Consumer Disclosure Department
PO Box 353 · Chapin, SC · 29036
Toll Free Telephone Number: 866-265-6602
Toll Free Fax Number: 866-306-9258

Request for Reinvestigation Form

If you wish to dispute the accuracy of any information contained within the backgroundchecks.com, Inc. consumer or investigative consumer report completed on you by backgroundchecks.com, please complete and return this form along with the following documents so that we may conduct a reinvestigation. You may submit your reinvestigation request via fax or mail: fax (866-306-9258) mail (PO Box 353, Chapin, SC 29036).

- Signed Request for Reinvestigation Form
- Copy of a state issued picture identification
- Applicable documents supporting requested changes

Reason for Report

- ❑ Consumer Report: search conducted on yourself
- ❑ Investigative Consumer Report: requested by *(company name)*_____for employment purposes
- ❑ Other: _____

Last Name	*First Name*	*Middle Name*	*Suffix*
Street Address	*City*	*State*	*Zip Code*
Daytime Telephone Number		*Evening Telephone Number*	
Social Security Number		*Date of Birth*	
Driver's License Number	*State*	*email Address*	

Once complete, please return this form and the information requested above to backgroundchecks.com by fax, toll free 800-835-2979 or by mail, 12770 Coit Rd Suite 1150, Dallas, TX 75251. If additional information is needed to process your request, backgroundchecks.com will contact you. Your request will be processed and then mailed, faxed or delivered electronically by email.

My signature below authorizes backgroundchecks.com to begin the reinvestigation process in connection with a consumer report or investigative consumer report, which was prepared on me by backgroundchecks.com.

Signature ***Date***

Reason for Dispute

Please provide details we should know about your dispute. Please be as specific as possible.

1. **Criminal Record:** _____
   Source: _____

   - ☐ **NOT MINE**-This information is not about you
   - ☐ The information is about you, but it lists the wrong offense or lists a felony when you were convicted of a misdemeanor
   - ☐ This information is about you, but it lists the incorrect result or outcome such as an incorrect disposition or date
   - ☐ This information is about you, but it was later removed from public records
     For example, the case was dismissed after probation, expunged, sealed or made non-public or you received a pardon
   - ☐ This information is about you, but it has other incorrect information, provide details. Please be as specific as possible.

_____
_____
_____

2. **Criminal Record:** _____
   Source: _____

   - ☐ **NOT MINE**-This information is not about you
   - ☐ The information is about you, but it lists the wrong offense or lists a felony when you were convicted of a misdemeanor
   - ☐ This information is about you, but it lists the incorrect result or outcome such as an incorrect disposition or date
   - ☐ This information is about you, but it was later removed from public records
     For example, the case was dismissed after probation, expunged, sealed or made non-public or you received a pardon
   - ☐ This information is about you, but it has other incorrect information, provide details. Please be as specific as possible.

_____
_____
_____

3. **Criminal Record:** _____
   Source: _____

   - ☐ **NOT MINE**-This information is not about you
   - ☐ The information is about you, but it lists the wrong offense or lists a felony when you were convicted of a misdemeanor
   - ☐ This information is about you, but it lists the incorrect result or outcome such as an incorrect disposition or date
   - ☐ This information is about you, but it was later removed from public records
     For example, the case was dismissed after probation, expunged, sealed or made non-public or you received a pardon
   - ☐ This information is about you, but it has other incorrect information, provide details. Please be as specific as possible.

_____
_____
_____

4. **Criminal Record:** _____
   Source: _____

   - ☐ **NOT MINE**-This information is not about you
   - ☐ The information is about you, but it lists the wrong offense or lists a felony when you were convicted of a misdemeanor
   - ☐ This information is about you, but it lists the incorrect result or outcome such as an incorrect disposition or date
   - ☐ This information is about you, but it was later removed from public records
     For example, the case was dismissed after probation, expunged, sealed or made non-public or you received a pardon
   - ☐ This information is about you, but it has other incorrect information, provide details. Please be as specific as possible.

_____
_____
_____

You will be contacted by backgroundchecks.com following the receipt of your signed form. If you have any further questions, you may contact the backgroundchecks.com disclosure department by calling us toll free at 866-265-6602.

Para information en espanol, visite www.ftc.gov/credit o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580 A Summary of Your Rights Under the Fair Credit Reporting Act.

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment - or to take another adverse action against you - must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
    - a person has taken adverse action against you because of information in your credit report;
    - you are the victim of identity theft and place a fraud alert in your file;
    - your file contains inaccurate information as a result of fraud;
    - you are on public assistance;
    - you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need - usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers**. A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report**. Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights**. For more information, visit www.ftc.gov/credit.

States may enforce the FCRA and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

TYPE OF BUSINESS:	CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the CurrencyCompliance Management, Mail Stop 6-6Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve BoardDivision of Consumer & Community AffairsWashington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift SupervisionConsumer ComplaintsWashington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union appear in institution's name)	National Credit Union Administration1775 Duke StreetAlexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance CorporationConsumer Response Center, 2345 Grand Avenue, Suite 100Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial ManagementWashington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051