to My Account

Team Info **Contacts** Player Roster Disciplinary Review

Review Application Print Page Payment Coupon

Shown below is the application that this user submitted.

Application #	App Start Date	Submit Date	Posted Status
8967398	7/11/2017 14:25	7/11/2017 14:30	Accepted

Payment and Order Information

Order#	Fee	Qty	Fees	Paid	Due	Ref.	Date	Status
2-3622803	Deposit - 12B	1	\$680.00	\$680.00	\$0.00	\$0.00	7/11/2017 2:25 PM	Paid - Ready to Process
2-3622803	Entry Fee - 12B	1	\$0.00	\$0.00	\$0.00	\$0.00	7/11/2017 2:25 PM	New Order
2-3622803	Entry Fee - Fall Payment - U12B	1	\$0.00	\$0.00	\$0.00	\$0.00	7/11/2017 2:25 PM	New Order
				\$680.00	\$680.00	\$0.00	\$0.00	Due: \$0

Contact Information



To add a player, you must enter all * information. Once all information has been entered, click on the save button. You must create a username and password so this person can have access to team information.

Application Progress
Team Info | **Contact Info** | Player Roster | Review

[Sign Out](#)
[Help Center](#)

Contact Information

1. Use this page to add or edit contact information.
2. You are required to enter a "Head Coach" but may add as many contacts as you like. Every contact entered will receive notification e-mails.
3. You must assign a unique username and password to every contact so they may access the system.

Team Contacts

Soccer Soccer - Head Coach
IDNum: 47382-289410
Primary Contact
123 Soccer Lane
Soccer, NE 68000
Cell: (402) 111-1111
Email: brownkaylin05@gmail.com
[Edit](#) | [Active?](#)

Me Soxer - Team Manager
IDNum: 12246-768290
Primary Contact
123 Soccer St
Fre, NE 68025
Cell: (402) 222-1111
Email: president@fremontsoccer.org
[Edit](#) | [Active?](#)

[Set up SMS Messaging](#)

Form Fields:

First Name*	Initial	Last Name*	Suffix
Address 1*			
Address 2			
Country*			
United States of America			
City*	State/Province	Zip/Postal Code*	
	--		
Home Phone	Work Phone		
Cell Phone*	Fax		
Role*			
Email Address*		CC Email Address	

Form Fields:

Cell Phone*	Fax	
Role*		
Email Address*		CC Email Address
Username		
Password		
Confirm Password		

*Required

[Save & Continue](#) [Continue >>](#)