



OSSL ADMINS – Quick Overview Guide

Welcome to OSSL! Below is a quick overview of everything OSSL. Detailed information about each topic is on the OSSL website. Contact Jen Schuppe with questions: jschuppe@osysa.com, 513-576-9555.

APPLYING

U12-U14 teams: June

U15-U18 teams: July

- Teams wishing to play in OSSL must apply each season. Teams playing in MRL First Division and MRL Premier 2 must apply and play in OSSL. The application period for U12-U14 teams opens in early June and for U15-U18 teams opens early July. Specific dates are on the OSSL Season Calendar on the OSSL website.
- Teams will be notified by email of their status.
- Teams who are not accepted will not be charged the league fee. Payments by check will be shredded and credit cards will not be charged.

CARDING

U12-U14 teams: July

U15-U18 teams: October

- Carding for U12-U14 teams begins mid July. Carding for U15-U18 begins early October.
- The carding checklist and carding instructions are on the OSSL website.
- Begin collecting parent signed membership forms, player pictures, player birth certificates, coach signed membership forms, and updated coach concussion certificates ASAP. All forms are on the OSSL website.
- Teams also playing in Buckeye have to card with Buckeye first. Teams will submit approved non-laminated Buckeye cards and roster to OSSL for approval and will need to input all information in the OSSL system.
- Submit carding materials as early as possible to avoid processing delays.

GAME SCHEDULING

U12-U14 teams: Early August mandatory scheduling meeting

Mid-August a pre-determined number of games must be scheduled and entered in the system

U15-U18 teams: End of November, a pre-determined number of games must be scheduled and entered in the system

U12-U18 teams: End of February all games must be scheduled and entered in the system

- U12-U14 teams must attend the mandatory scheduling meeting in early August.
- U12 –U14 teams will be told the number of games to be played by the end of December.
- U15-U18 teams will be told the number of games to be played by the end of December.
- Games are self schedule. Team contact information is posted on the OSSL website.
- Home teams are responsible for scheduling the field and OSSL referees. Ask your club for the scheduling procedure for your home club fields. Home teams will be charged a forfeit and fined \$500 for not scheduling OSSL referees.
- Email the OSSL referee assignors as soon as possible to avoid referee scheduling fees. Instructions on scheduling referees and associated late fees are on the OSSL website.
- Each team is to fill out and bring a lineup card to your OSSL game. The home team collects the cards after the referee signs one copy. The home team emails both lineup cards to OSSL. Instructions on printing the lineup game card are on the OSSL website.
- Referee fees per age division are on the OSSL website.
- Games can only be rescheduled by going through the Rescheduling Process which is on the OSSL website and in the OSSL Rules.
- MRL and Tournament games can be counted as an OSSL game. Instructions on the procedure to double count a game is in the OSSL Rules which is on the OSSL website.

END OF THE SEASON

- All OSSL games must be played by the end of the season!
- Division champions will receive a trophy, medals, and Under Armour shirts. The order form is posted on the OSSL website in June. Teams receive two shipments. One shipment contains the shirts and a second shipment contains the trophy and medals.