

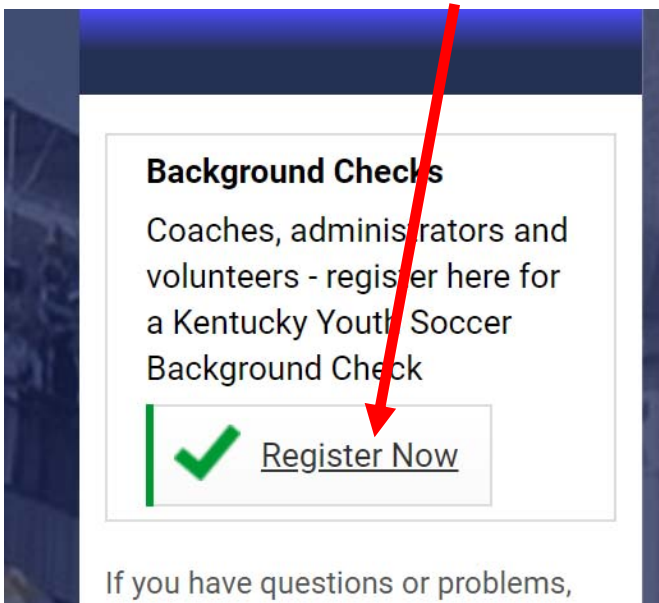


BACKGROUND CHECK REGISTRATION INSTRUCTIONS

Coaches, administrators, registrars, volunteers, board members, etc. will register directly to your club, so please use the [directory](#) to find your club link. **PLEASE NOTE that the images here may vary slightly in terms of verbiage than what your club has set up. This is just an example:**

[Click here](#) for the directory and to find your club's link if you do not have it already.

Once you have gone to the correct link, look for a registration specific to coaches/administrators or background checks and click on 'register now'.



This will take you to a page where you will either login or create your account. For simply logging in, you will see an image like the one below or you may have to enter name, address, email, etc.





BACKGROUND CHECK REGISTRATION INSTRUCTIONS

Once logged in, you should see a list of individuals on your member account and can select the appropriate person to complete a background check. Click on the radio button to make the selection and then click on 'Add Registration for Selected Person'.

Registration for 2018-19 - Kentucky Youth Soccer Background Checks Only

Choose Registrant > Choose Category > Registrant Information > Photos > Waivers > Review

Receipt

Choose someone to register

[Redacted]

[Redacted]

[Redacted]

Someone else...

Add Registration for Selected Person

[Cancel Registration](#)

You will select the registration type (in this case Kentucky Youth Soccer Background Checks; however, it may simply say 'coaches'). Click on Continue to registrant information.

Registration for 2018-19 - Kentucky Youth Soccer Background Checks Only

Choose Registrant > **Choose Category** > Registrant Information > Photos > Waivers > Review

Receipt

Kentucky Youth Soccer Background Checks

[Back to Choose Registrant](#) **Continue to Registrant Information**



BACKGROUND CHECK REGISTRATION INSTRUCTIONS

At this point you can review your address information as it will auto populate and answer questions that are pertinent to the background check process, then click 'continue to photos'. You will have the opportunity to add a photo on the next page, but it is not required.

www.secure-sam.com/www.kysoccerlive.net/sam/regforms/single/single_participant.php

rv E-Marketing | Bluestar - Club | Bluestar - Test Club | All Ticket System | Review | USYS Platform - Loc | www.k

Have you been convicted of a violent crime? required

Yes
 No

If so, please provide details

Have you ever been removed from participation in youth sports? required

Yes
 No

If so, please provide details

Coaching Licenses Held

USDF A License
 USDF B License
 USDF C License
 USDF D License
 USDF E License
 USDF F License
 Grassroots A&K
 Grassroots T&T
 Grassroots P&K
 Grassroots T&T
 Other
 None

If other, please specify Other

[Back to Choose Category](#) [Continue to Photos](#)

If you do not wish to add a photo at this time, please click 'continue to waivers'. Please note that some clubs may require you to add a photo, specifically for select teams in order to create your coaches card in the system.


Registration for 2018-19 - Kentucky Youth Soccer Background Checks Only

Choose Registrant | Choose Category | Registrant Information | **Photos** | Waivers | Review

Receipt

Photos

Photos may be needed to verify identity and will be included on any member passes provided for this event. If a photo is needed, it must be a head shot facing the camera without a hat or sunglasses.

 [Choose File](#)

[Back to Registrant Information](#) [Continue to Waivers](#)

KENTUCKY YOUTH SOCCER ASSOCIATION



BACKGROUND CHECK REGISTRATION INSTRUCTIONS

At this point, you can review the information on how background checks are processed and authorization for Kentucky Youth Soccer to complete the check via Reference Services. When you agree, please check the radio box, enter your SSN (**utilizing this format xxx-xx-xxxx**) and your name. Please note that we **DO NOTE** store social security numbers in Stack Sports. They are strictly utilized for background checks. Then click 'continue to review'.

Activities subject to the Packers and Stockyards Act, Department of Agriculture; Office of Deputy Administrator - GIPSA; 1921 Washington, DC 20250; 202-720-7051

I have read the authorization and give my permission to complete a background check as described above required

Social Security #: required

Electronic Signature required

[Back to Photos](#) [Continue to Review](#)

Confirm your registration – there is no cost to the individual or the club for the background check. This is covered by Kentucky Youth Soccer Association.

Registration for 2018-19 - Kentucky Youth Soccer Background Checks Onl

[Choose Registrant](#) > [Choose Category](#) > [Registrant Information](#) > [Photos](#) > [Waivers](#) > [Review](#)

[Receipt](#)

| Registration Summary | | |
|----------------------|---|--------|
| Participants | Registration Category | Fees |
| | Kentucky Youth Soccer Background Checks | |
| | Base Fee | \$0.00 |
| | New Registration Sub Total | \$0.00 |

Please click **Confirm Registration** to complete your registration.

[Back to Waivers](#) [Confirm Registration](#)



BACKGROUND CHECK REGISTRATION INSTRUCTIONS

Once completed, your page can take up to a minute to refresh and you will see a similar page to the one below. You can either return to your member account or simply logout of the system. You will also receive an email confirmation confirming your registration.

[Home](#) [Directory](#) [Help Center](#) [Roadshow & Webinars](#) [Access Handout](#) [Main Site](#) [Background Checks](#)

Registration for 2018-19 - Kentucky Youth Soccer Background Checks Only

[Choose Registrant](#) > [Choose Category](#) > [Registrant Information](#) > [Photos](#) > [Waivers](#) > [Review](#)

[Receipt](#)

[Return to Member Account](#) [Register Again](#)

Registration Information

| Registration Summary | | |
|----------------------|---|--------|
| Participants | Registration Category | Fees |
| | Kentucky Youth Soccer Background Checks | |
| | Base Fee | \$0.00 |
| | New Registration Total | \$0.00 |

Please note that the only way we will contact you regarding a check is if we need additional information. If you pass the check, we will not reach out to you. Your Stack Sports account will show that you have cleared the check.