



## Risk Management Coordinator (RMC) Checklist

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Below serves as a summary to the duties and responsibilities of the club's Risk Management Coordinator (RMC):

- Notify Iowa Soccer's Director of Member Services of your designation as the club's Risk Management Coordinator (RMC)
- Read and understand the [Iowa Soccer Risk Management Policy](#)
- Confirm with the club's President the organization's protocol for ensuring disqualification of club coaches is kept confidential until the individual being disqualified is properly notified
- Confirm with the club's President the organization's process and protocol for fielding complaints of risk from its own membership
- Report alleged risk activities to Iowa Soccer
- Insure the club has adopted a [Zero Tolerance Policy Against Abuse](#) and publicly documented this to its own membership
- Complete the Iowa Soccer prescribed Abuse Awareness Training
- Keep club members informed of latest risk management developments
- Encourage club officials and coaches to comply with all risk management requirements