

## ***Referee Quick Reference for Team Contacts***

### **How to Schedule Referees and Notify Ohio South of your Game Date**

Once you and your opponent have agreed on a date, time and location, the home team should submit the referee request form linked below. No outside referee assignors may be used. You must use this form to schedule referees. Once the referee request form has been submitted, both the referee assignor and Ohio South should receive a copy of the request form submitted. Ohio South will update the game information posted on the State Cup schedule with the information you submitted on the referee request form within 2 business days. The referee assignor will also post the game on the online referee scheduler (more info on this below). Please check both sites within 48 hours to make sure the game request has been received by both parties. Once you have submitted the referee request form, please note that there will be no reschedules allowed outside of weather cancellations or field closures.

[Referee request form](#)

### **Verifying Referees are Scheduled**

To verify that referees are scheduled for your game, please check the Online Ref Scheduler under the League Admin section of the link below. This is a good way for BOTH teams to double check that your request was received by the ref assignor and that refs have been assigned to your game. Requests are usually posted to the referee site within 24-48 hours of being submitted, so check the system early to make sure it was received. Every form submitted gets sent to the ref assignor through email so it might get caught in spam or just might not make it through cyber space. Then, check the ref scheduler again at least 3 days prior to your game to verify referees have been secured. This verification process will keep you from showing up to your game without any refs present! ☺

[Online Referee Scheduler](#)

### **What if my game gets cancelled at the last minute due to weather?**

It is your responsibility to contact the ref assignor by **Phone and Email** if your game is cancelled/rescheduled within 24 hours of game time. **Please also cc [office@osysa.com](mailto:office@osysa.com) on any cancellation notices.** The ref assignor contact info is below.

***Cincinnati Ref Assignor:*** Bob Holwadel Phone: 513-305-0407 Email: bholwadel@fuse.net

***Dayton Ref Assignor:*** Robert Hope Phone: 937-423-4673 Email: robert.hope10@gmail.com

***Columbus Ref Assignor:*** Keith Emerson Phone: 614-353-3404 Email: kemerson03@gmail.com

## Referee Game Report

Instructions were given in the previous email on how the event roster would be submitted. We will email both teams the referee game report for your self-schedule game. Both teams should print out the referee game report and bring to the game. One copy will be given to the referees (the second copy is just a backup in case a team forgets or if one gets ruined due to rain etc). The referee will compare all player cards against the approved players on the referee game report, mark the game active players, and record the score. **Make sure you bring all player and coach cards to the game.** The winning team (or home team if the game results in a tie) will be responsible for collecting the signed referee report from the referee and scanning it to [office@osysa.com](mailto:office@osysa.com) within 24 hours.

## Payment of Referees for the Self Schedule Game

Referee Fees are Outlined Below: Each team must have exact cash for their portion of the referee fees for self schedule games.

U12 (2006) Total is \$88.00 so each team will pay \$44.00 (\$18/\$13/\$13)

U13/U14 (2005/2004) Total is \$120.00 so each team will pay \$60.00 (\$25/\$17.50/\$17.50)

U15 /U16 (2003/2002) Total is \$140.00 so each team will pay \$70.00 (\$30/\$20/\$20)

U17/U18/U19 (2001/2000/1999) Total is \$160.00 so each team will pay \$80.00 (\$35/\$22.50/\$22.50)