

Club Pass Guidelines



Purpose:

Cover Player Shortages with players eligible to that play level

- ◇ Instead of moving up players who aren't ready for that level or registering extra players to participate due to injury, vacation, ODP, etc.

Improve Player Development

- ◇ Challenges players and gives opportunities to try variety of roles.

Club Development

- ◇ Facilitate extra playing time and develop more of a club culture over a team culture.



Things to Remember:

Club Pass is a tool for clubs to improve player development, not mis-use to gain a competitive advantage.

- ✓ A player must be registered to a team within your club in order to club pass for another team.
- ✓ Club pass should be thought of as a “guest player” meaning a temporary addition to your roster, not a chance for players to play consistently for multiple teams each season.
- ✓ Player must follow registration guidelines of NSSA when club passing.
- ✓ NSSA recommends players should not play more than two games on two teams in one day.



Guidelines:

Player can club pass “up” a division or an age group

- ◇ To challenge a player for personal development you can club pass up to a team within the same club
- ◇ **NOT to be used to win games.**

Player can only club pass across club to another team in same age group

- ◇ To cover for player shortages due to injury or travel
- ◇ Opportunity for personal development with other teams
- ◇ **NOT to be used to win games.**

Player can **NOT** club pass down an age group

- ◇ Must follow NSSA rules in regards to registration when club passing

It is your responsibility to ensure your league or tournament allows club pass players.

- ◇ Contact your club for questions on what league or tournament you play in.



Club Responsibility:

It is the responsibility of the club to ensure which leagues and tournaments allow club pass assignments.

It is up to the club if they wish to allow club pass player assignment for game play.

Monitor the training to game ratio for each player.

Communicate with your parents and players your rationale for allowing club pass assignment.

Consider different training models for your club: age group trainings or open trainings.





Club Passing Players to Tournament/League Roster

The screenshot shows a user interface for managing player information. At the top, there are five player profile cards, each with a 'View Details' button and a list of actions: '- Update Photo -', '- Print Documents -', and '- View Payments -'. Below this is a navigation menu with tabs for 'Personal Info', 'Applications', 'Details', 'Certificates', 'Teams', 'Events', and 'Referee Schedules'. The 'Teams' tab is highlighted with a red box. Underneath, there are two sub-tabs: 'Teams' and 'Tournament & Schedule Apps.'. The 'Tournament & Schedule Apps.' sub-tab is active, displaying a table with the following data:

Team (and Team ID)	Tournament / Schedule	Status	Submitted On	View
Affinity Sports Demo - 01 - BU12 ON001-001CB12-0259	2017 Spring Catholic Youth Soccer League	New	01-30-2018	View Tourn. App.
Affinity Sports Demo - 01 - BU12 ON001-001CB12-0259	2018 Spring State Cup	New	02-23-2018	View Tourn. App.

At the bottom of the table, there is a 'Show Past Apps' button.

Start by accessing the
Affinity website

AFFINITY WEBSITE

Select **TEAMS** tab →
**TOURNAMENT &
SCHEDULE APPS**



Click the blue **VIEW**
TOURN APP

Team Info **Player Roster** Disciplinary Comments Review

Player Roster

Team Roster Listed Below.

PLAYER ROSTER STATS					
registered	loaned	transferred	active	inactive	total
1	0	0	1	0	1
1 players defined of the 22 allowed					
1 players activated of the 18 allowed					

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Active?	PlayerInfo	Developmental	SMS
		Vaughan, CYSLtest	 50994-762856	2/2/2008	Boy	Registered			<input checked="" type="checkbox"/>	Edit	Assign	

Print Page

Set Active Players

Add Club Pass Player

Edit Player Team Info

On the next screen
select the **PLAYER
ROSTER** tab

Click **ADD CLUB PASS
PLAYER** to add a player

Affinity Sports Demo - 01 - BU12 - U12B
 0N001-001CB12-0259

You can search by first, last name or by the player's ID number.

- Team Info
- Contacts
- Player Roster
- Disciplinary
- Comments
- Review

Add Club Pass Player to Roster

Player must be on another active team in the correct season from the same league or club and age appropriate for this team – League/Club #0

Search By: Last name, First Name (dropdown menu)
 Search For: * test (input field) [Search] (button)

Team's Club: Affinity Sports Demo Team's Season: 2017-2018 Principal Season

Affinity Sports Demo - 01 - BU12 - U12B
 0N001-001CB12-0259

[Send Mail] [Back to Team]

- Team Info
- Contacts
- Player Roster
- Disciplinary
- Comments
- Review

Add Club Pass Player to Roster

Player must be on another active team in the correct season from the same league or club and age appropriate for this team – League/Club #0N001 Affinity Sports Demo

Search By: Last name, First Name (dropdown menu)
 Search For: * test (input field) [Search] (button)

IDNum	Player Name	DOB	Gender	Team	Teamcode	Club	Add to Roster
11415-384288	Apple Test	08/25/2003	F	Dicks Demo Team1	0N001-001PB17-0262	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings
54080-632595	Banana Test	04/25/2003	F	Dicks Demo Team 2	0N001-001IB17-0002	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings
17472-255764	Cherry Test	06/24/2003	F	Dicks Demo Team 2	0N001-001IB17-0002	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings
19395-423541	Chicago Test	10/06/2003	F	Dicks Demo Team1	0N001-001PB17-0262	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings
14177-370887	Corn Test	07/08/2003	F	Dicks Demo Team 2	0N001-001IB17-0002	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings
23166-739752	Grape Test	02/25/2009	F	Dicks Demo Team 2	0N001-001IB17-0002	Affinity Sports Demo	[Add to Roster]
76070-839213	Kiwi Test	06/26/2003	F	Dicks Demo Team 2	0N001-001IB17-0002	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings
61454-232852	Las Vegas Test	10/24/2003	F	Dicks Demo Team1	0N001-001PB17-0262	Affinity Sports Demo	Invalid Player Age, check the agegroup Highage and AbsLow age settings

Any available players will show up for you. If they are not eligible it will give you an error. If there is an available player click the **ADD TO ROSTER** button.

- Team Info
- Contacts
- Player Roster
- Disciplinary
- Comments
- Review

Player Roster

Team Roster Listed Below.

PLAYER ROSTER STATS						
registered	loaned	transferred	clubpass	active	inactive	total
1	0	0	1	2	0	2
2 players defined of the 22 allowed 2 players activated of the 18 allowed						

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Active?	PlayerInfo	Developmental	SMS
		Test, Grape	23166-739752	2/25/2009	Girl	Club Pass			<input checked="" type="checkbox"/>	Edit Remove		
		Vaughan, CYSLtest	50994-762856	2/2/2008	Boy	Registered			<input checked="" type="checkbox"/>	Edit	Assign	

Sync Roster

Print Page

Set Active Players

Add Club Pass Player

Edit Player Team Info

The club pass player(s) is now visible on your league/tournament game day roster.

FOR ENSA & CYSL TEAMS ONLY

After adding any club pass players to the roster click the **PRINT PAGE** button.

Affinity Sports Demo - 01 - BU12 - U12B
0N001-001CB12-0259

Send Mail



<< Back to Team

Team Info Contacts **Player Roster** Disciplinary Comments Review

Player Roster

Team Roster Listed Below.

PLAYER ROSTER STATS						
registered	loaned	transferred	active	inactive	total	
1	0	0	1	0	1	
1 players defined of the 22 allowed 1 players activated of the 18 allowed						

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Active?	PlayerInfo	Developmental	SMS
		Vaughan, CYSLtest	 50994-762856	2/2/2008	Boy	Registered			<input checked="" type="checkbox"/>	Edit	Assign	

Sync Roster

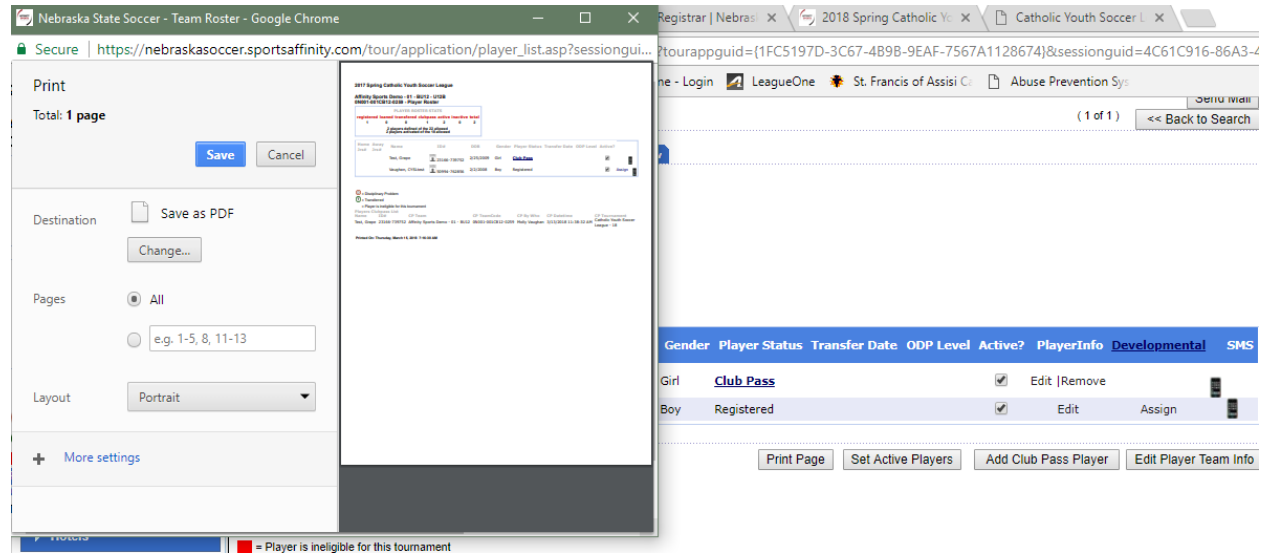
Print Page

Set Active Players

Add Club Pass Player

Edit Player Team Info

This will bring up a new window to print the roster. If the window doesn't appear check your pop-up blocker settings.



DemoTour

Dicks Demo Team 2 - BU17
0N001-001B17-0002 - Player Roster

PLAYER ROSTER STATS						
registered	loaned	transferred	clubpass	active	inactive	total
8	0	0	2	10	0	10
10 players defined of the 30 allowed						
10 players activated of the 30 allowed						

Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Active?
Test, Banana	54080-632595	4/25/2003	Girl	Registered			<input checked="" type="checkbox"/>
Test, Cherry	17472-255764	6/24/2003	Girl	Registered			<input checked="" type="checkbox"/>
Test, Chicago	19395-423541	10/6/2003	Girl	Club Pass			<input checked="" type="checkbox"/>
Test, Corn	14177-370887	7/8/2003	Girl	Registered			<input checked="" type="checkbox"/>
Test, Grape	23166-739752	2/25/2009	Girl	Registered			<input checked="" type="checkbox"/>
Test, Kiwi	76070-839213	6/26/2003	Girl	Registered			<input checked="" type="checkbox"/>
Test, Orange	48523-010503	8/22/2003	Girl	Registered			<input checked="" type="checkbox"/>
Test, Peaches	12416-202778	4/8/2003	Girl	Registered			<input checked="" type="checkbox"/>
Test, San Diego	38726-892524	5/9/2003	Girl	Club Pass			<input checked="" type="checkbox"/>
Test, Twinkle	63481-100828	2/6/2003	Girl	Registered			<input checked="" type="checkbox"/>

- = Disciplinary Problem
- = Transferred
- = Player is ineligible for this tournament

Players Clubpass List						
Name	ID#	CP Team	CP TeamCode	CP By Who	CP Datetime	CP Tournament
Test, Chicago	19395-423541	Dicks Demo Team 2	0N001-001B17-0002	Molly Vaughan	3/19/2018 7:32:54 AM	DemoTour
Test, San Diego	38726-892524	Dicks Demo Team 2	0N001-001B17-0002	Molly Vaughan	3/19/2018 7:33:07 AM	DemoTour

Printed On: Thursday, March 22, 2018 8:38:31 AM

Take this printed roster with you to your games and present to the referee. The referee will keep this roster to follow up with the league & assignors after the game.

ADDITIONAL QUESTIONS ON ADDING PLAYERS

To reach Affinity Sports technical support line:

Office Phone: 855-859-4586

Office Hours:

Monday - Friday 7:00 AM - 6:00 PM PT

Saturday and Sunday 7:00 AM - 3:30 PM PT