Welcome to the 2017 US Youth Soccer Region III ODP Trials. We hope your experience is rewarding and enjoyable. This letter is very important and reviews your duties as a State Team Coach while at this event.

Your primary responsibility is to ensure the players have a safe and enjoyable time at the trials. Your performance will be evaluated by the Region Trials Administration and Coaching Staff. Your contributions are very important as we strive to continue to raise the standards of the Region’s Olympic Development Program at all levels.

Your goals for the event are simple:
1. Represent your state in an admirable fashion, both on and off the field.
2. Place as many players in the regional pool as possible.
3. Ensure that all team members have equal playing time.

The following steps will help you achieve the above goals:
1. **Player safety.** An adult must be with the team or group of players at all times. If the administrator has to leave the team, it is imperative that one of the state coaches takes charge of the team.
2. **Guide, Inspire and Motivate.** Help every player to try and excel with good coaching.
3. **Conduct regular daily team meetings.** Players need to understand their roles and responsibilities, collectively and individually.
4. **Represent your state with dignity and integrity.** Set the standard for the players.
5. **Attend all coaches’ meetings.**
6. **Post Daily Schedules.** Inform players of the “when & where,” uniforms, team line up, etc.
7. **Do everything as a team.** On time, same state attire, build a team spirit; it will help on the field.
8. **Meet daily with administrators.** Keep in touch and make sure all of you are on the same page. Discuss each day’s needs and any other issues. The safety of your players is a shared responsibility.

9. **Select a Captain.** Assign responsibilities to the players.

10. **Communicate in a positive manor.** Provide players with constructive feedback.

11. **Provide a detailed report to your Technical Director** – It should include game results with a summary of each game, line ups and time of subs, regional pool selections, and exceptional performances (good & bad) and overall trials summary. Please include any ideas for next year.

12. **Ensure the safety and welfare of your players.** Please be observant of proper safety procedures including hydration, nutrition, and protection from the sun. Any injury should be evaluated by one of our trainers who are on-site. A trainer will be available 24 hours by calling the Trials Director. Any injury requiring transportation to the emergency room must be reported to Region III Staff.

13. **Follow the weather.** The Region staff will make determinations regarding play during inclement weather. A lightning detector will be monitored at both sessions. If it is required to clear the fields due to the likelihood of a lightning strike, a horn will be sounded. All individuals should proceed to the University Student Recreation Center on top of the hill overlooking the fields. Region III policy requires that the threat be resolved for 30 minutes prior to returning to the outdoors/fields.

**Presidential Village II:** A first floor room will be used for check in this year. There is plenty of parking across the street. No individual coaches or team administrators will be allowed to check in. Team Check-In only.

**Coaches/Administrators Meetings:** There will be a meeting at 12:45 pm in the Lakeside Dining facility, back room, on days 2 - 4 with Region Staff.

**Fields:** The only parking areas for the fields is off Campus Drive or University Boulevard. If your State keeps a bus on campus please note that the bus must only use the driving lanes on the University Boulevard parking lot and are NOT permitted to park, just to drop off and pick up players and staff.
Disciplinary Issues. We anticipate a smooth event, and your adherence to the above noted activities will prevent any player-related problems. Use of alcoholic beverages for anyone under 21 years of age shall result in dismissal from the event. Use of illicit drugs shall result in dismissal from the event. Theft or defacement of property (personal or University) shall result in dismissal from the event. Bringing a weapon to the trials shall result in dismissal from the event. The Regional BODP Program Manager and Trials Director have the final say in resolving any disciplinary issue(s). The respective State may determine the need for any additional penalty.

If there is a disciplinary issue regarding any of your players, you must immediately inform the team administrator, your Technical Director, and the on-site Region Trials Director (Christie Clark) who will communicate with the Region III BODP Program Manager (André Burger). A decision regarding the outcome of the player(s) participation will be made by this group. The State President and Technical Director shall be notified by phone and/or email of any disciplinary action taken, respective to a player from their state.

Credentials: As an adult at the trials, you must always wear your credentials on and off the field. If an adult is seen without credentials, he/she will be stopped by Region staff to determine his/her purpose. Adults without credentials will not be allowed within the dorms or cafeteria.

Check In/Out:
• The team administrator and/or coach must be prepared to register the team, not earlier than 10:30AM on the first scheduled day of each session.

• Team ONLY check in is allowed. It is expected that individual players/parents will wait patiently for their respective team administrator/coach.

• The site of registration will be 1st floor Presidential Village II. A map of the campus is on the UA and RIII BODP websites.

• All players, except those flying in, must wait outside the assigned dorm building for their team coach/administrator. Once check in is complete, keys will be distributed from the PV II breezeway.

• It is the responsibility of each state to verify the accuracy and completeness of each player’s forms prior to registration.
Every player must have copies of the following documents prior to being allowed to participate in any field activity. *No other versions will be accepted. This means your state ODP forms will not be accepted.* The Medical Release and Insurance Card Information must be brought to camp via paper/electronic access.

**Region III ODP Player Medical Release Form** (accessible electronically or paper)
**Region III Medical History Questionnaire**
**Copy of the front and back of their medical insurance card** (accessible electronically or paper)
**Code of Conduct form**
**Region III ODP Player Data form**

- Rosters will be able to be changed on-line and reprinted if necessary. This will result in a delay at the check in.

- States should plan return transportation from the UA campus after 12:30pm on the last day of the session.

- All other attending adults will need to register at time of arrival to the event. Adults will need to provide their driver’s license in order to be issued their Region III Trials Credentials.

**Dormitory/Campus**

- Every player and staff in a state delegation must bring their own bed/bath linens, pillow and a trash bag.

- *If something is/becomes broken report it to the Trials Director and University staff ASAP.*

- It is recommended that each player call home ASAP after arrival.

- Players are expected to respect ALL staff (Regional, State and University) other players and property.
• After assignment, any room changes MUST be coordinated with the Regional and University staff.

• The room is the responsibility of those assigned. If something is broken/vandalized THE INDIVIDUALS IN THE ROOM are responsible for it.

• The Region will assess damages and lost key charge ($100) to the respective state(s) after the event. Please DO NOT send money for keys/damages with the team fees.

• Cleanliness in the common areas (halls, bathrooms, etc.) is the responsibility of the respective states on a wing/floor.

• Rooms and residence hall areas (inside and out) must be kept clean and tidy.

• State staff is encouraged to inspect each room daily.

• Everyone is responsible for ALL trash (in/around the rooms, dorms, and fields).

• Rooms must be locked in order to discourage theft.

• After registration ONLY players and state, Regional and University staff (no, pets, girlfriends, family, etc.) are allowed above the first floor of the dorm.

• No loose/bouncing balls within the dormitory. All balls must be secured. The State team administrator should collect the balls while in the dormitory. Any balls collected by Regional and/or University staff will not be returned until the event has been dismissed.

• Do not wear cleats in the dormitory. Remove before entering.

• LIGHTS OUT is 11:00PM.

• Except in the case of emergency, players MUST NOT leave campus EVEN WITH PARENT(S) OR GUARDIAN(S). If a parent wants to chauffeur a player they will have an immediate opportunity to take him home.
Games
- Parents, Family, Guardians are encouraged to attend games and training sessions and are discouraged from visiting with the players while in the dorms or cafeteria and will be asked to view the field activities from the sideline opposite the players and coaches.

- In order for coaches to have an open and professional dialogue, ONLY STAFF WITH CREDENTIALS are allowed on the same sideline as the team during games.

- Players are not allowed to wear boxer shorts during games and training sessions.

- State staffs are responsible to ensure that all players wear approved (and age/size appropriate) shin guards at all training sessions and games.

Medical
- Trainers are provided by Region III on a 24 x 7 basis.

- Any charges incurred at the hospital are the responsibility of the player, parent/guardian (their insurance company) or state association.

Players
- Are expected to use their good judgment at all times and are responsible for their actions and deeds.

- Should bring personal medical supplies, bed and bath linens, toiletries, trash bag, other personal necessities, a soccer ball, shin-guards and enough training clothes for the event.

- Any player that drives to the Trials is required to turn in the keys to the administrator upon check in.

- No knives or weapons of any kind are permitted at this event.
http://regioniii.usyouthsoccer.org/programs/ODP_Boys/

• Meals: The Lakeside Dining cafeteria provides a variety of foods but it is up to each player to select food that is both nutritional and satisfying. You should ensure that they DO NOT have hamburgers and fries with every meal! And please make sure that the players take their plates, cups and eating tools to the Return Tray area.

Thank you for your attention to these requests. If you need any assistance at these trials, please contact the respective Region III Trials staff.

Sincerely,

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