



SANCTIONED TOURNAMENT APPLICATION PACKET

This packet contains the forms that must be completed if you wish to host a Washington Youth Soccer sanctioned tournament. Each form must be completed in its entirety; incomplete, illegible or outdated forms will be returned unprocessed. Applications may be denied if Washington Youth Soccer has not received misconduct or final tournament reports relating to the previous year's tournament.

Submit the application packet to the Washington Youth Soccer office at the address listed above. The completed packet should include:

- Washington Youth Soccer Application for Tournament Sanction
- Washington Youth Soccer Tournament Hosting Agreement
- US Youth Soccer Application to Host a Tournament or Games
- US Soccer International Tournament / Games Hosting Agreement
- USSF Application to Host a Tournament or Games involving Foreign Teams and appropriate fees for hosting teams outside the United States
- Tournament or Jamboree Rules
See USSF Rules Checklist for Tournaments enclosed in this packet if your tournament will be hosting foreign teams.

GENERAL REMINDERS:

1. Tournament committee chairs must have current Risk Management Acceptance.
2. Tournament reports are to be submitted to the Washington Youth Soccer Office as follows:
 - A. Disciplinary Reports: within 48 hours of the last game of the tournament.
 - B. Post tournament reports: within thirty (30) days of the event conclusion.
3. Tournaments will not be posted to the web site until all necessary approvals have been obtained.
4. If your tournament will be hosting foreign teams you **MUST** use the ***USSF Rules Checklist for Tournaments*** as your template for the composition of your tournament rules.

For assistance with the tournament sanctioning packet, please contact Tony Clarke at BastienC@WashingtonYouthSoccer.org or 253-944-1604.



TOURNAMENT HOSTING AGREEMENT
(ADDENDUM TO US YOUTH SOCCER TOURNAMENT/GAMES HOSTING AGREEMENT)

In consideration of permission being granted to Federal Way Soccer Association (Host Association) to hold a tournament at Federal Way (city) Washington on the dates of August 2-4 and August 9-11, we hereby agree that as the Tournament Host Organization we will, in addition to the US Soccer Hosting Agreement, abide by the following:

CREDENTIAL CHECKS

We agree that we shall conduct credential checks to ensure that:

- 1. All players are registered with U S Soccer or other affiliated organizations (ex: AYSO, USYS, YMCA)
2. All out of state and foreign teams present approved application to travel from the appropriate authority
(a) Out of state teams must have their State Organization Member approval
(b) All foreign teams must show USYS approval as well as approval from their Federation Organization Member
3. All foreign team players must present picture identification cards issued by the team's Federation Organization Member

POST TOURNAMENT REPORT

We agree that we shall file a Tournament Report with the National State Association (Washington Youth Soccer) granting us permission to host this tournament, within thirty (30) days of the conclusion of the tournament. We understand that failure to file the report shall preclude the tournament host from receiving sanction for the following seasonal year until the report is filed. The Tournament Report shall include the following information:

- 1. The number of teams participating in each age division
2. The name of the champion for each division, if a champion is determined
3. If "Sportsmanship Awards" are given, indicate the criteria for the award and to whom they were given
4. The number of fields used for the tournament
5. The name of the tournament sponsor, if any

DISCIPLINARY COMMITTEE

We agree that we shall appoint a Disciplinary Committee and that all cards issued will be written up on the Misconduct Report Form with punishments per Washington Youth Soccer Rule 605. All misconduct reports and Tournament Disciplinary Committee minutes will be sent to the Washington Youth Soccer Disciplinary Director, via the Washington Youth Soccer office within 48 hours of the completion of the tournament. We have selected a Disciplinary Committee Chair for the tournament:

Legal Name Tom George
Date of Birth 08/28/1980 RMA #46385-522094
Street 3827 sw 313th st
City Federal Way State WA Zip 98023
Phone () 206 255-6604
E-Mail Blastoff@federalwayfc.com

REFEREE ASSIGNOR

We agree that in accordance with USSF Bylaw 532, we shall use only USSF registered referees who are in good standing for all tournaments games, and shall utilize one or three referee systems utilizing the diagonal system of control. We intend to use a three referee system for the following age divisions:

U9-U14

The referee assignor for the tournament is:

Legal Name Phillip Berg
Date of Birth 07/31/1964 RMA # N/A
Street 31529 2nd CT S
City Federal Way State WA Zip 98003
Phone () 253-297-8488
E-Mail: fwsraassignor@outlook.com

I. DEFINITIONS OF TYPES OF TOURNAMENTS AND TEAMS

(Place corresponding letter in appropriate space on application.)

TYPES OF TOURNAMENTS

UT UNRESTRICTED TOURNAMENT: A tournament that is open to all Federation affiliated participants. Any tournament that allows international participants must be an Unrestricted Tournament.

RT RESTRICTED TOURNAMENT: A tournament that is open only to members of US Youth Soccer and its State Associations.

SELECT TEAMS (teams formed by a selection or tryout process):

S1 generally a team which competes at the highest level of play in a state or region
S2 generally a team which competes at other than the highest level of play in a state or region
S3 generally a team which competes in a local area or state

TOURNAMENT SELECT TEAMS

S4 a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes select players who are members of one club.

RECREATIONAL TEAMS

RT a team which was formed in a random nature without regard to players' abilities.

US YOUTH SOCCER ODP TEAMS

ODP TEAM: the official US Youth Soccer Olympic Development team of US Youth Soccer, any of its regions, a State Association, an Affiliate, other Organization Member, or any district or geographical subdivisions thereof.

NATIONAL TEAMS

NATIONAL TEAM: the official national team of US Soccer or any other member of FIFA.

II. HOSTING RESTRICTED AND UNRESTRICTED TOURNAMENTS AND GAMES

APPLYING TO HOST RESTRICTED TOURNAMENTS OR GAMES

1. These procedures apply when hosting **ONLY** US Youth Soccer State Association or US Youth Soccer Affiliates teams for tournaments or games.
2. Applications, agreements to host and other required information must be submitted as provided by the designated approving association or affiliate to include:

Not later than the date established by the State Association or Affiliate for submitting an Application to Host a Tournament or Games, the hosting organization must submit to its State Association or Affiliate and, if any game is to be played in another State Association or Affiliate, to that other State Association or Affiliate, for approval a completed Application to Host a Tournament or Games signed by the designated official of the hosting organization and the following items:

 - a) a completed US Youth Soccer Tournament or Games Hosting Agreement, with appropriate supporting documents and information, signed by the president or chief officer or designee of the hosting organization and by the tournament or games director;
 - b) a copy of the approved Rules for the Tournament or Games; and
 - c) any fees required by the State Association or Affiliate for processing the application. **Incomplete applications will be returned and considered as not having ever been submitted.**
3. The State Association or Affiliate is not required to approve any application not submitted by the deadline established by the State Association or Affiliate. Any application which is not submitted in a timely manner may be subject to late fees if approved. The team must contact its State Association for its specific policies and fees.
4. The State Association or US Youth Soccer Affiliate shall make a determination as to whether or not they will sanction the tournament or games in accordance with the policies they have established within their organization for the sanctioning of tournaments or games.

APPLYING TO HOST UNRESTRICTED TOURNAMENTS INCLUDING INTERNATIONAL TEAMS (TEAMS FROM OUTSIDE THE UNITED STATES) AND OTHER FEDERATION ORGANIZATION MEMBERS


1. The provisions below are in **addition** to those required as stated above under "Applying to Host Restricted Tournaments or Games". All those provisions so stated above must also be complied with.
2. For all tournaments and games involving international teams (teams from outside the United States), the Rules for the Tournament or Games must comply with the following substitution requirements: For matches involving players under 16 years of age, the number of substitutions allowed is as provided by the Rules of the Tournament or Game. For all other matches, the number of substitutions is as agreed to prior to the match and the referee is informed prior to the match of that number. The number agreed to can be as provided in the Rules of the Tournament or Game.
3. The completed US Soccer forms Application to Host a Tournament or Games Involving Foreign Teams and Certification Regarding Compliance with the Ted Stevens and Olympic Amateur Sports Act, must be submitted and approved by the hosting State Association or US Youth Soccer Affiliate and any additional fees required by the State Association, Affiliate and/or the United States Soccer Federation for processing the application.
4. For all teams that are not members of US Youth Soccer or a US Youth Soccer Affiliate, Proof of medical and liability insurance must be provided by their organization of registration

- indicate that all disciplinary measures imposed by hosting organizations shall be limited to placing restrictions upon an individual's group participation in the tournament/games;
- record the issuance of all red and yellow cards and other matters involving the conduct of a team, its players, coaches, and supporters and also report them immediately to the home State Association and the home club/league of the team; and
- state that the home State Association or member thereof and the home club or league shall, except in the case of referee assault or abuse, have the responsibility for imposing, should circumstances warrant, additional penalties within their respective jurisdictions with regard to any matters arising from the tournament or games.

TOURNAMENT CANCELLATION: We agree that our tournament or game rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the tournament or games is cancelled by the hosting organization for any reason.

POST TOURNAMENT OR GAMES REPORT: We agree that we shall file any required Post Tournament or Games Report with the State Association or Affiliate granting us permission to host this tournament or games within 30 days after the conclusion of the tournament or games. We understand that failure to file the report may preclude the tournament/games host from receiving approval for any tournament/games for the following seasonal years until the report is filed. The Post Tournament or Games Report shall include the following information:

- the number of teams participating in each age group (boys and girls);
- if a champion is determined, the name of the champion for each group;
- the number of teams from each State Association, Affiliate, other Organization Member, or foreign country;
- if "Sportsmanship Awards" are given, the criteria for the award and to whom awards were given;
- the number of fields used for the tournament/games;
- the name of the sponsor, if any; and
- the names and teams of all players issued red and yellow cards, and details of any other matters involving the improper or unsporting conduct of a team, its players, coaches or supporters. **NOTE: Any incident of referee assault or referee abuse by a player, coach, manager, club official, or game official must be reported to the alleged offender's home State Association, or member thereof immediately, but in no event later than 48 hours after an incident of referee assault or abuse..**

 _____ Signature of Hosting Organization Designated Official	_____ Signature of Tournament or Games Director
_____ Date	_____ Date

Hosting Organization <u>Federal Way Soccer Association</u>	Phone () _____	W	
Address <u>PO Box 27281</u>	Email _____	Phone () _____	H
City <u>Federal Way</u> State <u>WA</u> Zip <u>98093</u>	Phone () _____	Fax	

Tournament or Games Headquarters <u>Celebration Park</u>	Phone () _____	W	
Address <u>1095 S 324th</u>	Email _____	Phone () _____	H
City <u>Federal Way</u> State <u>WA</u> Zip <u>98093</u>	Phone () _____	Fax	

**PROCEDURES FOR HOSTING FOREIGN TEAMS
IN TOURNAMENTS OR GAMES**

(Teams from outside of the United States, including Canada & Mexico)

Documentation must be submitted to US Soccer for approval no later than thirty (30) days in advance of the proposed date(s) of the tournament/games you are requesting permission to host:

1. a completed *Application to Host a Tournament or Games Involving Foreign Teams* (must be the original - NO FAXES);
2. a completed *Tournament Hosting Agreement*, if you are requesting permission to host a tournament, with appropriate supporting data, signed by the President or Chief Officer of the Host Organization, and by the Tournament Director;
3. a copy of the Rules for the Tournament or Games ;
4. applicable fee (\$75.00) made payable to U.S. Soccer: 30 or more days in advance;

After ensuring that your team or organization is in good standing, *U.S. Soccer* will then submit a copy of your tournament rules to *FIFA* (Federation Internationale de Football Association) requesting approval. Upon approval, *U.S. Soccer* will return the approved application to the hosting organization, and a copy to the State Association/Sectional Director.

U.S. Soccer will notify the federation from which the teams are traveling to compete in the tournament are associated.

**PROCEDURES FOR HOSTING FOREIGN TEAMS
IN TOURNAMENTS OR GAMES**

(continued)

PLEASE NOTE

U.S. Soccer is not required to accept or approve any application to host a tournament submitted less than thirty (30) days in advance.

Please submit application form, required documents, and \$ 75.00 fee to:

**U.S. Soccer Federation
Attn: Federation Services
1801 S. Prairie Avenue
Chicago, IL 60616**

**312-808-1300
312-808-9263 fax**

Please make copies as required for your records. U.S. Soccer will return one form with approval

Signature of Host Organization/President

Signature of Tournament or Game Director

Date

Date

Host Organization

Telephone

Address

Fax

City

State

Zip

Tournament Headquarters

Telephone

Address

Fax

City

State

Zip

TED STEVENS OLYMPIC AND AMATEUR SPORTS ACT

§220525. Granting sanctions for amateur athletic competitions

- (a) **PROMPT REVIEW AND DECISION.**—For the sport that it governs, a national governing body promptly shall—
- (1) review a request by an amateur sports organization or person for a sanction to hold an international amateur athletic competition in the United States or to sponsor United States amateur athletes to compete in international amateur athletic competition outside the United States; and
 - (2) grant the sanction if—
 - (A) the national governing body does not decide by clear and convincing evidence that holding or sponsoring an international amateur athletic competition would be detrimental to the best interest of the sport; and
 - (B) the requirements of subsection (b) of this section are met
- (b) **REQUIREMENTS.**—An amateur sports organization or person may be granted a sanction under this section only if the organization or person meets the following requirements—
- (1) The organization or person must pay the national governing body any required sanctioning fee, if the fee is reasonable and nondiscriminatory.
 - (2) For a sanction to hold an international amateur athletic competition in the United States, the organization or person must—
 - (A) submit to the national governing body an audited or notarized financial report of similar events, if any, conducted by the organization or person; and
 - (B) demonstrate that the requirements of paragraph (4) of this subsection have been met.
 - (3) For a sanction to sponsor United States amateur athletes to compete in international amateur athletic competition outside the United States, the organization or person must—
 - (A) submit a report of the most recent trip to a foreign country, if any, that the organization or person sponsored for the purpose of having United States amateur athletes compete in international amateur athletic competition; and
 - (B) submit a letter from the appropriate entity that will hold the international amateur athletic competition certifying that the requirements of paragraph (4) of this subsection have been met.
 - (4) The requirements referred to in paragraphs (2) and (3) of this subsection are that—
 - (A) appropriate measures have been taken to protect the amateur status of athletes who will take part in the competition and to protect their eligibility to compete in amateur athletic competition;
 - (B) appropriate provision has been made for validation of any records established during the competition;
 - (C) due regard has been given to any international amateur athletic requirements specifically applicable to the competition;
 - (D) the competition will be conducted by qualified officials;
 - (E) proper medical supervision will be provided for athletes who will participate in the competition; and
 - (F) proper safety precautions have been taken to protect the personal welfare of the athletics and spectators at the competition.