

# 2019 Eastern Pennsylvania Youth Soccer Cup Competitions

## Weather- Related Cup Procedures (Un-scheduling Games and Field Closure) and No Referee at your Game Scenarios

The purpose of this document is to provide you with information regarding how to handle situations of weather-related issues, field closures procedures and what you should do if your referees don't show up for the scheduled match. It is important to read through all the information below.

### **UN-SCHEDULING GAMES (Home-team Field Coordinators):**

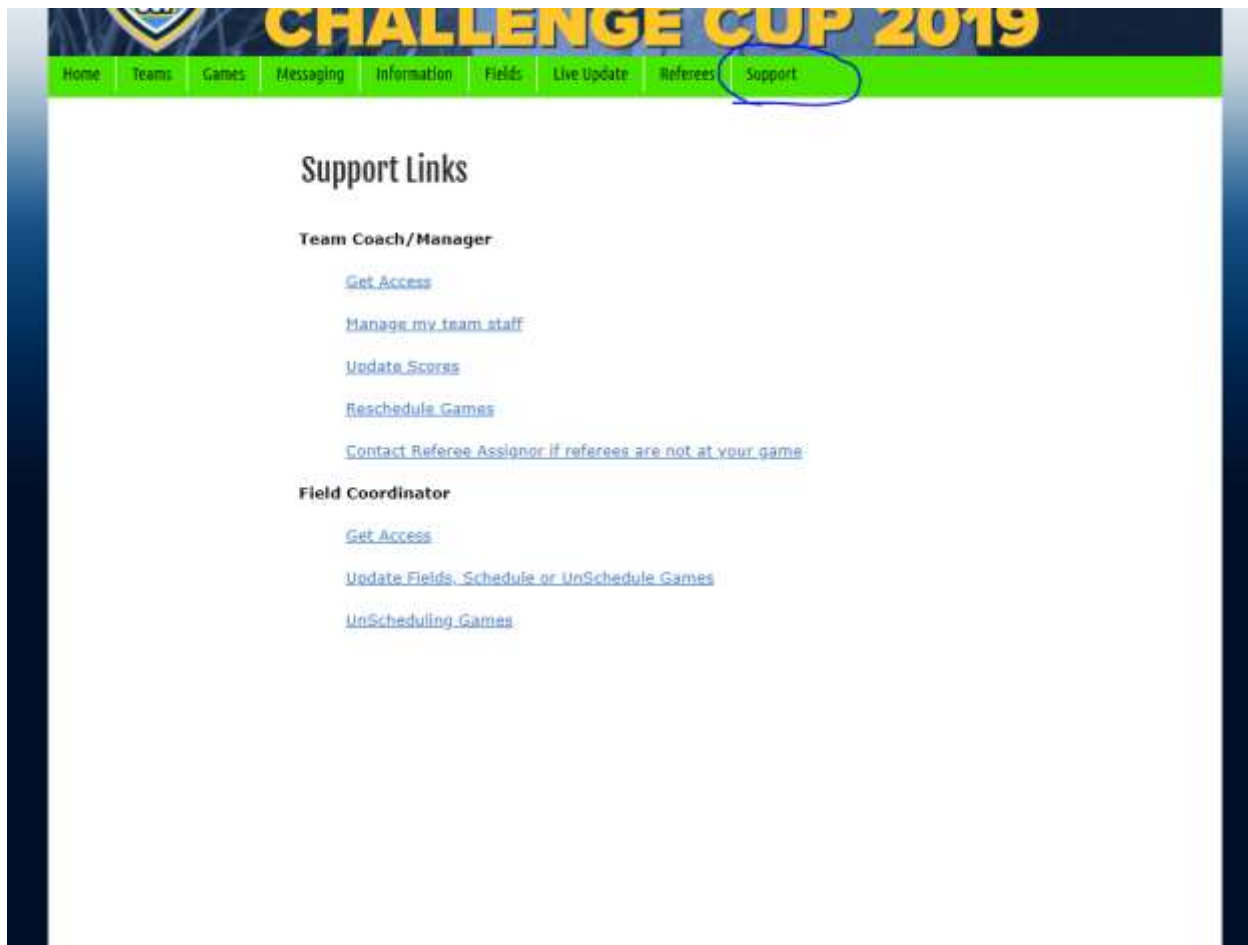
If you close your fields due to weather-related issues, we ask that you make your decision in the timeliest manner possible. We understand that there are extenuating circumstances, but the sooner you can make a definitive decision the sooner the communication of all information can be sent to coaches, families, referees, etc. Keep in mind that teams can be traveling from 2+ hours so the timeliness of the decision is important. TWO/THREE HOURS OF NOTICE IS ALWAYS APPRECIATED.

It is IMPORTANT that the **Home Team's Field Coordinator** un-schedules your Home Games when affected by weather-related closures as quickly as possible. Once the Field Coordinator un-schedules the match, an automatic email is sent to the team contacts of each team and the referee assignor for that specific game. The system will assign that game to a fictitious date in June, so the game is removed from the current weekend of play. The Home Field Coordinator will be able to update the game to a different date and time (that is NOT within 4 days).

The Referee Assignors and Referees are constantly checking the schedule pages on game days. It is important to un-schedule the match as soon the decision is made to allow the communication to be sent to the individual referees.

If the Home Field Coordinator does not un-schedule your home game, your team/club will be responsible for the referee fees for that match if the referees arrive to the game that has NOT be un-scheduled.

A TUTORIAL with screenshot is available on the SINC scheduling page to assist your Field Coordinator in the un-scheduling process for your home games. Go to the SINC schedule page for your Cup Competition and click the SUPPORT tab at the top to find the tutorial.



**Important:**

The ONLY time a Home Field Coordinator should update the game information on Game Day are:

1. The game will be postponed to a later date (un-scheduling game)
2. The field of play is changing to another local field (for example; changing a game from grass to turf). The field should be a reasonable distance from the original scheduled field and the time should remain as close to the previously scheduled time (within 20 mins).

If moving the HOME GAME TO A DIFFERENT FIELD LOCATION ON GAME DAY due to weather-related issues, we ask that THE HOME TEAM leaves someone (parent) at the previously scheduled field to direct the opposing team and Referees to the new location. This is a precaution to eliminate the chance of players or referee showing up to the old field. The individual should be outside waiting for people to show up and direct them to the new location, please don't just sit in the car. The day of change should also be communicated via email to the Cup Director.

IF A GAME GETS CANCELLED AT THE FIELD BY THE REFEREE due to weather-related issues, have your Field Coordinator unscheduled the game IMMEDIATELY. Make sure all referees have arrived and are notified.

**If Referees Do Not Show Up at Your Scheduled Game:**

If the referees do not show up at your scheduled game (example below).



Click on the FIELD (Welsh Valley Middle School – field 2) and it will bring you the screen below. The “Venue Referee Assignor” Contact information is at the bottom left of the screen below:

1. CONTACT THE VENUE REFEREE ASSIGNOR
2. If you CAN NOT reach the Venue Referee Assignor, please contact the Director of Referee Assignment, John Campbell. John’s information is located below the Venue Referee Assignor’s information.

