

# Florida Youth Soccer Association Foundation Grant Program

(Policies & Application)



2828 Lake Myrtle Park Rd  
Auburndale, FL 33823  
Phone 863-268-8220  
[www.fysa.com](http://www.fysa.com)

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## I. INTRODUCTION AND STATEMENT OF PURPOSE

Florida Youth Soccer Association has created a FYSA Foundation Grant Fund. The funds are designated to promote soccer in Florida. FYSA allocates funds from its budget to a grant program for soccer clubs and organizations to assist with their development. This will be managed by a Foundation Review Committee in regards to reviewing and recommending approval of grant applications.

There will be three categories available to apply for, and applicants may apply for just one or all three, but separate applications must be submitted. Grant awards are not automatic, and applicants must meet the application guidelines and submission requirements.

Grant funds are intended to supplement the sponsoring organization's budget.

## II. CATEGORIES

**Construction Projects** – This is for affiliates to apply for constructing and/or improvements to fields, lights, benches, field irrigation, concession stand, goals, etc. If the affiliate does not own the fields, there will be additional requirements needed from the authorities.

**Equipment** – This is for soccer equipment that includes uniforms, soccer balls, bags, goal nets, portable goals, cones, etc. for use by the affiliate.

**Scholarships** – This is to allow for registration of players that may be disadvantaged in some way. It may be to assist with new club startup to generate new players. Payments for coaches, trainers, referees are not permissible. This excludes payments to coaches, trainers, referees, volunteers, tournaments, awards, etc.

## III. GRANT APPLICANT REQUIREMENTS

1. Be a 501©3 not-for-profit organization.
2. Only full affiliates can apply, individual teams are not allowed.
3. For Construction projects, have a minimum 10 year land lease/land use agreement on the land where the field construction project will take place.
4. The affiliate is in good standing with FYSA, and a valid active affiliate in the state of Florida
5. An Affiliate is not involved in any civil lawsuits, or owe money to any third party.

## IV. AWARD AMOUNTS

**Limits per category:** Amounts awarded are based on earned income against the initial seed monies in the foundation account. The limits below are a guide per category, with the committee reserving the right to adjust awards if desired.

Construction projects – Maximum of \$50,000, but no more than 75% of the total project cost.

Equipment – Maximum award of \$5,000 per affiliate, per year.

Scholarship – Maximum award of \$1,500 per player can be for recreational or competitive players.

## **V. APPLICATION PROCESS AND TIMELINE**

Applications will be available and downloadable through the FYSA website on October 1 and are due (postmarked) **12:00p.m., Eastern Standard Time, November 30**. Applications must be mailed in with original signatures by applicants. The applications will be reviewed by the Foundation Committee for approval by the EC, and awardees will be notified at the annual AGM.

Economically disadvantaged populations are highly encouraged to apply.

Please submit all original, signed applications and required documentation to:

Florida Youth Soccer Association  
Foundation Grant Review Committee  
2828 Lake Myrtle Park Rd  
Auburndale, FL 33823

**Failure to meet the 12:00 p.m. November 30 deadline will result in disqualification.**

**For questions or additional information, please contact: 863-268-8220**

Applicants are asked not to contact the Foundation Review Committee, EC Members, or FYSA Board of Directors. Applicants, project coordinators, Board Officers or other contact persons may be called upon by any one of these groups or their staff at any time during the review process for clarifications.

## **I. DISBURSEMENT OF AWARDS**

No funds will be disbursed directly to the affiliate.

Construction grants: Invoices will be sent to the main FYSA office for processing for payment on behalf of the affiliate. The affiliate will be sent a copy of check paying for the invoice(s) once processed by the main office.

Equipment: Will be purchased directly from the vendor and sent to the affiliate. It will be shipped with signature required by affiliate designated contact.

Scholarship: The check will be sent directly to the organization where the scholarship is – no direct payments will be made to the player or player family.

## **II. REPORTING REQUIREMENTS**

Construction projects - Time specific reporting, a minimum of quarterly, will be submitted to the Committee to report the progress of the project.

All grantees will report for three years once awarded as to how the grant award has changed their affiliate, players, families, etc.

The Awardees will provide pictures of the project, equipment, players playing, to show how the grant funds have been used.

If possible, FYSA would like a display signage that acknowledges the foundation's support.

Submit an annual report, including financials reviewed/audited by an outside CPA firm, to the foundation.

Provide success stories and how it related to the award received.

The foundation may choose to visit any site awarded. If chosen, the site will receive prior notice to coordinate a date and time for the committee/board member/management team to visit.

### III. FYSA FOUNDATION GRANT – APPLICATION Construction Project

Affiliate Name: \_\_\_\_\_

Must have two board member signatures:

Board Officer: \_\_\_\_\_ Position: \_\_\_\_\_

Board Officer: \_\_\_\_\_ Position: \_\_\_\_\_

Construction project:

This is for one project for the affiliate for one specific purpose. Do not submit for lighting and re-sodding of fields and concession stand- these must be submitted separately.

Amount requested: \$ \_\_\_\_\_ Total Project Cost: \$ \_\_\_\_\_

Physical address/location of project: \_\_\_\_\_

\_\_\_\_\_

Attach 3 bids for project, time frame of project, reason for project, need for project.

Required attachments with application:

1. 990 – most current and last two years of reports
2. Dept. of State of Florida showing affiliate is a valid Florida organization
3. Most current monthly and year-to-date financial statement and balance sheet
4. Copy of land lease use agreement on the land where the construction is to take place.
5. Letter of support by land owner on the construction approval.
6. Letters of financial support by others to finance the balance of the project, along with funding requests that have been submitted and denied.
7. Minimum of 3 bids as to the total cost of the project.

The committee may request additional information once the application is reviewed. This does NOT guarantee approval of application.

## IV. FYSA FOUNDATION GRANT – APPLICATION Equipment Project

Affiliate Name: \_\_\_\_\_

Must have two board member signatures:

Board Officer: \_\_\_\_\_ Position: \_\_\_\_\_

Board Officer: \_\_\_\_\_ Position: \_\_\_\_\_

Equipment:

Amount requested: \$ \_\_\_\_\_

Physical address/location where equipment will be located:

\_\_\_\_\_  
\_\_\_\_\_

Attach a list the items of equipment in detail with the quantity of each item and cost.

Required attachments:

1. 990 – most current last two years of forms
2. Dept. of State of Florida showing affiliate is a valid Florida organization
3. Most current monthly and year-to-date financial statement and balance sheet

The committee may request additional information once the application is reviewed. This does NOT guarantee approval of application.

## V. FYSA FOUNDATION GRANT– APPLICATION Scholarship

Affiliate Name: \_\_\_\_\_

Must have two board member signatures:

Board Officer: \_\_\_\_\_ Position: \_\_\_\_\_

Board Officer: \_\_\_\_\_ Position: \_\_\_\_\_

Scholarship:

This is to request support for players, we will give priority to disadvantaged players/areas.

Amount requested: \$ \_\_\_\_\_ Total number of players requested: \_\_\_\_\_

Name / address and contact information to whom the check will be mailed, if awarded (attach sheet if more needed).

\_\_\_\_\_  
\_\_\_\_\_

Attach a detail justification as to why you feel this player should be awarded the scholarship. You must submit a separate sheet for each player you are requesting support.

Required attachments for application:

1. Application by parent to club for support to club/Affiliate.
2. Last 3 months of pay stubs and bank statements of parents (for disadvantaged)
3. Report cards of current and prior year for child/student

The committee may request additional information once the application is reviewed. This does NOT guarantee approval of application.