



## OSSL ADMINS – Quick Overview Guide

Welcome to OSSL! Below is a quick overview of everything OSSL. Detailed information about each topic is on the OSSL website. Contact Jen Schuppe with questions: [jschuppe@osysa.com](mailto:jschuppe@osysa.com), 513-576-9555.

### **APPLYING**

U12-U14 teams: June

U15-U18 teams: July

- Teams wishing to play in OSSL must apply each season. Teams playing in GLC First Division and GLC Premier 2 must apply and play in OSSL. The application period for U12-U14 teams opens in early June and for U15-U18 teams opens early July. Specific dates are on the OSSL Season Calendar on the OSSL website.
- Teams will be notified by email of their status.
- Teams who are not accepted will not be charged the league fee. Payments by check will be shredded and credit cards will be refunded.

### **CARDING**

U12-U14 teams: July

U15-U18 teams: October

- Carding for U12-U14 teams begins mid July. Carding for U15-U18 begins early October.
- Teams will card through the Stack system. Please contact your club administrator for more information.
- Teams also playing in another league will need to affiliate/card with OSSL first.

### **GAME SCHEDULING**

U12-U14 teams: Early August mandatory scheduling meeting

Mid-August five games must be scheduled and entered in the scheduling system

U15-U18 teams: End of November, two games must be scheduled and entered in the scheduling system

U12-U18 teams: End of February all games must be scheduled and entered in the scheduling system

- All OSSL games must be played by the end of the season.
- U12-U14 teams must attend the mandatory scheduling meeting in early August.
- Games are self schedule. Team contact information is posted on the OSSL website.
- Home teams are responsible for scheduling the field and OSSL referees. Ask your club for the scheduling procedure for your home club fields. Home teams will be charged a forfeit and fined \$500 for not scheduling OSSL referees correctly.
- Email the OSSL referee assignors as soon as possible to avoid referee scheduling fees. Instructions on scheduling referees and associated late fees are on the OSSL website.
- Each team is to fill out and bring a game day roster to your OSSL game. The home team collects the game day rosters after the referee signs one copy. The home team emails both game day rosters to OSSL. Instructions on printing the game day roster are on the OSSL website.
- Referee fees per age division are on the OSSL website.
- Games can only be rescheduled by going through the Rescheduling Process which is on the OSSL website and in the OSSL Rules.
- GLC and Tournament games can be counted as an OSSL game. Instructions on the procedure to double count a game is in the OSSL Rules which is on the OSSL website.

### **END OF THE SEASON**

- All OSSL games must be played by the end of the season!
- Division champions will receive a trophy, medals, and Under Armour shirts. The order form is posted on the OSSL website in June. Teams receive two shipments. One shipment contains the shirts and a second shipment contains the trophy and medals.